



Mansfield Township School District

Board of Education Monthly Meeting Minutes

October 12, 2021

I. Meeting Started 6:35pm

Open Public Meeting Statement

The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times, and under the emergency regulations by providing electronic notice in lieu of the traditional "adequate notice" of notifying the newspaper.

At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.

Salute to the Flag

Roll Call of Board Members

Jared Fantasia	Present	Lisa Willever	Present
Stephen Thomas	Present	Allyson Johnston	Present
Leila Davis	Arrived 6:49pm	Omar Coley	Present
Abbey True Harris	Present	Frank Armenante	Present
Emily Green	Present		

Administrators

Tiffany Moutis, Superintendent	<i>Present</i>	Glenn Kershner, MTES Principal	<i>Present</i>
Danielle Dolci, Business Adm/Bd Sec	<i>Present</i>	Stacy Cullari, JHES Principal	<i>Present</i>
Fred Knaak, Facilities Manager	<i>Present</i>	Kelly Gamez, Curr. & Inst. Supervisor	<i>Present</i>
Jason Shainline, Sup. of Special Services	<i>Present</i>		

Motion was made by Allyson Johnston and seconded by Abbey True Harris to suspend the public comment policy so inclusion of virtual participation can be permitted. All in favor.

II. Public Comment

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to two minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

Maureen Villegas, 9 Oaklynn Drive, 1st Comment - Asked for the BOE not to renew Superintendent Moutis' contract, recommending an anonymous survey with staff be conducted and look at surrounding districts and the comparison of multiple items included in the contract. Asked if the District has a need for a Superintendent and two principal positions and mentioned how the state is consolidating.

Maureen Villegas, 9 Oaklynn Drive, 2nd Comment - Ms. Villegas continued to agree with the other comments and feels that the Superintendent's contract should be focuses on her base salary and that it should not be a five year contract. She feels that the original contract granted to Ms. Moutis was rushed and included items at a higher rate. She also feels that Ms. Moutis' attendance and hours worked per day in the office should be evaluated.

Andrea Melton, 10 Irongate Court, 1st Comment - Ms. Melton presented research and distributed to the Board a comparison of enrollment, school buildings, number of staff and superintendent salaries in the surrounding area. She asked for them to review this in regards to Ms. Moutis' contract. She also mentioned the timing of this request in regards to the teachers approaching negotiations. She declared that it is not a personal decision but to consider it by the staff, community and tax payers rights.

Andrea Melton, 10 Irongate Court, 2nd Comment - Ms. Melton complimented the Board for being so supportive and how appreciative she is of their openness to listen to the community. She also mentioned that she believes the BOE should go page by page with the County review and feels that it would be very beneficial in reviewing the Superintendent's contract.

Millan, 385 New York Avenue, Ms. Millan concurs with the rest of the comments and that she feels it is unnecessary to vote on the contract early.

Stacy Brophy, 200 Mansfield Road East, Dear Members of the Board of Education,

I wanted to write to you tonight as I see that the Board will be voting on a contract for the Superintendent.

As a teacher in the district, I really respect Ms. Moutis's leadership and the way she has navigated our district during her time here, especially during the last 18 months. I believe that the students, staff, and community have benefited from her commitment and transparency, particularly during a very challenging time. She has made it a point to have open lines of communication with students, staff, families, and the community through a variety of avenues and always makes sure we know that she has an open door policy. She leads with a continued passion for education and always pushes us to think outside the box and try new things in our classrooms. I feel Mansfield Township School District is better because of her leadership, commitment, transparency, and passion and look forward to hearing that her contract has been approved at tonight's meeting.

Thank you for your time at this meeting and for the countless hours you volunteer for the students in Mansfield Township.

Heather Woods, 10 Durham Drive, Last year homeroom Covid cases called for the class to quarantine. I am concerned about how this school year is running. Also how many cases do we need to get to open up the remote option?

Kurt VanMater, 27315 Mt Pleasant Road, I would like to voice my opposition for renewing Superintendent Moutis contract, Let alone give her a raise. Until Jan of 2020 I thought our elementary school was run well. After what my son was put through and how superintendent Moutis and principal Kershner handled the entire process was totally unacceptable. Thankfully I no longer have a child in the Mansfield twp elementary school system. To ask for an early renewal and 4% raise is ridiculous. I ask the board to not renew Ms Moutis contract.

Rebecca Weinhofer, Rweinhofer@gmail.com, While I respect the role of superintendent, I cannot agree with the request for a 4% raise for an individual in this role. I believe this is a large amount of money to award someone as a raise. Healthcare workers on the frontlines of this pandemic are not receiving this large of a raise, so it is hard for me grasp a raise of such amount. Again, I realize this a not an easy role to have overseeing two schools, but I believe a 4% raise as well as early renewal of the contract are asking a bit much out of our townspeople.

Brian and Sheryl Morro, 13 Fieldcrest Drive, We have concerns about the contract proposal being made by Mrs. Moutis.

First and foremost, why is an early contract renewal for the Superintendent being considered before the teachers' contract has been proposed? We believe that a vested and respectful leader should take care of their own before taking care of himself/herself. If this early renewal is approved, how is that going to effect the funding available for teachers when their contract is reviewed at the appropriate time? Will our dedicated and hard-working teachers be denied what they deserve because of budget constraints as a result of Mrs. Moutis's early contract renewal?

According to www.publicschoolreview.com, Mansfield Township School District has a total student population of 560 students for the 2021-2022 school year. The proposed increase, which would result in a \$174, 909 salary for the 2021-2022 school year, seems unreasonable given the small number of students in the district and the fact that Mrs. Moutis has only been in the district for 5 full years. A quick Google search shows that the proposed salary increase would be far greater than the salary of superintendents in surrounding districts, who have more experience and higher student populations. How is such an increase justified?

Finally, if the Board were to approve an "early contract" isn't this setting a precedence for the years to come?

Rose Millan, 385 New York Avenue, This is fiscally irresponsible. How does this benefit the students and/or our community? There's no good argument to justify canceling her contract prematurely. The only person that benefits from this is our Superintendent. Within the last couple of years we've let teachers go for budgetary purposes. Our own teachers don't see this type of increase and now we magically have this money in our budget to support such a request? I think it would be foolish on our part to agree to the terms of her request at this time. A year from now we should be reviewing this and negotiating a future contract.

Kristyna Dyson, 24719 East Main Street, Absolutely ABSURD that the superintendent is asking for a pro-rated raise, or any type of raise after what our kids have gone through. What has she done to make our children Excel after a year of not only virtual learning, but what it has done to them developmentally. This is such a selfish act. The children shouldn't have teachers or programs cut. The teachers who were at the forefront of this horrible 2010 virtual nightmare should be getting the raises. The individuals who care and love and know our children day to day. Not someone who delegates tasks to everyone underneath her. Please open your eyes and see how corrupt this is.

Linda Wagner, 92 Chestnut Hill Lane, NO RAISES FOR SUPERINTENDENTS, NO EARLY CONTRACT RENEWALS. THEY SHOULD BE ASHAMED OF THEMSELVES CUTTING TEACHERS BUT STICKING THEIR OWN HANDS IN THE COOKIE JAR!!! SHAME ON THIS GROTESQUE OBUSE OF POWER!

Steven Weinhofer, 195 Georgetown Road,

- Does not return phone calls after leaving several messages.
- Does not return emails unless the ENTIRE Board of Education is CC'd on them.
- Had no plan to open the school during COVID until pressed from higher-up officials.
- Rude to taxpayers.
- Does not live in town or in Burlington County.
- Asking for a raise and more benefits during a pandemic when most people don't have a job.
- Lack of rules and policies for teachers/staff when teaching online during the pandemic
- Property taxes are high enough. Over 70 percent of my taxes are going to the school district.
- What has she done to better the district and to deserve this boost in pay and benefits?
- Bad contract with GST for bus transportation. Bad drivers not held accountable. No response from school. My kids haven't had the same morning or afternoon drivers since returning to school last year.

Erin Militch, 139 Petticoat Bridge Road, To ask for a raise after coming out of the depths of a Pandemic is just shameful. Families struggled some having to cut hours and pay to be home with their children. What amazing raise worthy things did you accomplish? I am still waiting on an answer to an email you passed off to the principal.

If anyone were to get raises it should be the teachers in the trenches of this Pandemic. Working day and night to keep lines of communication open and making sure their parents and students understand everything.

Maria Nikolatos, 32 Longwood Lane, No early renewal of School Superintendant's contract should be granted - with or without the requested 4% increase.

Margaret Zola, 17 Legends Lane, I was a CHAS board member when Tiffany Moutis first arrived. At that time she created many subcommittees by delegating and bringing what she had done before. Creating is

a great resource to begin but how have they come effective? Also Mansfield schools are still scrambling for necessities and yet asking for a significant raise is uncalled of when many of our own resources are falling short. Use the funds efficiently and give back to the students.

Allison Clemens, 1123 Jacksonville Hedding Road, I do not feel like this is an appropriate request from our Superintendent. I do not think things have been handled well over the past couple of years with the pandemic. To renew her contract early and increase her salary is not warranted at this time.

Motion was made by Abbey True Harris and seconded by Allyson Johnston to allow an additional two minutes to each public comment. All in favor.

III. Executive Session (Estimated Time: 30-45 minutes)

Motion to Open Executive Session at 7:10pm

Moved by: Lisa Willever

Seconded by: Jared Fantasia

Jared Fantasia	<i>Aye</i>	Lisa Willever	<i>Aye</i>
Stephen Thomas	<i>Aye</i>	Allyson Johnston	<i>Aye</i>
Leila Davis	<i>Aye</i>	Omar Coley	<i>Aye</i>
Abbey True Harris	<i>Aye</i>		
Emily Green	<i>Aye</i>		

Motion was made by Lisa Willever and seconded by Allyson Johnston to exit out of Executive Session to do Student Presentations before Exective Session. All in favor.

Motion to Open Executive Session at 7:39pm

Moved by: Lisa Willever

Seconded by: Jared Fantasia

Jared Fantasia	<i>Aye</i>	Lisa Willever	<i>Aye</i>
Stephen Thomas	<i>Aye</i>	Allyson Johnston	<i>Aye</i>
Leila Davis	<i>Aye</i>	Omar Coley	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Frank Armenante	<i>Aye</i>
Emily Green	<i>Aye</i>		

N.J.S.A. 10:4-6 et seq provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of the exceptions being as follows:

1. Items forbidden by specific legal action
2. Right to receive federal funds
3. Invasion of individual privacy
4. Collective bargaining negotiations
5. Purchase/lease/acquisition of real property
6. Items where immediate disclosure would impair public safety
7. Any matter anticipating litigation or contract negotiation
8. Terms and conditions of employment/personnel matters
9. Penalty or loss of license to an individual
10. Board attorney interviews

The President of the Board of Education has determined that such a circumstance exists which warrants a closed executive session under **item(s) #7** as above indicated and that the conducting of a closed executive session was duly authorized by the adoption of this Resolution. The subject to be discussed is as follows:

7. Any matter anticipating litigation or contract negotiation

Motion to Adjourn Executive Session at 8:35pm

Moved by: Jared Fantasia

Seconded by: Leila Davis

Jared Fantasia	<i>Aye</i>	Lisa Willever	<i>Aye</i>
Stephen Thomas	<i>Aye</i>	Allyson Johnston	<i>Aye</i>
Leila Davis	<i>Aye</i>	Omar Coley	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Frank Armenante	<i>Aye</i>
Emily Green	<i>Aye</i>		

IV. Presentations (Estimated Time: 1 hour)

Superintendent Presentation

John Hydock Elementary School Star Student - Adolfo Reyes Nava

Mansfield Township Elementary School Star Student - Arley Tafolla

Recognition of Board Member - Jared Fantasia

V. Correspondence

There is no correspondence to report.

VI. Committee Updates

VII. Approval of Minutes, Enrollment, Suspensions and HIB

1. Resolve to approve the September 13, 2021 Minutes.
2. Resolve to approve the five day out of school suspension of student 5437310759 at Mansfield Township Elementary School.
3. Resolve to approve the two day out of school suspension of student 5437310759 at Mansfield Township Elementary School.
4. Enrollment as of 10/01/2021:

Grade	Enrollment	Sections	Average per class
Kindergarten	75 (Special Education: 2; 1 of which are self contained)	4	18.50 1 SC
1 st Grade	64 (Special Education: 5; 4 of which is self contained)	4	15.00 4 SC
2 nd Grade	77 (Special Education: 7; 1 of which are self contained)	4	19.00 1 SC
3 rd Grade	62 (Special Education: 10; 2 of which are self contained)	3	20.00 3 SC
4 th Grade	70 (Special Education: 9; 4 of which are self contained)	3	22.00 4 SC
5 th Grade	68 (Special Education: 15)	3	22.66 0 SC
6 th Grade	80 (Special Education: 17; 5 of which are self contained)	4	18.75 5 SC
	Total: 496		
Preschool Disabled:			
PSD/Half & Full Day:	6 - PK3 Disabled Half Day Students 2 - PK4 Disabled Full Day Students 13 - PK4 Full Day General Education Students		
	Total: 21		
Out of District Placement:			

BCSSSD: PreK and Kindergarten	2
Brookfield: 4th Grader	1
Riverbank Charter School: Kindergarten & 2nd grade	2
	Total: 5
Total students in and out of district: 522	

Moved by: Abbey True Harris

Seconded by: Lisa Willever

Jared Fantasia	<i>Aye</i>	Lisa Willever	<i>Aye</i>
Stephen Thomas	<i>Aye</i>	Allyson Johnston	<i>Aye</i>
Leila Davis	<i>Aye</i>	Omar Coley	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Frank Armenante	<i>Aye</i>
Emily Green	<i>Aye</i>		

VIII. Superintendent's Recommendations

The following items are presented for approval as recommendations by the Superintendent of Schools.

A. Contracts

1. Resolve to approve the 2021-2022 Burlington County Special Services School District tuition agreement for Student # 5195425981.
2. Resolve to approve the 2021-2022 Burlington County Special Services School District tuition agreement for Student # 8491205242.
3. Resolve to approve the contract for mold remediation by All Risk, Inc with all charges in accordance with the New Jersey Department of Labor prevailing wage regulations and the Educational Services Commission of New Jersey State approved coop #65MCECCPS bid ESCNJ 17/18-34.

Moved by: Allyson Johnston

Seconded by: Lisa Willever

Jared Fantasia	<i>Aye</i>	Lisa Willever	<i>Aye</i>
Stephen Thomas	<i>Aye</i>	Allyson Johnston	<i>Aye</i>
Leila Davis	<i>Aye</i>	Omar Coley	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Frank Armenante	<i>Aye</i>
Emily Green	<i>Aye</i>		

B. Personnel and Administration

1. **WHEREAS**, the Board of Education of the Township of Mansfield (“Board of Education”) and Tiffany Moutis (“Ms. Moutis”) have entered into a Contract of Employment whereby Ms. Moutis has accepted employment in the position of Superintendent of Schools for a period of July 1, 2021 through June 30, 2026; and

WHEREAS, the Board of Education and Ms. Moutis wish to enter into a new contract for the purposes of extending Ms. Moutis’s employment as Superintendent of Schools in the School District until June 30, 2026; and

WHEREAS, approval of the new contract is subject to compliance with the Accountability Regulations, but the Board of Education wishes to confirm its agreement to execute a new contract subject to such compliance.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Mansfield as follows:

1. The Board of Education approves entering into a new contract with Ms. Moutis for a period commencing July 1, 2021 through June 30, 2026.
2. The new contract shall be subject to compliance with N.J.A.C. 6A:23A-3.1 (Accountability Regulations), including, but not limited to review and approval by the County Executive Superintendent of Schools, public notice and public hearing of said contract, and compliance with other applicable regulations.
3. The Board President and administration are directed to take action as is necessary to prepare a contract for approval by the County Executive Superintendent of Schools and for compliance with all other accountability regulations.

Moved by: Lisa Willever

Seconded by: Jared Fantasia

Jared Fantasia	<i>Aye</i>	Lisa Willever	<i>Aye</i>
Stephen Thomas	<i>Aye</i>	Allyson Johnston	<i>Nay</i>
Leila Davis	<i>Aye</i>	Omar Coley	<i>Nay</i>
Abbey True Harris	<i>Aye</i>	Frank Armenante	<i>Aye</i>
Emily Green	<i>Aye</i>		

2. Resolve to approve extra compensation for the following employees for 2.5 hours of training on 09/02/2021.

Name	Title	Account Number	Hourly Rate	Not to Exceed
Addiego, Debra	Lunch/Recess Aide	11-000-262-107-04-103-030	\$16.11	\$40.28

Kotarski, Stephen	Lunch/Recess Aide	11-000-262-107-04-103-030	\$15.58	\$38.95
Ramos, Justine	Lunch/Recess Aide	11-000-262-107-04-103-040	\$14.58	\$36.45

3. Resolve to approve the following Substitute Instructional Assistant for the 2021/2022 school year at a rate of \$13/hour:

NAME
Addiego, Debra

4. Resolve to approve the resignations of the following employees.

Name	Position	Location	UPC Number	Effective Date	FTE
Chamberlain, Robert	F/T Custodian	JHES	CUS.FUL030.02	09/02/2021	1.00
Ott, Kimberly	General Education Instructional Aide	JHES	AID.GEN.030.04	09/28/2021	0.76 5.5 hrs for 165 days +3 hrs for 16 days

5. Resolve to approve the temporary employment of the following employee.

Name	Position	Location	Hours	Start Date	Daily Rate
Vrettos, Lisa	School Secretary	MTES	9:30 am - 4:00 pm	09/21/2021	\$100/day

6. Resolve to approve the following individuals for employment for the remainder of the 2021-2022 school year:

Name	Replacing	Position	UPC Number	Effective Date	Salary	FTE
Fantasia, Heidi	Ott	Gen Ed Aide - Kindergarten	AID.GEN.030.04	On or after 10/13/2021	\$14,886.69 Step 1 \$14.58/hr + \$1.00/hour for Bachelor	0.76 5.5 hrs for 165 days + 3.0 hrs for 16 days
Hancock, Cynthia	New Position	Extraordinary Aide	AID.EXT.030.06	On or after 10/13/2021	\$14,886.69 Step 1 \$14.58/hr + \$1.00/hour for Bachelor	0.76 5.5 hrs for 165 days + 3.0 hrs for 16 days
Olah, Robert	Chamberlain	Custodian - F/T - JHES	CUS.FUL030.02	On or after 09/26/2021	\$37,980.80 Step 1 - \$18.26/hr	1.00 8.0 hrs/day for 260 days

7. Resolve to approve the below 2021-2022 SCIP (School Improvement Panel) members for John Hydock Elementary School.

Christine Carney

Cheryl Mastowski
 Nicole Riviello
 Janet Strusz

8. Resolve to approve the below 2021-2022 PAC (Principal Advisory Committee) members for John Hydock Elementary School.

Christine Carney
 Nicole Riviello
 Janet Strusz

9. Resolve to approve the below 2021-2022 SCIP (School Improvement Panel) members for Mansfield Township Elementary School.

Carolyn Miele
 Nicole Riviello
 Christine Wemple

10. Resolve to approve the below 2021-2022 PAC (Principal Advisory Committee) members for Mansfield Township Elementary School.

Julie Katz
 Nicole Riviello
 Peg Traino
 Karen Omiatek

11. Resolve to approve the below 2021-2022 appointments of staff and rates for extra compensation per the recommendation of the Curriculum and Instruction Director: (revised from June 2021)

Title 1 Coordinator	Nicole Riviello	Title 1 Coordinator	Stipend of \$994.00	20-231-200-100-00-151
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12. Resolve to approve an additional compensation for Responsive Classroom training on November 11, 2021 for the following instructional aides. This compensation is to be charged to account code: 11-190-100-106-04-150-030. The total amount of all payments not to exceed \$1,102.19.

Extra Pay for Full Day Training 11/11/2021							
Last Name	First Name	Hrs/Day	Hrs to be worked 11/11/21	Hours Owed By EE	Hrs to be Paid	Hourly Rate	Amt to be Paid to EE
Beckworth	Monique	5.5	7.25	2.5	4.75	\$16.13	\$76.62
DiPietro	Cynthia	5.5	7.25	2.5	4.75	\$20.31	\$96.47
Fantansia	Hiedi	5.5	7.25	2.5	4.75	\$15.58	\$74.01

Hancock	Cynthia	5.5	7.25	2.5	4.75	\$15.58	\$74.01
Jeffries	Collette	5.5	7.25	2.5	4.75	\$17.58	\$83.51
Skrzenta	Donna	5.5	7.25	2.5	4.75	\$14.58	\$69.26
Stinglen	Helen	5.5	7.25	2.5	4.75	\$17.08	\$81.13
Conner	Patricia	7.25	7.25	4.25	3	\$15.58	\$46.74
Deck	Teresa	7.25	7.25	4.25	3	\$14.58	\$43.74
Howard	Sandra	7.25	7.25	4.25	3	\$17.58	\$52.74
Nelson	Caitlin	7.25	7.25	4.25	3	\$15.58	\$46.74
Laverty	Madeline	2.5	7.25	0	7.25	\$17.58	\$127.46
Addiego	Debra	2.5	7.25	0	7.25	\$16.11	\$116.80
Kotarski	Stephen	2.5	7.25	0	7.25	\$15.58	\$112.96

13. Resolve to approve the following Long Term Substitute.

Name	Position	Location	Dates	Replacing
<u>Schroth, Elyssa</u>	<u>Daily Substitute</u>	<u>IHES/MTES</u>	<u>On or before 11/01/2021 - 04/04/2022</u>	<u>Rouse (who is in for Raywood)</u>

14. Resolve to approve the following Substitute Teacher for the remainder of the 2021/2022 school year at a daily rate of \$100/day.

NAME
<u>Boyce, Deborah</u>

15. Resolve to approve the following Substitute Instructional Assistant for the remainder of the 2021/2022 school year at an hourly rate of \$13.00.

NAME
<u>Vrettos, Lisa</u>

Motion to Move Items

Moved by: Lisa Willever

Seconded by: Steve Thomas

Jared Fantasia	<i>Abstain #6, Aye</i>	Lisa Willever	<i>Aye</i>
Stephen Thomas	<i>Aye</i>	Allyson Johnston	<i>Aye</i>
Leila Davis	<i>Aye</i>	Omar Coley	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Frank Armenante	<i>Aye</i>
Emily Green	<i>Aye</i>		

C. Policies and Procedures

1. Resolve to approve the updated Safe Return Plan 2021-2022 for Mansfield Township School District.
2. Resolve to approve the LEA Guidance for Virtual or District Closure Remote Instruction Plan for 2021-2022.
3. Resolve to approve the 2425 Emergency Virtual or Remote Instruction Plan Policy for 2021-2022.
4. Resolve to approve the 2021-2022 Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms Initial and Renewal per N.J.A.C. 6A:26-6.3(h)4ii.
5. Resolve to approve the updated 2021-2022 Parent/Student In-Person Handbook for Mansfield Township School District.
6. Resolve to approve the IHES Nursing Plan 1 and IHES Nursing Plan 2 for the 2021-2022 school year.
7. Resolve to approve the MTES Nursing Plan 1 and MTES Nursing Plan 2 for the 2021-2022 school year.
8. Resolve to accept the Danielson Framework for teaching as the district’s evaluation instrument for teachers for the 2021-2022 school year.

Motion to Move Items

Moved by: Lisa Willever

Seconded by: Allyson Johnston

Jared Fantasia	<i>Aye</i>	Lisa Willever	<i>Aye</i>
Stephen Thomas	<i>Aye</i>	Allyson Johnston	<i>Aye</i>
Leila Davis	<i>Aye</i>	Omar Coley	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Frank Armenante	<i>Aye</i>
Emily Green	<i>Aye</i>		

D. Curriculum

1. Resolve to approve the below professional development and travel for the stated MTSD employee.

EMPLOYEE	TRAVEL DATES/ LOCATION	SPONSORING ENTITY/ACCT	EVENT DESCRIPTION	REGISTRATION FEE	HOTEL AND MEALS	MILEAGE/ TOLLS/ PARKING	TOTAL
Christine Carney	10/27/2021	Fundations	Level One Workshop	\$298.00	-	-	\$298.00
Janet Struz	9/17,10/13, 11/17,12/8, 1/19	Reading Recovery Continuing	Reading Recovery Continuing	\$0.00	-	\$74.40	

		Contact	Contact				
Karen Bressler	Multiple	Wilson Language-Virtual	Vis-ulize Teaching Just Words	\$300.00	-		\$300.00

Motion to Move Items

Moved by: Lisa Willever

Seconded by: Allyson Johnston

Jared Fantasia	<i>Aye</i>	Lisa Willever	<i>Aye</i>
Stephen Thomas	<i>Aye</i>	Allyson Johnston	<i>Aye</i>
Leila Davis	<i>Aye</i>	Omar Coley	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Frank Armenante	<i>Aye</i>
Emily Green	<i>Aye</i>		

E. Facilities/Security & Transportation

1. Resolve to approve the below usage of Mansfield Township School District facilities.

ORGANIZATION	EVENT	DATE(S)	TIME	FACILITY
CHAS	CHAS Planning Session	4/6/2022	7:00pm-9:30pm	MTES Cafeteria
CHAS	Performing Arts Show	4/8/2022	6:15pm-9:30pm	MTES TBD
CHAS	2nd Grade Fun Night	4/29/2022	6:30pm-9:30pm	MTES Playground
CHAS	Staff Appreciation Luncheons	5/3/2022	10:00am-1:00pm	Staff Lounge MTES & JHES
CHAS	4th Grade Luau	5/6/2022	6:15pm-9:30pm	MTES Cafeteria or Playground
CHAS	1st Grade Fun Night	5/13/2022	6:30pm-9:30pm	JHES Cafeteria or Playground
CHAS	CHAS Executive/ Membership Meeting	5/18/2022	7:00pm-9:30pm	MTES Cafeteria
CHAS	Gym Take Over	5/520/2022	6:30pm-9:30pm	Field 5
CHAS	Preschool Class Party	6/13/2022	1:45pm-2:45pm	JHES Gym or Playground
CHAS	3rd Grade Class Party	6/13/2022	1:45pm-2:45pm	MTES Playground
CHAS	6th Grade Breakfast	6/14/2022	8:40am-10:15am	MTES Cafeteria
CHAS	Kindergarten Class Party	6/14/2022	1:45pm-2:45pm	JHES Gym or Playground
CHAS	1st Grade Class Party	6/15/2022	11:30am - 12:30pm	JHES Gym or Playground

CHAS	5th Grade Class Party	6/15/2022	11:30am - 12:30pm	MTES Playground
CHAS	2nd Grade Class Party	6/16/2022	11:30am - 12:30pm	JHES Gym or Playground
CHAS	4th Grade Class Party	6/16/2022	11:30am - 12:30pm	MTES Playground
CHAS	Graduation Refreshments	TBD	6:15pm-9:30pm	MTES Cafeteria
BMX	Dialed Action - Anti Bullying Assembly	10/22/2021	8:30am-12pm	MTES Parking Lot

2. Resolve to approve the monthly drills at John Hydock Elementary School and Mansfield Township School District.

MANSFIELD TOWNSHIP ELEMENTARY SCHOOL		
Date/Time:	9/8/21	9/8/21
Type of Drill	Lockdown Drill	Fire
Duration of Drill	9-11:00 am	9-11:00 am
Weather Conditions	Sunny & Warm	Sunny & Warm
Participants of Drill	290	290
Brief Description of What Type of Drill was Conducted	Review of drill with each class in the cafe	Review of drill with each class in the cafe
Person(s) overseeing Fire Drill: G. Kershner Person(s) overseeing Security Drill: G. Kershner		

JOHN HYDOCK ELEMENTARY SCHOOL

Date/Time:	9/16/21	9/212021
Type of Drill	Fire	Lockdown Drill
Duration of Drill	Approximately 3 minutes	Approximately 4 minutes
Weather Conditions	Sunny	Sunny
Participants of Drill	All students and staff that were present.	All students and staff that were present.
Brief Description of What Type of Drill was Conducted	Fire drill was conducted without incident.	Lockdown drill occurred without incident..
Person(s) overseeing Fire Drill: S. Cullari Person(s) overseeing Security Drill: S. Cullari		

3. Resolve to approve the disposal list of Chromebooks and Electronics that will be handed to EZPC Computer Recycling for dismantling and recycling.
4. Resolve to approve the below items to be auctioned through GovDeals.

1- KEL-40-T Cleveland Range LTD. Electric Tilt Kettle; (condition like new)
 1- 84145 Hobart Buffalo Chopper Food Processor; 1/2 HP; (condition like new)

5. Resolve to approve the Comprehensive Maintenance Plans and M-1 Form for the 2021-2022 school year.
6. Resolve to approve the following field trips for the 2021-2022 school year.

2nd Grade trip to Howell Living Farm, Lambertville, NJ in November
 3rd Grade trip to Adventure Aquarium, Camden, NJ in November

Motion to Move Items

Moved by: Lisa Willever

Seconded by: Allyson Johnston

Jared Fantasia	<i>Aye</i>	Emily Green	<i>Aye</i>
Stephen Thomas	<i>Aye</i>	Lisa Willever	<i>Aye</i>
Leila Davis	<i>Aye</i>	Allyson Johnston	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Omar Coley	<i>Aye</i>

F. Finance and Budget

1. Resolve to approve the October, 2021 Bills List

Batch 50

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$61,707.23		\$300.00		\$62,007.23
20	20	\$21.90				\$21.90
20	P2	\$2,174.23				\$2,174.23
Fund 20	TOTAL	\$2,196.13				\$2,196.13
40	40			\$1,203,100.00		\$1,203,100.00
63	63	\$4,844.88				\$4,844.88
GRAND	TOTAL	\$68,748.24	\$0.00	\$1,203,400.00	\$0.00	\$1,272,148.24

Batch 51

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$314,422.65				\$314,422.65
10	12	\$8,925.00				\$8,925.00
Fund 10	TOTAL	\$323,347.65				\$323,347.65
20	20	\$58,785.86				\$58,785.86
63	63	\$9,179.68				\$9,179.68
GRAND	TOTAL	\$391,313.19	\$0.00	\$0.00	\$0.00	\$391,313.19

Batch 52

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$2,220.00				\$2,220.00
20	P2	\$4,577.20				\$4,577.20
GRAND	TOTAL	\$6,797.20	\$0.00	\$0.00	\$0.00	\$6,797.20

Batch 53

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
71	71	\$393.40				\$393.40
GRAND	TOTAL	\$393.40	\$0.00	\$0.00	\$0.00	\$393.40

Batch 79 and 80

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10				\$35,783.75	\$35,783.75
10	11			\$12,735.29		\$12,735.29
Fund 10	TOTAL			\$12,735.29	\$35,783.75	\$48,519.04
71	71			\$605.69		\$605.69
GRAND	TOTAL	\$0.00	\$0.00	<u>\$13,340.98</u>	\$35,783.75	\$49,124.73

- Resolve to approve the Board Secretary and Treasurer Report: Resolved that the financial reports of the Board Secretary and Treasurer of School Monies for August, 2021 which are in agreement be accepted and that pursuant to NJAC 6A:23A 16.10 (c) 4 certify that after consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year:

Treasurer's Report for August, 2021 Board Secretary's Report for August, 2021

- Resolve to approve Payroll amounts for September 15, 2021 (\$344,660.29) and September 31, 2021 (\$362,539.38).
- Resolve to approve the monthly transfers for the month of October, 2021.
- Resolve to approve Form 326 Procurement Procedures for School Food Authorities for the School Nutrition Programs.
- Resolve to approve the School Security Grant for Mansfield Township School District in the amount of \$27,580.
- Resolve to approve the 2022-2023 Budget Calendar for the Mansfield Township School District.

**MTSD Budget Calendar
2022-2023 School Year**

November	Review current accounts, discuss budget with administrators. Assist administrators with budget input in Systems 3000.
December	Data entry for salaries for existing staff contracts and other District expenses
January	Review information with administrators; calculate estimated State Aid and tax levy
February	Discuss tentative budget with Finance Committee or brief presentation to the board
March 14	Adopt Tentative Budget to send to County Office for review

March 18	Last day to send budget to County Office
May 3	Public Hearing on the budget
May 4	Budget statement certification completed in the budget software, on the County Review and Approval tab
May 6	Post User Friendly budget on district website

Motion to Move Items

Moved by: Lisa Willever

Seconded by: Jared Fantasia

Jared Fantasia	<i>Aye</i>	Lisa Willever	<i>Aye</i>
Stephen Thomas	<i>Aye</i>	Allyson Johnston	<i>Aye</i>
Leila Davis	<i>Aye</i>	Omar Coley	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Frank Armenante	<i>Aye</i>
Emily Green	<i>Aye</i>		

IX. Good of the Order

BOE Member, Jared Fantasia, requested an exception of the 7510 Facilities Use Policy for personal use. Motion moved by Lisa Willever and seconded by Steve Thomas. All in favor.

BOE Member, Steve Thomas, proposed that the Board discontinue the review of purchase orders within the monthly Bills List. All in favor.

The Business Administrator announced the posting of the vacant BOE position and schedule of interviewing and appointing the selected candidate.

BOE Member, Allyson Johnston, noted to review the Public Comment Policy in the Policy Committee meeting.

The Superintendent announced that Teacher Conferences will be held on the 9th and 10th.

X. Public Comment

None

XI. Adjournment

WHEREAS, there being no further business of the Mansfield Township Board of Education to attend to on this 12th day of October, 2021; now, therefore, be it
THEREFORE, BE IT RESOLVED, that the October, 2021 meeting of the Mansfield Township Board of Education be and is hereby adjourned at 10:00pm.

Moved by: Lisa Willever

Seconded by: Allyson Johnston

Jared Fantasia	<i>Aye</i>	Lisa Willever	<i>Aye</i>
Stephen Thomas	<i>Aye</i>	Allyson Johnston	<i>Aye</i>
Leila Davis	<i>Aye</i>	Omar Coley	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Frank Armenante	<i>Aye</i>
Emily Green	<i>Aye</i>		



Danielle Dolci
Secretary to the Board



Frank Armenante, President

{OFFICIAL SEAL}

CERTIFICATION OF THE BOARD SECRETARY

Public in Attendance:

Millan
RH Mac
Hana'a Sevinc
Beth Pigott

Jill Ballard
iPhone11
Dan Waldron
Elizabeth Janney

Rh Dell
iPhone
Chris Villabon
Sheryl Morro
Rene cell
Pedro Enriquez
Steven
Shannon Feeley
iPhone
Margaret Zola
Kristin Waldron
H Stryker
Melissa and Matthew Cohen
Mark
Sarah VM
Melissa
Marisa
Deborah's iPad
Victoria Tilton
Stacey Nicosia
BJL
Katie Cooney
Gina Heil
Diane
Alley Clemens

Gamble
Shelby
Ryan Ballard
Nicole Logan
Katherine's iPhone
Jennifer Allessio
Jackie Cuccia
Joe Van Mater
Rachel Matushonek
Justine R
Donna Giampietro
Sarah VM
Melissa
Vrettos
Colleen Herbert
Rhonda Marcantonio
Kekesi
Mom of Four
Paula Peterson
Susan
VV
609-502-1934
202-253-0245
609-560-8104
609-284-8804609-610-3554

