

Mansfield Township School District

Board of Education Monthly Meeting Minutes

January 5, 2022

I. Meeting to Start 7:24pm

Open Public Meeting Statement

The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times, and under the emergency regulations by providing electronic notice in lieu of the traditional "adequate notice" of notifying the newspaper.

At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.

Salute to the Flag

Roll Call of Board Member

Stephen Thomas	Present	Andrea Melton	Present
Emily Green	Present	Allyson Johnston	Present
Abbey True Harris	Present	Ryan Ballard	Present
James Sullivan	Present	Frank Armenante	Present

Administrators

Tiffany Moutis, Superintendent	<i>Present</i>	Glenn Kershner, MTES Principal	<i>Present</i>
Danielle Dolci, Business Adm/Bd Sec	<i>Present</i>	Stacy Cullari, JHES Principal	<i>Present</i>
Fred Knaak, Facilities Manager	<i>Present</i>	Kelly Gamez, Director of Curr. & Inst.	<i>Present</i>
Jason Shainline, Sup. of Special Services	<i>Present</i>		

II. Public Comment

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to three minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

Radiah Gamble - 34 Greenbrook Drive - Notes increased Covid and quarantine cases and learning lose and wants to know why parents should choose between a child's health and education. State that there should be a choice for students to learn virtually.

Aaron Zelins - 15 Hickory Drive - Declares that he supports Ms. Gamble's thoughts but feels a choice needs to be made and the vaccine strategy is not working.

III. Presentations (Estimated Time: 30 Minutes)

Superintendent Presentation

IV. Correspondence

There is no correspondence to report.

V. Committee Updates

VI. Approval of Minutes, Enrollment, Suspensions and HIB

1. Resolve to approve the December 13, 2021 Minutes.
2. Resolve to approve HIB Case 225515_MTE_11302021.
3. Enrollment as of 12/21/2021:

Grade	Enrollment	Sections	Average per class
Kindergarten	73 (Special Education: 2; 1 of which are self contained)	4	18.00 1 SC
1 st Grade	68 (Special Education: 5; 4 of which is self contained)	4	16.00 4 SC
2 nd Grade	78 (Special Education: 7; 1 of which are self contained)	4	19.25 1 SC
3 rd Grade	64 (Special Education: 10; 2 of which are self contained)	3	20.66 2 SC
4 th Grade	71 (Special Education: 9; 4 of which are self contained)	3	22.33 4 SC
5 th Grade	69 (Special Education: 15)	3	23.00 0 SC
6 th Grade	80 (Special Education: 17; 5 of which are self contained)	4	18.75 5 SC
	Total: 503		
Preschool Disabled:			
PSD/Half & Full Day:	8 - PK3 Disabled Half Day Students 5 - PK4 Disabled Full Day Students 12 - PK4 Full Day General Education Students		
	Total: 25		
Out of District Placement:			
BCSSSD: 1- PreK; 1-Kindergarten	2		
Brookfield: 1-4th grade	1		
Riverbank Charter School: 2-Kindergarten; 1-2nd grade	3		
	Total: 6		
Total students in and out of district: 534			

Moved by: Allyson Johnston

Seconded by: Abbey True Harris

Stephen Thomas	<i>Aye</i>	Andrea Melton	<i>Aye</i>
Emily Green	<i>Aye</i>	Allyson Johnston	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Ryan Ballard	<i>Abstain</i>
James Sullivan	<i>Abstain</i>	Frank Armenante	<i>Aye</i>

VII. Superintendent's Recommendations

The following items are presented for approval as recommendations by the Superintendent of Schools.

A. Contracts

1. Resolve to approve the agreement with Eastern Armored Services through June, 2022.

Moved by: Allyson Johnston

Seconded by: Steve Thomas

Stephen Thomas	<i>Aye</i>	Andrea Melton	<i>Aye</i>
Emily Green	<i>Aye</i>	Allyson Johnston	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Ryan Ballard	<i>Aye</i>
James Sullivan	<i>Aye</i>	Frank Armenante	<i>Aye</i>

B. Personnel and Administration

1. Resolve to approve the following Long Term Substitute Teacher assignment.

Name	Position	Location	Dates	Replacing
Rose-Grisham, Danielle	Kindergarten Teacher	JHES	01/06/2022 - approximately 01/31/2022	Employee # 4089

2. Resolve to approve the following Substitute Custodian for the remainder of the 2021/2022 school year at a rate of \$13.75 per hour. *Pending completion of all paperwork.*

Name
Dadura, Thomas

3. Resolve to approve the following hire for the remainder of the 2021/2022 school year.

Name	Position	Location	Start Date	FTE	Salary
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					(prorated)
<u>Sonya Hart</u>	<u>Guidance Counselor</u>	<u>IHES</u>	<u>Pending Paperwork Completion</u>	<u>.41</u>	<u>\$25,153.50</u>

Motion to Move Items

Moved by: Andrea Melton

Seconded by: Allyson Johnston

Stephen Thomas	<i>Aye</i>	Andrea Melton	<i>Aye</i>
Emily Green	<i>Aye</i>	Allyson Johnston	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Ryan Ballard	<i>Aye</i>
James Sullivan	<i>Aye</i>	Frank Armenante	<i>Aye</i>

C. Policies and Procedures

1. Resolve to approve the updated MTSD Restart Plan. (Revisions are in red on page 3.)
2. Resolve to approve the second reading of the following policies and regulations.
 - Comprehensive Health & Physical Education - Policy 2422
 - Surrogate Parents & Resource Family Parents - Policy 2467
 - Eligibility of Resident/Nonresident Students - Policy 5111
 - Education of Homeless Children - Policy 5116
 - Federal Awards/Funds Internal Controls - Allowability of Costs - Policy 6115.01
 - Federal Awards/Funds Internal Controls - Mandatory Disclosures - Policy 6115.02
 - Federal Awards/Funds Internal Controls - Conflict of Interest - Policy 6115.03
 - Contracts for Goods or Services Funded by Federal Grants - Policy 6311
 - Eye Protection - Policy 7432
 - Emergency & Crisis Situations - Policy 8420
 - School Nutrition Programs - Policy 8540
 - Meal Charges/Outstanding Food Service Bill - Policy 8550
 - Student Transportation - Policy 8600
 - Fire & Fire Drills - Reg 8420.1
 - Sexual Harassment of Students - Policy 5751
 - Sexual Harassment of Students - Reg 5751
 - Eye Protection - Reg 7432
 - Transportation of Special Needs Students - Policy 8670

Motion to Move Items

Moved by: Steve Thomas

Seconded by: Allyson Johnston

Stephen Thomas	<i>Aye</i>	Andrea Melton	<i>Aye</i>
Emily Green	<i>Aye</i>	Allyson Johnston	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Ryan Ballard	<i>Aye</i>
James Sullivan	<i>Aye</i>	Frank Armenante	<i>Aye</i>

D. Curriculum

1. Resolve to approve the below professional development and travel for the stated MTSD employee.

EMPLOYEE	TRAVEL DATES/ LOCATION	SPONSORING ENTITY/ACCT	EVENT DESCRIPTION	REGIST RATION FEE	HOTEL AND MEALS	MILEAGE/ TOLLS/ PARKING	TOTAL
Tony Bifulco	1/14/2022 1:30-3:30	Chesterfield Elementary School	NB Regional Collaboration	\$0.00	-	\$4.48	\$4.48
Jaime Szymanski	1/14/2022 1:30-3:30	Chesterfield Elementary School	NB Regional Collaboration	\$0.00	-	\$4.48	\$4.48
Ryan Brydzinski	1/14/2022 1:30-3:30	Chesterfield Elementary School	NB Regional Collaboration	\$0.00	-	\$4.48	\$4.48
Heather Phan	1/14/2022 1:30-3:30	Chesterfield Elementary School	NB Regional Collaboration	\$0.00	-	\$4.48	\$4.48
Nicole Riviello	1/21/2022	Learning Ally - Virtrual	Early Literacy and the Whole Child	\$69.00	-	-	\$69.00

Motion to Move Items

Moved by: Andrea Melton

Seconded by: Ryan Ballard

Stephen Thomas	<i>Aye</i>	Andrea Melton	<i>Aye</i>
Emily Green	<i>Aye</i>	Allyson Johnston	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Ryan Ballard	<i>Aye</i>
James Sullivan	<i>Aye</i>	Frank Armenante	<i>Aye</i>

E. Facilities/Security & Transportation

1. Resolve to approve the monthly drills at John Hydock Elementary School and Mansfield Township School District.

MANSFIELD TOWNSHIP ELEMENTARY SCHOOL		
Date/Time:	12/14/21	12/22/21
Type of Drill	Fire	Shelter In Place
Duration of Drill	4 min	3 min
Weather Conditions	Breezy & Cool	Sunny & Cold
Participants of Drill	329	325
Brief Description of What Type of Drill was Conducted	Fire Drill was conducted with no incidents	Drill was conducted with no incidents
Person(s) overseeing Fire Drill: G. Kershner Person(s) overseeing Security Drill: G. Kershner		

JOHN HYDOCK ELEMENTARY SCHOOL		
Date/Time:	12/14/21	12/21/21
Type of Drill	Fire	Shelter in Place
Duration of Drill	Approximately 6 minutes	Approximately 6 minutes
Weather Conditions	Cloudy/Cold	Cloudy/Cold
Participants of Drill	Entire student body and staff Approximately 269 people	Entire student body and staff Approximately 263 people

Brief Description of What Type of Drill was Conducted	Fire Drill was conducted without incident.	Shelter in place drill was conducted without incident.
Person(s) overseeing Fire Drill: S. Cullari Person(s) overseeing Security Drill: S. Cullari		

2. Resolve to approve the donation of scrap metal from MTSD to the Hedding United Methodist Church Youth Group Mission Trip Fundraiser. Estimated total is \$40.00.

Motion to Move Items

Moved by: Andrea Melton

Seconded by: Allyson Johnston

Stephen Thomas	<i>Aye</i>	Andrea Melton	<i>Aye</i>
Emily Green	<i>Aye</i>	Allyson Johnston	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Ryan Ballard	<i>Aye</i>
James Sullivan	<i>Aye</i>	Frank Armenante	<i>Aye</i>

F. Finance and Budget

1. Resolve to approve the January, 2022 Bills List.

Batch 51

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10	\$22,733.00				\$22,733.00
10	11	\$335,461.59				\$335,461.59
Fund 10	TOTAL	\$358,194.59				\$358,194.59
20	20	\$4,651.14				\$4,651.14
63	63	\$17,649.46				\$17,649.46
GRAND	TOTAL	\$380,495.19	\$0.00	\$0.00	\$0.00	\$380,495.19

Batch 52

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
71	71	\$1,151.06				\$1,151.06
GRAND	TOTAL	\$1,151.06	\$0.00	\$0.00	\$0.00	\$1,151.06

Batch 79,80

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10				\$34,748.51	\$34,748.51
10	11			\$18,222.30		\$18,222.30
Fund 10	TOTAL			\$18,222.30	\$34,748.51	\$52,970.81
71	71			\$829.64		\$829.64
GRAND	TOTAL	\$0.00	\$0.00	\$19,051.94	\$34,748.51	\$53,800.45

- Resolve to approve the Board Secretary and Treasurer Report: Resolved that the financial reports of the Board Secretary and Treasurer of School Monies for November, 2021 which are in agreement be accepted and that pursuant to NJAC 6A:23A 16.10 (c) 4 certify that after consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Report for November, 2021 Board Secretary's Report for November, 2021

- Resolve to approve Payroll amounts for December 15, 2021 (\$360,206.66) and December 30, 2021 (\$360,764.66).
- Resolve to approve the monthly transfers for the month of January, 2022.
- Resolve to approve the increase of MTSD preschool tuition from \$600 per month to \$625 per month, an annual increase of \$250, to start in the 2022 school year.

Motion to Move Items

Moved by: Abey True Harris

Seconded by: Allyson Johnston

Stephen Thomas	<i>Aye</i>	Andrea Melton	<i>Aye</i>
Emily Green	<i>Aye</i>	Allyson Johnston	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Ryan Ballard	<i>Aye</i>
James Sullivan	<i>Aye</i>	Frank Armenante	<i>Aye</i>

VIII. Good of the Order

Board of Education Ethics Training Date is February 28, 2022 at 6:30pm
New Board Member Training is February 4, 2022 from 1pm to 3pm

IX. Public Comment

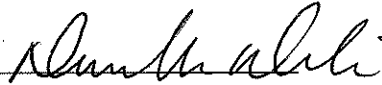
X. Adjournment

WHEREAS, there being no further business of the Mansfield Township Board of Education to attend to on this 5th day of January, 2022; now, therefore, be it THEREFORE, BE IT RESOLVED, that the January, 2022 meeting of the Mansfield Township Board of Education be and is hereby adjourned at 9:11pm.

Moved by: Allyson Johnston

Seconded by: Abbey True Harris

Stephen Thomas	<i>Aye</i>	Andrea Melton	<i>Aye</i>
Emily Green	<i>Aye</i>	Allyson Johnston	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Ryan Ballard	<i>Aye</i>
James Sullivan	<i>Aye</i>	Frank Armenante	<i>Aye</i>



 Danielle Dolci
 Secretary to the Board



 Frank Armenante, President

{OFFICIAL SEAL}

CERTIFICATION OF THE BOARD SECRETARY

Public in Attendance:

Jannah Wilder
 Paige Perez
 Megan Grousse
 Aaron Zelins
 735137
 Ally Clemens
 Amanda Firtek
 Amy Parker
 Amy Stagner
 Barbara Coley
 Christine Carney
 Stacy Hultquist
 Stacy Cullari

Shannon Feeley
 Ms. Cuccia
 Megan Patterson
 Mary Jenoriki
 Colleneasley's iPhone
 Craig Humble's iPhone
 Diane
 Elisa McKeon
 Elizabeth Janney
 Quinn P
 Fred Knaak
 Galaxy S21 and 5G
 Gamble

Gina Heil
Glenn Kershner
Sandra Place
MP
KN
Kin
Kelly Gamez
iPad
iPad 2
Jason Shainline
Jeff Catalano

Jen Ly
Jennifer Matey
Jill Ballard
Joey
Kristen Spieler
Eric Lutzker
Kristina Papero
Maureen Konopada
Cassidy
Mary Jenoriki
Mary Pilaar

