

Tiffany J. Moutis
Superintendent



Jason A. Shainline
Supervisor of Special Services

Mansfield Township School District
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April 9, 2020

Dear Parents and Guardians,

The Mansfield Township Special Services Office, Child Study Team, Related Services Personnel, and Special Education Teachers are working diligently to ensure that your child receives support during this unprecedented time.

In response to the need to address meeting procedures, evaluations, and reevaluations, please see the information below:

- Annual review IEP Meetings will continue after Spring Break. Meetings will be held via video conference or phone conference, if technology is not available. Google Meet, a free service, will be the platform through which this will take place. Instructions for participating through Google Meet will be provided by your Case Manager.
- Initial IEP Meetings must be rescheduled for an in-person meeting when school resumes. A meeting cancellation will be sent to parents/guardians. The new meeting day and time will be determined when the date to reopen school is confirmed. This follows the guidelines set forth by the New Jersey Department of Education as well as our school district.
- Evaluations and Reevaluations will be rescheduled after students return to school if the evaluations were not completed. This follows the guidelines set forth by the New Jersey Department of Education as well as our school district.

If you have any questions in regards to meetings, evaluations, and reevaluations, please reach out to your Case Manager to discuss.

Additionally, The Child Study Team, Related Services Personnel, and Special Education Teachers are available to assist you and your child during this period of time.

Thank you all for your continued support as we work together, as a team, for the benefit of the students.

Sincerely,

Jason A. Shainline

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