



Mansfield Township School District

Board of Education Monthly Meeting Agenda

July 13, 2020

I. Meeting to Start 10:00am

Open Public Meeting Statement

The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times.

At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.

Salute to the Flag

Roll Call of Board Members

Frank Armenante	_____	Ramy Reddy	_____
Abbey True Harris	_____	Lisa Willever	_____
Leila Davis	_____	Stephen Thomas	_____
Stacey Nicosia	_____	Jared Fantasia	_____
Radiah Gamble	_____		

Administrators

Tiffany Moutis, Superintendent	_____	Glenn Kershner, MTES Principal	_____
Danielle Morolda, Business Adm/Bd Sec	_____	Stacy Cullari, JHES Principal	_____
Fred Knaak, Facilities Manager	_____	Kelly Gamez, Curr. & Inst. Supervisor	_____
Jason Shainline, Sup. of Special Services	_____		

II. Presentations

III. Public Comment

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to two minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

IV. Correspondence

Letter from the [Department of Military and Veterans Affairs](#).

V. Approval of Minutes, Enrollment, Suspensions and HIB

1. [May 4, 2020 Monthly Meeting Minutes](#)
2. Resolve to approve the following HIB cases:

Tracking Number:
219544_MTE_05182020

Tracking Number:
219541_MTE_05182020

Moved by: _____

Seconded by: _____

Frank Armenante _____
 Abbey True Harris _____
 Leila Davis _____
 Stacey Nicosia _____
 Radiah Gamble _____

Ramy Reddy _____
 Lisa Willever _____
 Stephen Thomas _____
 Jared Fantasia _____

VI. Superintendent’s Recommendations

The following items are presented for approval as recommendations by the Superintendent of Schools.

A. Contracts

1. Resolve to approve the [2020-2021 Insurance Renewal Proposal](#) submitted by the Barclay Group.
2. Resolve to approve the [2020-2021 School Alliance Insurance Fund, Indemnity and Trust Renewal Agreement](#).
3. Resolve to approve the [2020-2021 School Alliance Insurance Fund, Renewal of Membership](#).
4. Resolve to approve the [2020-2021 School Alliance Insurance Fund, Appointing of a Risk Management Consultant](#).
5. Resolve to approve the [Letter of Agency with E-Rate Online, LLC](#).
6. Resolve to approve the July 1, 2020 through June 30, 2022 contract renewal with [Benecard](#).
7. Resolve to approve the [2020-2021 Brookfield](#) contract for student 5274316399 commencing on July 6, 2020 through June 30, 2021.
8. Resolve to approve the 2020-2021 [REM Audiology Associates contract](#).
9. Resolve to approve the 2020-2021 [CM3 Building Solutions](#) contract.

Motion to Move Items

Moved by: _____
 Frank Armenante _____
 Abbey True Harris _____
 Leila Davis _____
 Stacey Nicosia _____
 Radiah Gamble _____

Seconded by: _____
 Ramy Reddy _____
 Lisa Willever _____
 Stephen Thomas _____
 Jared Fantasia _____

B. Personnel and Administration

1. Resolve to approve the resignation of Monika R. D'Andrade, a recess/lunch aide, AID.LUN.040.01, at Mansfield Township Elementary School effective June 30, 2020.
2. Resolve to approve the resignation of Victoria Urbanik, an extraordinary aide, AID.EXT.030.05, at the John Hydock Elementary School effective June 30, 2020.
3. Resolve to approve the corrected salary of Michelle Hildebrandt from \$41,652.00 BA Step 1 to \$42,652.00 BA+18 Step 1. (FTE remains 0.80.)
4. Resolve to approve Laura Sadowski as a long term substitute at the substitute rate for Leanne Scheinfeld effective October 12, 2020 through February 5, 2021.
5. Resolve to approve Caitlin Nelson as a full time instructional assistant at John Hydock Elementary School, AID.EXT.030.05, at an annual salary of \$19,198.25, Step 1 - \$14.09/hour + \$1.00/hr BA, effective September 1, 2020.
6. Resolve to approve Grazia Saile as a part-time Guidance Counselor at John Hydock Elementary School, REL.GUI.030.02, at an annual salary of \$22,371.65, MA Step 1, at an FTE of 0.41, effective September 1, 2020.
7. Resolve to approve Christie Simone as an Occupational Therapist effective September 1, 2020:

School	FTE	UPC	Account #
JHES	0.40	REL.OCC.030.01	11-000-216-320-05-134-030
MTES	0.40	REL.OCC.040.01	11-000-216-320-05-134-040

8. Resolve to approve the below MTSD nurses for hours and compensation listed below for summer work.

Name	Title	MAX TOTAL COMPENSATION \$47/hour	ACCOUNT NUMBER
Grace Porrini	MTES Nurse	\$940	11-000-213-100-04-001-040
Tara Kowalczyk	JHES Nurse	\$940	11-000-213-100-04-001-030

9. Resolve to approve the below 2020-2021 appointments of staff and rates for extra compensation per the recommendation of the Curriculum and Instruction Supervisor.

Description	Name	Title	MAX TOTAL COMPENSATION	ACCOUNT NUMBER
Title 1 Teacher	Ashley Raywood	Title 1 Summer Teacher	Not to exceed \$985	20-231-100-100-00-151
	Kristina Papero	Title 1 Summer Teacher	Not to exceed \$985	
	Cheryl Mastowski	Title 1 Summer Teacher	Not to exceed \$985	
	Kristina Perro	Title 1 Summer Teacher	Not to exceed \$985	
	Maureen Konopada	Title 1 Summer Teacher	Not to exceed \$985	

Title 1 Coordinator	Nicole Riviello	Title 1 Coordinator	Stipend of \$1173.00	20-231-200-100-00-151
Title 1 Teacher	Rhonda Marcantonio	Ready, Set, Go Teacher	Not to exceed \$1,728	20-231-100-100-00-157
	Deborah Boyce	Ready, Set, Go Teacher	Not to exceed \$1,728	

Motion to Move Items

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Seconded by: _____

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Ramy Reddy _____
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 Stephen Thomas _____
 Jared Fantasia _____

C. Curriculum

No Curriculum items to be voted on.

Motion to Move Items

Moved by: _____

Seconded by: _____

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 Abbey True Harris _____
 Leila Davis _____
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Ramy Reddy _____
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 Stephen Thomas _____
 Jared Fantasia _____

D. Policies and Procedures

1. Resolve to approve the below Corrective Action Plan for the School Nutrition Program Procurement Review.

RECOMMEN DATION	RECOMMENDATION	APPROVED CORRECTIVE	PERSON RESPONSIBLE FOR	EFFECTIVE DATE OF IMPLEMENTATION
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		ACTION	IMPLEMENTATION OF THE CORRECTIVE ACTION	
1	Did the SFA monitor the FSMC through periodic on-site monitoring	The SFA will conduct on-site monitoring using form #330 or a SFA developed equivalent	School Business Administrator	September 7, 2020
2	The minutes, of the advisory board, should note who attended the meeting and the title of each attendee	The SFA will record attendance at the Advisory Board meetings	School Business Administrator	September 7, 2020

Motion to Move Items

Moved by: _____

Seconded by: _____

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 Jared Fantasia _____

E. Facilities/Security & Transportation

1. Resolve to approve the use of facilities as listed below.

ORGANIZATION	DATE(S)	TIME	FACILITY
Northern Burlington Regional High School	7/8 (raindate either 7/9 or 7/10)	8am - 1pm	MTES parking lot - overflow of parking for graduation outside

Motion to Move Items

Moved by: _____

Seconded by: _____

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 Stephen Thomas _____
 Jared Fantasia _____

F. Finance and Budget

1. Resolve to approve July, 2020 Bills List.

[Batch 50](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks *	Hand Checks Non/AP	Total Checks
20	20	\$27,211.00				\$27,211.00
GRAND	TOTAL	\$27,211.00	\$0.00	\$0.00	\$0.00	\$27,211.00

[Batch 51](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$153,792.83				\$153,792.83
10	12	\$9,319.50				\$9,319.50
Fund 10	TOTAL	\$163,112.33				\$163,112.33
20	20	\$8,050.81				\$8,050.81
63	63	\$8,662.83				\$8,662.83
GRAND	TOTAL	\$179,825.97	\$0.00	\$0.00	\$0.00	\$179,825.97

[Batch 52](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
71	71	\$1,449.64				\$1,449.64
GRAND	TOTAL	\$1,449.64	\$0.00	\$0.00	\$0.00	\$1,449.64

[Batch 54](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$252,741.59				\$252,741.59
40	40	\$126,875.00				\$126,875.00
GRAND	TOTAL	\$379,616.59	\$0.00	\$0.00	\$0.00	\$379,616.59

2. Resolve to approve the Board Secretary and Treasurer Report: Resolved that the financial reports of the Board Secretary and Treasurer of School Monies for April, 2020 which are in agreement be accepted and that pursuant to NJAC 6A:23A 16.10 (c) 4 certify that after consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

[Treasurer's Report for May 2020](#) [Board Secretary's Report for May 2020](#)

3. Resolve to approve Payroll amounts for June 15, 2020 (\$425,639.99) and June 30, 2020 (\$348,238.97).
4. Resolve to approve the monthly transfers for the month of [July, 2020](#).
5. Resolve to approve the excess liability from \$10M to \$15M at the rate of \$1,029 from the [School Alliance Insurance Fund proposal](#) for the 2020-2021 school year.
6. Resolve to approve a discounted Preschool tuition rate of \$400 for those months including early dismissal due to the Covid-19 MTSD Reopening Plan.

Motion to Move Items

Moved by: _____

Seconded by: _____

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 Leila Davis _____
 Stacey Nicosia _____
 Radiah Gamble _____

Ramy Reddy _____
 Lisa Willever _____
 Stephen Thomas _____
 Jared Fantasia _____

VII. Good of the Order

VIII. Adjournment

WHEREAS, there being no further business of the Mansfield Township Board of Education to attend to on this 13th day of July, 2020; now, therefore, be it
 THEREFORE, BE IT RESOLVED, that the July 13, 2020 meeting of the Mansfield Township Board of Education be and is hereby adjourned at ____pm.

Moved by: _____

Seconded by: _____

Frank Armenante _____
 Abbey True Harris _____
 Leila Davis _____
 Stacey Nicosia _____
 Radiah Gamble _____

Ramy Reddy _____
 Lisa Willever _____
 Stephen Thomas _____
 Jared Fantasia _____

July 13, 2020

