



## State of New Jersey

DEPARTMENT OF EDUCATION

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CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
Lt. Governor

DAVID C. HESPE  
Commissioner

September 29, 2016

TO: Chief School Administrators  
Charter School Leads  
Renaissance School Project Leads

FROM: Donald Mitchell, Chief Performance Officer  
Division of Talent and Performance

SUBJECT: \*UPDATE\* Parental Notification of Standardized Assessment

Pursuant to *N.J.S.A. 18A:7C-6.6*, beginning in the Fall of 2016 school districts and charter schools must, by October 1 of each year, provide parents or guardians certain information on any "State assessment" or "commercially-developed standardized assessment" that will be administered in that school year<sup>1</sup>.

The information provided parents or guardians by districts must include the following:

- The subject area of the assessment and grade levels covered by the assessment;
- The date or range of potential dates for the administration of the assessment;
- The time allotted for the student to take and complete the assessment;
- Any accommodations or accessibility options available to students;
- Information on how and when the student and his/her parent or guardian can access both sample questions and answers to the assessment and the student's results; and
- Whether the assessment is required by State or federal government, or both.

The New Jersey Department of Education's Office of Assessment has developed a template to support districts in implementing the provisions of this statute. The template is attached to the

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<sup>1</sup> "**Commercially-developed standardized assessment**" means a State-required or district-mandated assessment that is administered by the school district or charter school that requires all students in a grade to answer the same questions, or a selection of questions from a common bank of questions, in the same manner, and is developed and scored by an entity under contract with a board of education.

"**State assessment**" means an assessment required pursuant to State or federal law and administered to all students in a specific grade level or subject area and whose results are aggregated for analysis at the district, school, or student subgroup level.

bottom of this document. It is not required that districts adopt this template, but it is required that the above mentioned information is disseminated to parents/guardians by October 1 of each year. Please note also that the information and dates in the template serve only as an example and may not be the specific information associated with the assessments listed.

For additional information, please contact the Office of Assessments at (609) 984-6311.

#### Attachment

c: Members, State Board of Education  
David C. Hespe, Commissioner  
Senior Staff  
Jeffrey Hauger  
Faye Ball  
Timothy Giordano  
Cristin Geoghegan  
Kate Czehut  
Peggy McDonald  
Lori Ramella  
Veronica Orsi  
Joseph Seaman  
Timothy Steele-Dadzie  
Orlando Vadel  
Executive County Superintendents  
Executive Directors for Regional Achievement Centers  
Executive County Business Officials  
County Test Coordinators  
District Test Coordinators  
Bilingual/ESL Coordinators  
Directors of Approved Private Schools for the Disabled  
Directors Special Education Services  
Directors of College-Operated Programs  
Directors of a State Facility

# State and Commercially-developed Standardized Assessments Used in Mansfield Township Schools

2016•2017



Assessment Subject Area	Administration Date/Time	Grades Covered	Requirement Source (Federal and/or State)	Results Available
PARCC ELA & Math	<b>Computer Administration Testing Window:</b> 3/27/17 – 5/19/17 <b>Paper Administration Testing Window:</b> 3/27/17 – 4/7/17	English Language Arts, Grades 3-8 curriculum	<b>Federal and State</b>	June 2017
NJ Ask Science	<b>Administration:</b> 5/31/17  <b>Make up day:</b> 6/7/17	Science, Grade 4	<b>State</b>	September 2017
CogATs	<b>Administration:</b> May	Grade 2	<b>District</b>	May
	<b>Administration:</b> October	Grade 5		November
* If a student is permitted extra time or any other accommodations by their IEP, parent/guardians should contact their guidance office for additional details on accommodations and accessibility options.				

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