



# Mansfield Township School District

## Board of Education Monthly Meeting Agenda

May 3, 2021

### I. Meeting to Start 6:30pm

#### Open Public Meeting Statement

*The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times, and under the emergency regulations by providing electronic notice in lieu of the traditional "adequate notice" of notifying the newspaper.*

*At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.*

#### Salute to the Flag

#### Roll Call of Board Members

Jared Fantasia	_____	Lisa Willever	_____
Stephen Thomas	_____	Allyson Johnston	_____
Leila Davis	_____	Omar Coley	_____
Abbey True Harris	_____	Frank Armenante	_____
Emily Green	_____		

**Administrators**

Tiffany Moutis, Superintendent	_____	Glenn Kershner, MTES Principal	_____
Danielle Dolci, Business Adm/Bd Sec	_____	Stacy Cullari, JHES Principal	_____
Fred Knaak, Facilities Manager	_____	Kelly Gamez, Curr. & Inst. Supervisor	_____
Jason Shainline, Sup. of Special Services	_____		

**II. Presentations (Estimated Time: 60 Minutes)**

Superintendent Presentations

JHES Student Spotlight April - Danica Shafer

MTES Student Spotlight April - Kiera Dyson

2021-2022 Budget Presentation

**III. Public Comment**

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to two minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff..

**IV. Correspondence**

There is no correspondence to report.

**V. Committee Updates**

**VI. Executive Session**

**Motion to Open Executive Session**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia	_____	Lisa Willever	_____
Stephen Thomas	_____	Allyson Johnston	_____
Leila Davis	_____	Omar Coley	_____
Abbey True Harris	_____	Frank Armenante	_____
Emily Green	_____		

N.J.S.A. 10:4-6 et seq provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of the exceptions being as follows:

1. Items forbidden by specific legal action
2. Right to receive federal funds
3. Invasion of individual privacy
4. Collective bargaining negotiations
5. Purchase/lease/acquisition of real property
6. Items where immediate disclosure would impair public safety
7. Any matter anticipating litigation or contract negotiation
8. Terms and conditions of employment/personnel matters
9. Penalty or loss of license to an individual

The President of the Board of Education has determined that such a circumstance exists which warrants a closed executive session under **item(s) #3 and #8** as above indicated and that the conducting of a closed executive session was duly authorized by the adoption of this Resolution. The subject to be discussed is as follows:

3. Invasion of individual privacy
8. Terms and conditions of employment/personnel matters

**Motion to Adjourn Executive Session**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia	_____	Lisa Willever	_____
Stephen Thomas	_____	Allyson Johnston	_____
Leila Davis	_____	Omar Coley	_____
Abbey True Harris	_____	Frank Armenante	_____
Emily Green	_____		

**VII. Approval of Minutes, Enrollment, Suspensions and HIB**

1. [April 12, 2021 Meeting Minutes](#)

2. Resolve to approve the Mansfield Township School District's Board of Education decision to affirm/modify the ruling of the HIB case 206804\_MTE\_01162020.
3. Resolve to approve the Mansfield Township School District's Board of Education decision to affirm/modify the ruling of the HIB case 207968\_MTE\_02102020.
4. Enrollment as of April 26, 2021:

Grade	Enrollment	Sections	Average per class
Kindergarten Opted Out: 3	53 ( <i>Special Education: 5; 4 of which are self contained</i> )	4 1 SC Gr K-2	12.25 4
1 <sup>st</sup> Grade Opted Out: 12	82 ( <i>Special Education: 5; 1 of which is self contained</i> )	4 1 SC Gr K-2	20.25 1
2 <sup>nd</sup> Grade Opted Out: 6	58 ( <i>Special Education: 10; 2 of which are self contained</i> )	3 1 SC Gr K-2	18.33 2
3 <sup>rd</sup> Grade Opted Out: 11	69 ( <i>Special Education: 9; 4 of which are self contained</i> )	3 1 SC Gr 3-4	21.67
4 <sup>th</sup> Grade Opted Out: 8	66 ( <i>Special Education: 15</i> )	3 1 SC Gr 3-4	22.00 0
5 <sup>th</sup> Grade Opted Out: 12	78 ( <i>Special Education: 16; 5 of which are self contained</i> )	4 1 SC Gr 5-6	18.25 5
6 <sup>th</sup> Grade Opted Out: 16	76 ( <i>Special Education: 14; 3 of which are self contained</i> )	4 1 SC Gr 5-6	19.00 3
Opted Out Total: 68	<b>Total: 482</b>		
<b>Preschool Disabled:</b>			
PSD Opted Out: 0	8 - PK4 Disabled Full Day Students 10 - PK4 Full Day General Education Students		
	<b>Total: 18</b>		
<b>Out of District Placement:</b>			
BCSSSD, PASC: 6th	1		
Brookfield: 3rd Grader	1		

Riverbank Charter School: 1st grade	1
	<b>Total: 3</b>
<b>Total students in and out of district: 503</b> <b>Opted Out: 68</b>	

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia \_\_\_\_\_  
Stephen Thomas \_\_\_\_\_  
Leila Davis \_\_\_\_\_  
Abbey True Harris \_\_\_\_\_  
Emily Green \_\_\_\_\_

Lisa Willever \_\_\_\_\_  
Allyson Johnston \_\_\_\_\_  
Omar Coley \_\_\_\_\_  
Frank Armenante \_\_\_\_\_

### VIII. Superintendent's Recommendations

The following items are presented for approval as recommendations by the Superintendent of Schools.

#### A. Contracts

1. Resolve to approve Form 18CR for Food Service Management Company Cost Reimbursable - [Contract Renewal with Maschio's Food Service Company](#) for the school year 2021-2022.
2. Resolve to approve the [AmeriHealth](#) rates for the 2021-2022 school year.
3. Resolve to approve the [Horizon](#) rates for the 2021-2022 school year.
4. Resolve to approve [Phoenix Advisors](#) as Mansfield Township School District's Continuing Disclosure Agent and Independent Registered Municipal Advisor for the 2021-2022 school year.
5. Resolve to approve the [ChemSearch](#) contract for the 2021-2022 school year.
6. Resolve to approve the [GenServe](#) contract for the 2021-2022 school year.
7. Resolve to approve the [Republic \(JHES\)](#) contract for the 2021-2022 school year.
8. Resolve to approve the [Republic \(MTES\)](#) contract for the 2021-2022 school year.
9. Resolve to approve the [Stokleys](#) contract for the 2021-2022 school year.
10. Resolve to approve the [Rullo Juillet](#) contract for the 2021-2022 school year.
11. Resolve to approve the [Bayada](#) contract for the 2021-2022 school year.
12. Resolve to approve the [360 Transformations](#) contract for the 2021-2022 school year.
13. Resolve to approve the [Hewitt Psychiatric](#) contract for the 2021-2022 school year.
14. Resolve to approve the [Blackboard](#) contract for the 2021-2022 school year.
15. Resolve to approve the [Dimensions in Pediatric Physical Therapy, LLC](#) contract for the 2021-2022 school year.
16. Resolve to approve the [Bevan](#) contract for the 2021-2022 school year.
17. Resolve to approve the [Trenton Elevator](#) contract for the 2021-2022 school year.
18. Resolve to approve the [VanGuard](#) contract for the 2021-2022 school year.
19. Resolve to approve the [Western Pest Services](#) contract for the 2021-2022 school year.

20. Resolve to approve the [PaySchools](#) contract for the 2021-2022 school year.
21. Resolve to approve the [Education Development Software](#) contract for the 2021-2022 school year.
22. Resolve to approve the [Strauss Esmay](#) contract for the 2021-2022 school year.
23. Resolve to approve the [CM3 BAS](#) contract for the 2021-2022 school year.
24. Resolve to approve the [CM3 Labor](#) contract for the 2021-2022 school year.
25. Resolve to approve the [RFP](#) contract for the 2021-2022 school year.
26. Resolve to approve the [Atlantic Engineering Laboratories](#) contract for the 2021-2022 school year.
27. Resolve to approve the [OnCourse](#) contract for the 2021-2022 school year.
28. Resolve to approve the [Duff and Phelps](#) contract for the 2020-2021 school year.
29. Resolve to approve the [Frontline \(IEP Direct\)](#) contract for the 2020-2021 school year.
30. Resolve to approve the [Frontline \(Absence and Applicants\)](#) contract for the 2020-2021 school year.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia \_\_\_\_\_  
 Stephen Thomas \_\_\_\_\_  
 Leila Davis \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 Emily Green \_\_\_\_\_

Lisa Willever \_\_\_\_\_  
 Allyson Johnston \_\_\_\_\_  
 Omar Coley \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

## B. Personnel and Administration

1. Resolve to approve the following substitutes for the remainder of the 2020/2021 school year.  
*Pending completion of all paperwork.*

Name	Position	Substitute Rate of Pay
Miele, Angela	Substitute Teacher	\$100/day
Ramos, Justine	Substitute Aide	\$13/hours

2. Resolve to approve the to approve the following amended paid leave:

Employee Number	Location	Paid Sick Days	RTW
4326	MTES	FROM: 03/15/2021 - 04/23/2021 TO: 03/15/2021 - 05/14/2021	FROM: 04/26/2021 TO: 05/17/2021

3. Resolve to approve the employment and salaries of the following staff for the 2021/2022 school year.

<b>TEACHERS</b>				
<b>2021/22 Salaries</b>				
<b>Last Name</b>	<b>First Name</b>	<b>Job Title</b>	<b>21/22 Step</b>	<b>Salary</b>
Bennett	Wendy	Teacher MA	10-11	\$67,600.00
Bezila	Dayna	Speech - MA	16	\$90,286.00 *
Bifulco	Anthony	Teacher BA	16	\$87,786.00 *
Boyce - 0.48 FTE	Deborah	Teacher MA	3	\$27,312.00
Bressler	Karen	Teacher MA	16	\$90,286.00 *
Brophy	Stacy	Teacher MA	15	\$84,900.00 *
Brown	Shannon	Teacher MA	12	\$70,800.00
Brydzinski	Ryan	Teacher BA+9	6	\$57,525.00
Carney - 0.76 FTE	Christine	Teacher MA	5	\$44,004.00
Cuccia	Jacqueline	Teacher BA	5	\$55,400.00
D'amico	Estelle	Teacher BA	16	\$88,986.00 **
Dolci	Lisa	Teacher MA	16	\$91,486.00 **
Edolo	Christa	Teacher MA	15	\$83,600.00
Feeley	Shannon	Teacher BA	7	\$58,850.00
Gallagher	Megan	Teacher BA	14	\$77,650.00 *
Giunta	Sara	Teacher BA+18	9	\$64,000.00
Grieco	Lisa	Teacher MA	16	\$91,486.00 **
Grosse	Meghan	Teacher MA	16	\$91,486.00 **
Hart	Debra	Teacher BA	9	\$62,750.00
Hendershot	Jill	Teacher BA	6	\$56,900.00
Hildebrandt - 0.80 FTE	Michelle	Teacher MA	2	\$45,320.00
Hope	Bonnie	Teacher MA	13	\$75,400.00 *
James	Amanda	Teacher MA	8	\$63,300.00
Janney	Elizabeth	Teacher BA	5	\$55,400.00
Johnson	Stephanie	Teacher MA	6	\$59,400.00

Katz	Julie	Teacher MA	10-11	\$67,600.00
Konopada	Maureen	Teacher BA	16	\$88,986.00 **
Kowalczyk	Tara	Teacher BA+18	10-11	\$66,350.00
Lovenduski	Hillary	Teacher BA	6	\$56,900.00
Macauley	Carolyn	Teacher BA+9	13	\$72,225.00
Marcantonio	Rhonda	Teacher BA	9	\$62,750.00
Mastowski	Cheryl	Teacher BA	16	\$88,986.00 **
Miele	Carolyn	Teacher BA	16	\$88,986.00 **
Miller	Crystal	Teacher MA	3	\$56,900.00
Moore	Barbara	Teacher BA	16	\$89,736.00 ***
Omiatek	Karen	Teacher MA	16	\$91,486.00 **
Papero	Kristina	Teacher BA	13	\$71,600.00
Perro	Kristine	Teacher BA	16	\$88,986.00 **
Phan	Heather	Teacher BA	7	\$58,850.00
Place	Sandra	Speech - MA	16	\$90,286.00 *
Porrini	Grace	Teacher BA	8	\$60,800.00
Raywood	Ashley	Teacher BA+9	9	\$63,375.00
Rivera - 0.80 FTE	Amy	Teacher MA	16	\$71,188.80
Riviello	Nicole	Teacher MA	8	\$63,300.00
Rodriguez - 0.833 FTE	Michelle	Teacher BA	16	\$74,542.84 **
Rosenberg	Kimberly	Teacher BA	10-11	\$65,100.00
Rowan	Gail	Teacher MA	13	\$74,100.00
Rudek	Adrienne	Teacher BA	12	\$68,300.00
Sager	Nancy	Teacher BA	16	\$88,986.00 **
Scheinfeld	Leanne	Teacher BA+18	8	\$62,050.00
Schwartzberg	Tracy	Teacher MA	15	\$84,900.00 *
Shapiro	Judith	Teacher MA	16	\$91,486.00 **
Simone - 0.80 FTE	Christie	Teacher MA	2	\$45,320.00
Spieler	Kristen	Teacher BA	16	\$88,986.00 **
Stewart	Angela	Teacher MA	12	\$70,800.00
Stout	Trenna	Teacher BA	9	\$62,750.00



Strusz	Janet	Teacher MA	14	\$80,150.00 *
Szymanski	Jamie	Teacher BA	13	\$71,600.00
Tellefsen	Kelley	Teacher MA	16	\$90,286.00 *
Traino	Margaret	Teacher BA	9	\$62,750.00
Wemple	Christine	Teacher MA	12	\$70,800.00
Wiesenecker	Sarah	Teacher BA+9	10-11	\$65,725.00
Winters	Jessica	Teacher MA	16	\$91,486.00 **
Yockey	Denise	Teacher MA	16	\$91,486.00 **

\* Includes \$1,300 for Longevity

\*\* Includes \$2,500 for Longevity

\*\*\* Includes \$3,250 for Longevity

# Horizontal Movement on Guide pending submission of paperwork

<b>INSTRUCTIONAL ASSISTANTS</b>				
<b>2021/22 Salaries</b>				
<b>Last Name</b>	<b>First Name</b>	<b>F/T or P/T</b>	<b>Hourly Rate</b>	<b>Salary</b>
Abuissa	Aseel	P/T	\$15.63	\$14,973.54
Akhtar	Errum	F/T	\$16.13**	\$20,561.72
Beckworth	Monique	P/T	\$16.13**	\$15,452.54
Carty-Pettit	Donna	F/T	\$17.47*	\$22,269.88
DeMarco	Allison	P/T	\$14.58	\$13,967.64
DiPietro	Cynthia	P/T	\$20.31	\$19,456.98
Eppilitto	Nicole	P/T	\$14.58	\$13,967.64
Greer	Laura	P/T	\$14.58	\$13,967.64
Hensley	Rachael	P/T	\$15.13	\$14,494.54
Howard	Sandra	P/T	\$17.58***	\$16,841.64
Iqbal	Ghazala	F/T	\$17.58***	\$22,410.11
Kashif	Salwa	P/T	\$14.58	\$13,967.64
Kelly	Meghan	F/T	\$16.63**	\$21,199.09
Khan	Sharmeen	P/T	\$15.58**	\$14,925.64
Koon	Laurie	F/T	\$15.13	\$19,286.97

Nelson	Caitlin	F/T	\$15.58**	\$19,860.61
Neuhaus	Stephanie	F/T	\$15.58**	\$19,860.61
Price	Kyra	F/T	\$17.80	\$22,690.55
Shaheen	Nuzhat	P/T	\$16.63**	\$15,931.54
Stinglen	Helen	P/T	\$17.08*	\$16,362.64
Szeker	Elise	F/T	\$16.58	\$21,135.36
Thomas	Teresa	F/T	\$19.62***	\$25,010.60

*Salaries based on calendar approved 02/17/2021 - 166 full days & 15 early days  
F/T employees work: 7.25 hours each full day & 4.75 hours on early dismissal days  
P/T employees work: 5.50 hours each full day & 3.00 hours on early dismissal days*

- \* Includes additional \$0.50 per hour for Associate Degree
- \*\* Includes additional \$1.00 per hour for Bachelor Degree
- \*\*\* Includes additional \$3.00 per hour for Teaching Certificate

<b>LUNCH/RECESS AIDES</b>			
<b>2021/22 Salaries</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Hourly Rate</b>	<b>Salary</b>
Addiego	Debra	16.11	\$6,685.65
Kotarski	Stephen	15.58 **	\$6,465.70

*Salaries based on calendar approved 02/17/2021 - 166 full days  
Lunch/Recess Aides work 2.50 hours per day*

- \*\* Includes additional \$1.00 per hour for Bachelor Degree

<b>CUSTODIANS</b>					
<b>2021/2022 Salaries</b>					
<b>Last Name</b>	<b>First Name</b>	<b>Months Worked</b>	<b>Hours Worked Per Day</b>	<b>Hourly Rate</b>	<b>Salary</b>
Bassett	Barry	12	8	\$22.52	\$46,841.60
Cotten	Denise	10	2.5	\$21.42	\$9,639.00
Craft	Paul	12	3	\$19.34	\$15,085.20
Haney	Donald	12	8	\$18.26	\$37,980.80
Jaigobin	Sukhhan	10	2.5	\$18.26	\$8,217.00

Mcdonough	Thomas	12	8	\$18.26	\$37,980.80
Novak	Michael	10	3	\$21.42	\$11,566.80
Paccillo	Rosalie	10	3	\$21.42	\$11,566.80
Regi	Allan	12	8	\$32.40	\$67,392.00
Rose	Rose	12	8	\$18.26	\$37,980.80
Wolverton	Daniel	10	2	\$18.26	\$6,573.60
Woolston	Steven	12	8	\$21.44	\$44,595.20

*12 Month Salaries based on 260 days worked per year*

*10 Month Salaries based on 180 days worked per year*

<b>SECRETARIES</b>					
<b>2021/22 Salaries</b>					
<b>Last Name</b>	<b>First Name</b>	<b>Months Worked</b>	<b>Hours Worked Per Day</b>	<b>Hourly Rate</b>	<b>Salary</b>
Burger	Charissa	12	5.5	\$19.70	\$28,171.00
Giampietro	Donna	12	8	\$21.97	\$45,697.60
Lawrence	Carol	12	8	\$19.70	\$40,976.00
Patton	Kristine	12	8	\$21.97	\$45,697.60

*12 Month Salaries based on 260 days per year*

<b>ADMINISTRATORS</b>		
<b>21/22 Salaries</b>		
<b>Last Name</b>	<b>First Name</b>	<b>Salary</b>
Cullari	Stacy	\$111,248.44 *
Gamez	Kelly	\$102,479.28
Kershner	Glenn	\$137,648.44 **
Knaak	Fred	\$116,094.47 *
Shainline	Jason	\$112,760.37

\* Includes \$1000 for Longevity

\*\* Includes \$1,500 for Longevity

NON-ALIGNED STAFF	
21/22 Contracts and Salaries	
Name	Position
<a href="#">Buckley, Diane</a>	Accounts Payable Clerk
<a href="#">Pigott, Beth</a>	Administrative Assistant to the Superintendent
<a href="#">Tilton, Marie</a>	Payroll/Agency Clerk

- Resolve to approve Glenn Kershner as the Affirmative Action Officer for the 2021-22 school year.
- Resolve to authorize the Affirmative Action Team to conduct the Needs Assessment and develop a Comprehensive Equity Plan. The Affirmative Action Team consists of those below for the 2021-22 school year:

Tiffany Moutis  
Glenn Kershner  
Stacy Cullari  
Jason Shainline  
Kelly Gamez  
Julie Katz

- Resolve to approve the following unpaid leave of absence:

Name	Position	Location	Unpaid Leave Dates	Anticipated Return to Work
4892	Extraordinary Aide - Full Time	JHES	06/07/2021 - 06/22/2021	09/01/2021

- Resolve to approve the below additional 2021 ESY staff.

Name	Title	ACCOUNT NUMBER	Teacher/Related Service # OF WORKING HOURS @ \$60/hr + \$300 prep day	MAX TOTAL COMPENSATION
Melissa Hafner-McIntosh	Substitute Teacher	11-000-219-110-05-104-000	As needed	\$3,180
Melissa Hafner-McIntosh	Instructional Assistant	11-000-217-106-04-104-030	40 hours	\$590

Kim Parzyck	Instructional Assistant	11-000-217-106-04-104-030	40 hours	\$590
Stephen Kotarski	Instructional Assistant	11-000-217-106-04-104-030	40 hours	\$590
Errum Akhtar	Instructional Assistant	11-000-217-106-04-104-030	40 hours	\$590
All Current Instructional Aide Staff	Sub Instructional Assistant	11-000-217-106-04-104-030	40 hours	\$590

8. Resolve to approve the below 2021-2022 appointments of staff and rates for extra compensation per the recommendation of the Curriculum and Instruction Supervisor

Description	Name	Title	MAX TOTAL COMPENSATION	ACCOUNT NUMBER
Summer Academy Co-Lead Teacher	K.Omiatek	Summer Academy Co-Lead Teacher	Stipend of \$1,300 (½ to be paid 6/30/21 and remaining 7/29/21)	20-484-100-100-00
	M.Konopada	Summer Academy Co-Lead Teacher	Stipend of \$1,300 (½ to be paid 6/30/21 and remaining 7/29/21)	20-484-100-100-00
Girls on the Run Substitute	K.Omiatek	Girls on the Run Substitute	At the rate of \$47/session	20-280-100-100-00-156
Media/Library/Technology	Jamie Szymanski	3-6 Media Tech Teacher; Summer Curriculum Writing	18hrs @ \$50/hr. Not to exceed \$900	11-000-221-110-06-105-000
World Language Curriculum Writing	Michelle Rodriguez	World Language Teacher; Summer Curriculum Writing	18hrs @ \$50/hr. Not to exceed \$900	11-000-221-110-06-105-000
Visual & Performing Arts Curriculum Writing	Elizabeth Janney	K-6 General Music; Summer Curriculum Writing	18hrs @ \$50/hr. Not to exceed \$900	11-000-221-110-06-105-000
	Michelle Hildebrandt	3-6 Instrumental Music; Summer Curriculum Writing	8hrs @ \$50/hr. Not to exceed \$450	11-000-221-110-06-105-000

	Adrienne Rudek	K-6 Art; Summer Curriculum Writing	18hrs @ \$50/hr. Not to exceed \$900	11-000-221-110-06-105-000
Instructional Coach Summer Pay	Nicole Riviello	Literacy Coach	12hrs @ \$50/hr. Not to exceed \$600	11-000-221-110-06-105-000
	Karen Omiatek	Math Coach	12hrs @ \$50/hr. Not to exceed \$600	11-000-221-110-06-105-000

9. Resolve to approve the transfers for the following employees effective September 1, 2021.

Staff Member	Position From	UPC Number	Position To	UPC Number
Feeley, Shannon	1st Grade Gen Ed	TCH.GR1.030.02	1st Grade Spec Ed ICR	TCH.RRM.030.04
Stout, Trena	BSI Teacher	TCH.BSK.040.02	1st Grade Gen Ed	TCH.GR1.030.02
Johnson, Stephanie	PreK Self Contained	TCH.PSD.030.02	2nd Grade Spec Ed ICR	TCH.RRM.030.01
Sager, Nancy	2nd Grade Spec Ed ICR	TCH.RRM.030.01	Vacant Position MTES 3rd Grade POR	TCH.RRM.040.01
Tellefsen, Kelley	4th Grade Gen Ed	TCH.GR4.040.02	2nd Grade Gen Ed	TCH.GR2.030.02
Wemple, Christine	4th Grade POR/ICR	TCH.RRM.040.08	5th Grade POR/ICR	TCH.RRM.040.08 - new UPC
Miller, Crystal	4th Grade ICR	TCH.RRM.040.02	5th Grade ICR	TCH.RRM.040.07
Scheinfeld, Leanne	5th grade Gen Ed	TCH.GR5.040.03	4th grade Gen Ed	TCH.GR4.040.02
Raywood, Ashley	5/6th Grade MD	TCH.MDS.040.02	5th Grade Gen Ed	TCH.GR5.040.03
Wiesenecker, Sarah	5th Grade POR/ICR	TCH.RRM.040.04	5/6th Grade MD	TCH.MDS.040.02
Dolci, Lisa	5th Grade Gen ED	TCH.GR5.040.02	5th Grade POR/ICR	TCH.RRM.040.04
Hope, Bonnie	5th Grade ICR	TCH.RRM.040.07	PreK Self Contained - Spec Ed Teacher	TCH.PSD.030.02

10. Resolve to approve the below hours and compensation for the MTES and JHES school nurse.

Description	Name	Title	MAX TOTAL COMPENSATION	ACCOUNT NUMBER
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2021 Summer Hours	Tara Kowalczkz	JHES Nurse	20 hrs @ \$47/hr - not to exceed \$940	11-000-213-100-04-001-030
2021 Summer Hours	Grace Porrini	MTES Nurse	20 hrs @ \$47/hr - not to exceed \$940	11-000-213-100-04-001-040

11. Resolve to approve the resignation of the following employee.

Name	Position	Location	UPC Number	Effective Date	FTE
Goos, Joslyn	Extraordinary Instructional Aide	MTES	AID.EXT.040.04	04/29/2021	0.76 5.5 hrs for 165 days +3 hrs for 16 day

12. Resolve to approve the transfer for the following employee.

Name	Position From	UPC Number	Position To	UPC Number	Effective Date
Kashif, Salwa (replacing J.Goos)	Instructional Aide Gen Ed - P/T MTES Gr 3	AID.GEN.040.01	Extraordinary Aide - P/T MTES	AID.EXT.040.04	04/30/2021

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia \_\_\_\_\_  
 Stephen Thomas \_\_\_\_\_  
 Leila Davis \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 Emily Green \_\_\_\_\_

Lisa Willever \_\_\_\_\_  
 Allyson Johnston \_\_\_\_\_  
 Omar Coley \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

**C. Policies and Procedures**

1. Resolve to approve the second reading of the below policies/bylaws.

- [Policy 0167](#)
- [Policy 0164](#)
- [Policy 0169.02](#)
- [Bylaw 0164.6](#)

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia \_\_\_\_\_  
Stephen Thomas \_\_\_\_\_  
Leila Davis \_\_\_\_\_  
Abbey True Harris \_\_\_\_\_  
Emily Green \_\_\_\_\_

Lisa Willever \_\_\_\_\_  
Allyson Johnston \_\_\_\_\_  
Omar Coley \_\_\_\_\_  
Frank Armenante \_\_\_\_\_

**D. Curriculum**

1. Resolve to approve below travel and professional development related expenses.

<b>EMPLOYEE</b>	<b>TRAVEL DATES/ LOCATION</b>	<b>SPONSORING ENTITY/ACCOUNT</b>	<b>EVENT DESCRIPTION</b>	<b>REGISTRATION FEE</b>	<b>TOTAL</b>
Karen Bressler	Virtual	Robinowitz Education Center	Dyslexia 101	\$175.00	\$175.00
Kelley Tellefsen	Virtual	Wilson Language Training	Foundations Level 2 Workshop	\$298.00	\$298.00
Stacy Cullari	Virtual	NJPSA	Anti Bullying Cert. Program	\$500.00	\$500.00

2. Resolve to approve [Curriculum Documents](#) per the recommendation of the Supervisor of Curriculum and Instruction.
3. Resolve to approve [Curriculum Review Cycle](#) per the recommendation of the Supervisor of Curriculum and Instruction.
4. Resolve to approve [2020-2021 Textbook Readoption](#) per the recommendation of the Supervisor of Curriculum and Instruction.

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia \_\_\_\_\_  
Stephen Thomas \_\_\_\_\_  
Leila Davis \_\_\_\_\_  
Abbey True Harris \_\_\_\_\_  
Emily Green \_\_\_\_\_

Lisa Willever \_\_\_\_\_  
Allyson Johnston \_\_\_\_\_  
Omar Coley \_\_\_\_\_  
Frank Armenante \_\_\_\_\_



**E. Facilities/Security & Transportation**

1. Resolve to approve the monthly drills at John Hydock Elementary School and Mansfield Township School District.

<b>MANSFIELD TOWNSHIP ELEMENTARY SCHOOL</b>		
Date/Time:	4/29/21	4/28/21
Type of Drill	Lockdown Drill	Fire
Duration of Drill	3 MIN	1 MIN
Weather Conditions	Cloudy and Warm	Sunny and Warm
Participants of Drill	288	285
Brief Description of What Type of Drill was Conducted	Drill was conducted with no incidents	Drill was conducted with no incidents
Person(s) overseeing Fire Drill: G. Kershner Person(s) overseeing Security Drill: G. Kershner		

<b>JOHN HYDOCK ELEMENTARY SCHOOL</b>		
Date/Time:	4/27/21	4/29/21
Type of Drill	Fire	Shelter in Place with transition to Lockdown

Duration of Drill	Approximately 5 minutes	Approximately 5 minutes
Weather Conditions	Warm and Sunny	Cloudy, Drizzle
Participants of Drill	Entire student body and staff Approximately 225 people	Entire student body and staff Approximately 225 people
Brief Description of What Type of Drill was Conducted	Fire Drill was conducted without incident.	Both were conducted without incident.
Person(s) overseeing Fire Drill: S Cullari Person(s) overseeing Security Drill: S Cullari		

2. Resolve to approve the below usage of Mansfield Township School District facilities.

ORGANIZATION	EVENT	DATE(S)	TIME	FACILITY
CHAS	Stock's Bakery Fundraiser Pick-Up	6/16/21	5:00pm - 7:00pm	MTES Parking Lot

3. Resolve to approve the field trip for 2nd grade students to Mansfield Township Elementary School in the month of June, 2021.
4. Resolve to approve mock bus rides for incoming 2021-2022 kindergarten students on May 20, 2021.
5. Resolve to approve the tentative field trip for 6th grade students to Sawmill in the month of May or June, 2021.

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia	_____	Lisa Willever	_____
Stephen Thomas	_____	Allyson Johnston	_____
Leila Davis	_____	Omar Coley	_____
Abbey True Harris	_____	Frank Armenante	_____
Emily Green	_____		

**F. Finance and Budget**

1. Resolve to approve April, 2021 Bills List.

[Batch 50](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
71	71	\$220.00				\$220.00
GRAND	TOTAL	\$220.00	\$0.00	\$0.00	\$0.00	\$220.00

[Batch 51](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10	\$1,328.00				\$1,328.00
10	11	\$297,274.17				\$297,274.17
Fund 10	TOTAL	\$298,602.17				\$298,602.17
20	20	\$5,376.00				\$5,376.00
63	63	\$22,492.10				\$22,492.10
71	71	\$45.00				\$45.00
GRAND	TOTAL	\$326,515.27	\$0.00	\$0.00	\$0.00	\$326,515.27

[Batch 52](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11			\$152,704.00		\$152,704.00
GRAND	TOTAL	\$0.00	\$0.00	\$152,704.00	\$0.00	\$152,704.00

[Batch 53](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$23.00		\$100.00		\$123.00
GRAND	TOTAL	\$23.00	\$0.00	\$100.00	\$0.00	\$123.00

2. Resolve to approve the Board Secretary and Treasurer Report: Resolved that the financial reports of the Board Secretary and Treasurer of School Monies for March, 2021 which are in agreement

be accepted and that pursuant to NJAC 6A:23A 16.10 (c) 4 certify that after consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

[Treasurer's Report for March 2021](#)    [Board Secretary's Report for March, 2021](#)

3. Resolve to approve Payroll amounts for April 15, 2021 (\$338,365.04) and April 30, 2021 (\$336,501.39).
4. Resolve to approve the monthly transfers for the month of [April, 2021](#).
5. Resolve to approve the 2021-2022 School District Budget. Motion to approve the 2021-2022 School District Budget and submit to the Executive County Superintendent of School and the Executive County School Business Administrator in the following amounts:

<u>Fund</u>	<u>Total</u>	<u>Tax Levy</u>
Fund 10	\$12,747,507	\$11,010,203
Fund 20	\$335,659	\$0
Fund 40	\$1,228,100	\$1,195,250
Total	\$14,311,266	\$12,205,453

6. Resolve to approve the 2021-2022 Mansfield Township School District Tax Payment Schedule.

2021-2022 Tax Payment Schedule

Date	Current Expense	Debt Service
July, 2021	\$1,150,000	\$614,050
August, 2021	871,020.30	
September, 2021	871,020.30	
October, 2021	871,020.30	
November, 2021	871,020.30	
December, 2021	871,020.30	
January, 2022	\$1,150,000	\$614,050
February, 2022	871,020.30	
March, 2022	871,020.30	
April, 2022	871,020.30	
May, 2022	871,020.30	

June, 2022	871,020.30	
Total	\$11,010,203	\$1,228,100

7. Resolve to approve the below monthly payroll dates for the 2021-2022 school year.

<b>2021/22 Payroll Schedule</b>	
<b>Pay Date</b>	<b>Timesheets Due By Noon on:</b>
07/15	07/07
07/29	07/21
08/12	08/05
08/31	08/26
09/15	09/08
09/30	09/23
10/15	10/07
10/29	10/22
11/15	11/08
11/30	11/22
12/15	12/08
12/23	12/16

01/14	01/07
01/31	01/24
02/15	02/08
02/28	02/18
03/15	03/08
03/31	03/24
04/14	04/07
04/29	04/14
05/13	05/06
05/27	05/20
06/15	06/08
06/30	06/23

8. Resolve to approve the motion to deposit a combined total of up to \$1,000,000 into Capital Reserve and/or Maintenance Reserve and/or Emergency Reserve, if determined to be prudent given the need for long term financial planning and budgeting, as permitted by N.J.S.A. 18A:7F-41/N.J.A.C. 6A:23A-14-3.
9. Resolve to approve the payment of bills between Board meetings, as permitted by N.J.S.A. 18A:19.4.1
10. Resolve to approve the petty cash funds of \$200 for the Mansfield Township School District for the 2021/22 school year.
11. Resolve to approve the procurement of goods and services utilizing State contracts when deemed cost-justified.
12. Resolve to approve the services of [Holman, Frenia Alison LLC](#) for treasury services commencing July 1, 2021 through June 30, 2022.
13. Resolve to approve the auditing services provided from [Holt McNally and Associates](#) commencing July 1, 2021 through June 30, 2022.
14. Resolve to approve the application of carry over ESEA funds to the below accounts.

Program	Carry Over Amount	Account
Title 1	\$1,078	20-231-100-100-00-151
Title 4	\$1,188	20-280-100-600-00-156

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia \_\_\_\_\_  
 Stephen Thomas \_\_\_\_\_  
 Leila Davis \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 Emily Green \_\_\_\_\_

Lisa Willever \_\_\_\_\_  
 Allyson Johnston \_\_\_\_\_  
 Omar Coley \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

**IX. Good of the Order**

July 12, 2021 meeting will be moved to July 19, 2021

**X. Public Comment**

**XI. Adjournment**

WHEREAS, there being no further business of the Mansfield Township Board of Education to attend to on this 3rd day of May, 2021; now, therefore, be it  
 THEREFORE, BE IT RESOLVED, that the May, 2021 meeting of the Mansfield Township Board of Education be and is hereby adjourned at \_\_\_\_pm.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia \_\_\_\_\_  
 Stephen Thomas \_\_\_\_\_  
 Leila Davis \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 Emily Green \_\_\_\_\_

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