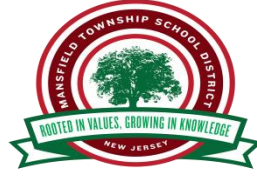


Tiffany J. Moutis  
Superintendent



Danielle Morolda  
Business Administrator/Board  
Secretary

Mansfield Township School District  
Office of Superintendent

[www.mansfieldschool.com](http://www.mansfieldschool.com)

200 Mansfield Road East

Columbus, New Jersey 08022

Phone: 609-298-2037 Ext. 2000

February 8, 2021

Dear **Mansfield Township School Parents/Guardians of Students and Staff,**

As of 11/19/20, the Burlington County Health Department communicated a new procedure for schools to follow given the elevated cases of COVID-19 in Burlington County. These enhanced contact tracing procedures require students or staff to quarantine if they have come in contact with an individual who exhibits COVID-19 compatible symptoms.

This letter is to inform you that we learned of two new individuals at Mansfield Township Elementary School who meet these criteria. The District is coordinating closely with public health officials and following CDC, state, and local health department guidance in order to assure the health and safety of our community. Under the direction of the Department of Health a quarantine protocol was put into place which includes a thorough and accurate contact tracing process.

All students and staff who were deemed in close contact (more than 15 cumulative minutes of exposure over a 24-hour period at a distance of 6 feet or less) with the individual have been notified and are being quarantined. **If you have not received notification from us, no further action is required on your part.**

All areas of the school that were impacted are being cleaned and disinfected according to our established protocols. The school is also taking precautions to prevent the introduction and spread of viruses and other germs and is cleaning frequently touched surfaces daily. The building is safe for all other staff and students to come to school.

We understand the level of concern regarding COVID-19. We encourage parents and students to continue following the Centers for Disease Control & Prevention promoted safeguards, such as:

- Limiting close contact with people who are sick and not sharing food, drinks and utensils;
- Practicing social distancing (staying at least 6 feet apart);
- Wearing a face covering while in school; and
- Continuing to monitor your health for symptoms.
- Covering coughs and sneezes and properly disposing of tissues;
- Staying home when you are sick;
- Washing hands often with soap for at least 20 seconds;

We appreciate our community's support and cooperation. You can assist us by remaining vigilant but sensible in your approach to dealing with this health concern. Any student or staff member who is being tested should notify the school nurse and remain home until a negative test result has been provided.

Should you have any questions about this situation, please feel free to contact Ms. Grace Porrini at 609-298-0308 Ext 2020 or [gporrini@mansfieldschool.com](mailto:gporrini@mansfieldschool.com)

Stay healthy and well!

Tiffany J. Moutis, Superintendent

~ **Case Number:** 9 and 10