



Mansfield Township School District

Board of Education Monthly Meeting Agenda September 14, 2020

I. Meeting to Start 5:30pm

Open Public Meeting Statement

The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times.

At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.

Salute to the Flag

Roll Call of Board Members

Frank Armenante	_____	Ramy Reddy	_____
Abbey True Harris	_____	Lisa Willever	_____
Leila Davis	_____	Stephen Thomas	_____
Stacey Nicosia	_____	Jared Fantasia	_____
Radiah Gamble	_____		

Administrators

Tiffany Moutis, Superintendent	_____	Glenn Kershner, MTES Principal	_____
Danielle Morolda, Business Adm/Bd Sec	_____	Stacy Cullari, JHES Principal	_____
Fred Knaak, Facilities Manager	_____	Kelly Gamez, Curr. & Inst. Supervisor	_____
Jason Shainline, Sup. of Special Services	_____		

II. Presentations

NJSBA Board of Education Ethics Training
Superintendent Presentations

III. Public Comment

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to two minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

IV. Correspondence

There is no correspondence to report.

V. Approval of Minutes, Enrollment, Suspensions and HIB

1. [August 10, 2020 Meeting Minutes](#)
2. [August 14, 2020 Meeting Minutes](#)
3. [August 26, 2020 Meeting Minutes](#)
4. Enrollment as of September 3, 2020:

Grade	Enrollment	Sections	Average per class
Kindergarten	56 (<i>Special Education: 7; 4 of which are self contained</i>)	4 1 SC Gr K-2	13.00 4
1 st Grade	88 (<i>Special Education: 3; 1 of which is self contained</i>)	4 1 SC Gr K-2	21.75 1
2 nd Grade	61 (<i>Special Education: 8; 2 of which are self contained</i>)	3 1 SC Gr K-2	19.67 2

3 rd Grade	69 (Special Education: 9; 4 of which are self contained)	3 1 SC Gr 3-4	21.67 4
4 th Grade	66 (Special Education: 15)	3 1 SC Gr 3-4	22.00 0
5 th Grade	76 (Special Education: 13; 5 of which are self contained)	4 1 SC Gr 5-6	17.75 5
6 th Grade	74 (Special Education: 14; 3 of which are self contained)	4 1 SC Gr 5-6	17.75 3
Total: 490			
Preschool Disabled:			
PSD	1- PK3 Disabled Half Day Students 3 - PK4 Disabled Full Day Students 10 - PK4 Full Day General Education Students		
	Total: 14		
Out of District Placement:			
BCSSSD, PASC: 6th	1		
Brookfield: 3rd Grader	1		
Riverbank Charter School: 1st grade	1		
	Total: 3		
Total students in and out of district: 507			

Moved by: _____

Seconded by: _____

Frank Armenante _____
 Abbey True Harris _____
 Leila Davis _____
 Stacey Nicosia _____
 Radiah Gamble _____

Ramy Reddy _____
 Lisa Willever _____
 Stephen Thomas _____
 Jared Fantasia _____

VI. Superintendent's Recommendations

The following items are presented for approval as recommendations by the Superintendent of Schools.

A. Personnel and Administration

1. Resolve to approve the resignation of Diane Grappone, AID.GEN.030.04, an instructional aide at JHES, effective 8/27/20.
2. Resolve to approve Janet Strusz to participate in meetings and evaluate with supervision under Amy Rivera (LDT/C) for 50 hours as she completes her Master's in Special Education with a LDT/C endorsement.
3. Resolve to approve the below staff transfer for the 20-21 school year.

Staff Member	Position From	UPC Number	Position To	UPC Number
Rachael Hensley	REG ED AIDE - MTES PT Gr 5	AID.GEN.040.03	Resource Room - MTES	AID.RRM.040.03 (new)

4. Resolve to approve the list of requested telework from staff members within MTSD.

EE ID	Reason for Absence	Requested Time Out of School Until October 30, 2020
4771	Underlying medical/disabling condition	10/1/20
4838	Child's school closed/child care unavailable	10/1/20
4019	Child's school closed/child care unavailable	10/1/20
4157	Child's school closed/child care unavailable	10/1/20
4862	Child's school closed/child care unavailable	10/1/20
4722	Underlying medical/disabling condition	10/01/20
4858	Child's school closed/child care unavailable	10/1/20
4826	Child's school closed/child care unavailable	10/1/2020
4765	Child's school closed/child care unavailable and Child's Underlying medical/disabling condition	10/1/2020
4036	Child's school closed/child care unavailable	10/1/2020
4417	Child's school closed/child care unavailable	10/1/20
4300	Child's school closed/child care unavailable	10/1/20
4834	Child's school closed/child care unavailable and Underlying medical/disabling condition	10/1/20
4228	Child's school closed/child care unavailable	10/1/20
4247	Child's school closed/child care unavailable	10/1/20

4166	Child's school closed/child care unavailable	10/1/20
4616	Child's school closed/child care unavailable	10/1/20
4023	Child's school closed/child care unavailable	10/1/20
4269	Child's school closed/child care unavailable	10/1/20
4295	Child's school closed/child care unavailable	10/1/20

5. Resolve to approve the additional 2020 Summer hours and payment for the Child Services Team. Monies to be redistributed from CST employees who did not use all money allocated to them.

Name	Title	Account Number	Total Additional Hours @ \$47/hr	Additional Hours Not to Exceed
Bezila, Dayna	Speech Path	11-000-219-110-05-104-000	3	\$141.00
Stewart, Angela	School Psych	11-000-219-110-05-104-000	6.25	\$293.75
Acerbo, Dante	SE Teacher	11-000-219-110-05-104-000	1	\$47.00
All Staff	Special Ed/ General Ed Teachers	11-000-219-110-05-104-000	5	\$235.00

6. Resolve to approve additional Summer 2020 hours for:

Name	Title	Account Number	Total Additional Hours @ \$47/hr	Additional Hours Not to Exceed
Kowalczyk, Tara	Nurse	11-000-213-100-04-001-030	4	\$188.00

7. Resolve to approve McKenna Rouse as a permanent sub, TCH.SUB.000.01, for the 2020-2021 school year for the Mansfield Township School District effective October 1, 2020 at the prorated salary of \$52,065, BA Step 1.
8. Resolve to approve Chelsea Drake as a permanent sub, TCH.SUB.0001.02 (new), for the 2020-2021 school year for the Mansfield Township School District effective October 1, 2020 at the prorated salary of \$52,065, BA Step 1.
9. Resolve to approve Ghazala Iqbal as a part-time Extra IA MD for JHES effective October 1, 2020 at the prorated salary of \$16,329.50, \$14.09 per hour plus \$3.00 per hour for certification, FTE 0.76.
10. Resolve to approve Cathy Gorman as a part-time Reg Ed Aide for Kindergarten, AID.GEN.030.04, at JHES effective October 1, 2020 at the prorated salary of \$16,329.50, \$14.09

per hour plus \$3.00 per hour for certification, FTE 0.76. Cathy Gorman will be replacing Diane Grappone who resigned.

Motion to Move Items

Moved by: _____

Seconded by: _____

Frank Armenante _____
Abbey True Harris _____
Leila Davis _____
Stacey Nicosia _____
Radiah Gamble _____

Ramy Reddy _____
Lisa Willever _____
Stephen Thomas _____
Jared Fantasia _____

B. Curriculum

1. Resolve to approve the [2020-2021 Title 1 Parent's Right to Know Letter](#).
2. Resolve to approve the [2020-2021 MTSD Parental Involvement Policy for Title 1](#).

Motion to Move Items

Moved by: _____

Seconded by: _____

Frank Armenante _____
Abbey True Harris _____
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Stephen Thomas _____
Jared Fantasia _____

C. Policies and Procedures

1. Resolve to approve the [MTSD 100% Virtual Handbook](#).
2. Resolve to approve the [MTSD In Person Handbook](#) for the 2020-2021 school year.
3. Resolve to approve the following Re-Opening Plan Updates.
[Appendix H - Meals](#)
[Appendix N - Scheduling of Students](#)
4. Resolve to approve the [2020-2021 Mentoring Plan](#).
5. Resolve to approve the [Statement of Assurance Regarding the Use of Paraprofessional Staff for the School Year 2020-2021](#).

Motion to Move Items

Moved by: _____

Seconded by: _____

Frank Armenante _____
 Abbey True Harris _____
 Leila Davis _____
 Stacey Nicosia _____
 Radiah Gamble _____

Ramy Reddy _____
 Lisa Willever _____
 Stephen Thomas _____
 Jared Fantasia _____

D. Facilities/Security & Transportation

1. Resolve to approve the below facility and/or grounds usage.

ORGANIZATION	DATE(S)	TIME	FACILITY
Northern Burlington Soccer Club	Sept thru December 2020	11am-6pm Sat/Sun for games and 5pm-9pm M-Fr for practice	MTES soccer fields

Motion to Move Items

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Seconded by: _____

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Ramy Reddy _____
 Lisa Willever _____
 Stephen Thomas _____
 Jared Fantasia _____

E. Finance and Budget

1. Resolve to approve September, 2020 Bills List.

[Batch 54](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10	\$3,824.00				\$3,824.00
10	11	\$363,427.72				\$363,427.72
Fund 10	TOTAL	\$367,251.72				\$367,251.72
20	20	\$5,726.04				\$5,726.04
63	63	\$177.75				\$177.75
GRAND	TOTAL	\$373,155.51	\$0.00	\$0.00	\$0.00	\$373,155.51

[Batch 55](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$8,270.70				\$8,270.70
GRAND	TOTAL	\$8,270.70	\$0.00	\$0.00	\$0.00	\$8,270.70

[Batch 56](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
71	71	\$106.24				\$106.24
GRAND	TOTAL	\$106.24	\$0.00	\$0.00	\$0.00	\$106.24

[Batch 79 and 80](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10				\$4,274.02	\$4,274.02
10	11			\$7,164.77		\$7,164.77
Fund 10	TOTAL			\$7,164.77	\$4,274.02	\$11,438.79
GRAND	TOTAL	\$0.00	\$0.00	\$7,164.77	\$4,274.02	\$11,438.79

- Resolve to approve the Board Secretary and Treasurer Report: Resolved that the financial reports of the Board Secretary and Treasurer of School Monies for July, 2020 which are in agreement be accepted and that pursuant to NJAC 6A:23A 16.10 (c) 4 certify that after consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

[Treasurer's Report for July 2020](#) [Board Secretary's Report for July 2020](#)

- Resolve to approve Payroll amounts for August 15, 2020 (\$86,521.92) and August 31, 2020 (\$78,655.03).
- Resolve to approve the monthly transfers for the month of [September, 2020](#).

Motion to Move Items

Moved by: _____

Seconded by: _____

Frank Armenante _____
 Abbey True Harris _____
 Leila Davis _____
 Stacey Nicosia _____
 Radiah Gamble _____

Ramy Reddy _____
 Lisa Willever _____
 Stephen Thomas _____
 Jared Fantasia _____

VII. Good of the Order

VIII. Adjournment

WHEREAS, there being no further business of the Mansfield Township Board of Education to attend to on this 14th day of September, 2020; now, therefore, be it
THEREFORE, BE IT RESOLVED, that the September, 2020 meeting of the Mansfield Township Board of Education be and is hereby adjourned at ____pm.

Moved by: _____

Seconded by: _____

Frank Armenante _____
Abbey True Harris _____
Leila Davis _____
Stacey Nicosia _____
Radiah Gamble _____

Ramy Reddy _____
Lisa Willever _____
Stephen Thomas _____
Jared Fantasia _____