

Tiffany J. Moutis  
Superintendent



Danielle Dolci  
Business Administrator/Board  
Secretary

Mansfield Township School District  
Office of Superintendent

[www.mansfieldschool.com](http://www.mansfieldschool.com)

200 Mansfield Road East  
Columbus, New Jersey 08022  
Phone: 609-298-2037 Ext. 2000

November 30, 2021

Dear **Mansfield Township School District Staff and Parents/Guardians,**

The District is coordinating closely with public health officials and following CDC, state, and local health department guidance in order to assure the health and safety of our community. Under the direction of the Department of Health a thorough and accurate contact tracing protocol was put into place.

***This letter is to inform you that we learned a staff member in the Mansfield Township Elementary School has tested positive for COVID-19.***

All staff who were deemed in close contact (more than 15 cumulative minutes of exposure over a 24-hour period at a distance of 6 feet or less) with the individual have been notified. **If you have not received notification from us, no further action is required on your part.**

All areas of the school that were impacted are being cleaned and disinfected according to our established protocols. The school is also taking precautions to prevent the introduction and spread of viruses and other germs and is cleaning frequently touched surfaces daily. The building is safe for all other staff and students to come to school.

We understand the level of concern regarding COVID-19. We encourage you to continue following the Centers for Disease Control & Prevention promoted safeguards, such as:

- Limiting close contact with people who are sick and not sharing food, drinks and utensils;
- Practicing social distancing (staying at least 6 feet apart);
- Wearing a face covering while in school; and
- Continuing to monitor your health for symptoms.
- Covering coughs and sneezes and properly disposing of tissues;
- Staying home when you are sick;
- Washing hands often with soap for at least 20 seconds;

We appreciate our support and cooperation. You can assist us by remaining vigilant but sensible in your approach to dealing with this health concern. Any staff member who is being tested should notify the school nurse and remain home until a negative test result has been provided. Should you have any questions about this situation, please feel free to contact Ms. Grace Porrini at 609-298-2037 Ext 2020 or [gporrini@mansfieldschool.com](mailto:gporrini@mansfieldschool.com)

Stay healthy and well!

Tiffany J. Moutis, Superintendent , ~ **School Year 2021-22 Case Number: 25**