



# Mansfield Township School District

## Board of Education Special Meeting Agenda

August 23, 2021

### I. Meeting to Start 10:00am

#### Open Public Meeting Statement

*The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times, and under the emergency regulations by providing electronic notice in lieu of the traditional "adequate notice" of notifying the newspaper.*

*At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.*

#### Salute to the Flag

#### Roll Call of Board Members

Jared Fantasia	_____	Lisa Willever	_____
Stephen Thomas	_____	Allyson Johnston	_____
Leila Davis	_____	Omar Coley	_____
Abbey True Harris	_____	Frank Armenante	_____
Emily Green	_____		

**Administrators**

Tiffany Moutis, Superintendent	_____	Glenn Kershner, MTES Principal	_____
Danielle Dolci, Business Adm/Bd Sec	_____	Stacy Cullari, JHES Principal	_____
Fred Knaak, Facilities Manager	_____	Kelly Gamez, Curr. & Inst. Supervisor	_____
Jason Shainline, Sup. of Special Services	_____		

**II. Public Comment**

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to two minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

**III. Superintendent’s Recommendations**

The following items are presented for approval as recommendations by the Superintendent of Schools.

**A. Contracts**

1. Resolve to approve the 2021-2022 contract with [Maschio’s Trucking, LLC](#).

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia \_\_\_\_\_  
 Stephen Thomas \_\_\_\_\_  
 Leila Davis \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 Emily Green \_\_\_\_\_

Lisa Willever \_\_\_\_\_  
 Allyson Johnston \_\_\_\_\_  
 Omar Coley \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

**B. Personnel and Administration**

1. Resolve to approve the following student teacher.

Name	Area of Study	Start and End Date
Jennifer Pawlowski (working with Margaret Traino)	Western Governors University Student Teacher	09/01/2021 - 12/03/2021

2. Resolve to approve the following Substitute Instructional Assistant for the 2021/2022 school year at a rate of \$13/hour.

NAME
Kotarski, Stephen
Lavery, Madeline

3. Resolve to approve the resignation of the following employee.

Name	Position	Location	UPC Number	Effective Date	FTE
Iqbal, Ghazala	Extraordinary Aide - MD	JHES	AID.EXT.030.01	08/02/2021	1.00 7.25 hrs for 166 days + 4.75 hrs for 15 days
Neuhaus, Stephanie	Extraordinary Aide - MD	JHES	AID.,EXT.030.03	08/16/2021	1.00 7.25 hrs for 166 days + 4.75 hrs for 15 days
Thomas, Teresa	Preschool Aide	JHES	AID.PSD.030.01	08/03/2021	1.00 7.25 hrs for 166 days + 4.75 hrs for 15 days

4. Resolve to approve the following Substitute Teacher for the 2021/2022 school year at a rate of \$100/day.

NAME
Lavery, Madeline
Miele, Angela

5. Resolve to approve the below 2021 revised Summer hours and payment for the Child Services Team. Formerly approved June 14, 2021 and August 9, 2021.

Name	Title	Account Number	Total Working Hours @ \$50/hr	Max Total Compensation
Christa Edolo	School Social Worker	11-000-219-110-05-104-000	From: 60 Hours To: 80 Hours	From: \$3,000 To: \$4,000
Gen. Ed. Teacher	GE Teacher	11-000-219-110-05-104-000	From: 16 Hours To: 18 Hours	From: \$800 To: \$900
Spec. Ed. Teacher	SE Teacher	11-000-219-110-05-104-000	From: 16 Hours To: 18 Hours	From: \$800 To: \$900

6. Resolve to approve the transfers for the following employees.

Name	Position From	UPC Number	Position To	UPC Number	Effective Date	Replacing
Beckworth, Monique	Gen Ed Aide - P/T - Kindergarten	AID.GEN.030.01	PreSchool Aide - P/T	AID.PSD.030.02	09/01/2021	S.Howard who is being transferred
Patterson, Megan	General Ed Aide - P/T - Grade 5 - MTES	AID.GEN.040.03	General Ed Aide - P/T - Grade 4 - MTES	AID.GEN.040.04	09/01/2021	Vacant due to COVID-19

7. Resolve to approve the following individuals for employment for the 2021-2022 school year.

Name	Replacement/ New Position	Position/ Location	UPC Number	Effective Date	Salary	FTE
Conner, Patricia	G.Iqbal (who resigned)	Extraordinary Aide - MD - JHES	AID.EXT.030.01	on or after 09/01/2021	\$19,860.61 Step 1 \$14.58/hr + \$1.00/hour for Bachelor	1.00 7.25 hrs for 166 days + 4.75 hrs for 15 days
Deck, Teresa	S.Neuhaus (who resigned)	Extraordinary Aide - MD - JHES	AID.EXT.030.03	on or after 09/01/2021	\$18,585.86 Step 1 \$14.58/hr	1.00 7.25 hrs for 166 days + 4.75 hrs for 15 days
De Los Santos, Yuriset	M.Beckworth (who is being transferred)	General Ed Aide - Kindergarten - JHES	AID.GEN.030.01	on or after 09/01/2021	\$13,967.64 Step 1 \$14.58/hr	0.76 5.5 hrs for 166 days + 3.0 hrs for 15 days
Hamdi, Fouzia	M.Patterson (who is being transferred)	General Ed Aide - 5th Grade - MTES	AID.GEN.040.03	on or after 09/01/2021	\$14,925.64 Step 1 \$14.58/hr + \$1.00/hour for Bachelor	0.76 5.5 hrs for 166 days + 3.0 hrs for 15 days
Jefferys, Collette	N.Eppolito (who resigned)	General Ed Aide - Kindergarten - JHES	AID.GEN.030.06	on or after 09/01/2021	\$16,841.64 Step 1 \$14.58/hr + \$3.00/hour for Teaching Cert	0.76 5.5 hrs for 166 days + 3.0 hrs for 15 days
Ott, Kimberly	Gorman (who resigned)	General Ed Aide - Kindergarten - JHES	AID.GEN.030.04	on or after 09/01/2021	\$13,967.64 Step 1 \$14.58/hr	0.76 5.5 hrs for 166 days + 3.0 hrs for 15 days
Chamberlain, Robert	D.Haney (who is being transferred)	Custodian - F/T - JHES	CUS.FUL.030.02	on or before 09/13/2021	\$37,980.80 Step 1 \$18.26/hour	1.00 8.0 hr per day for 260 days

8. Resolve to approve the transfer for the following employee.

Name	Position From	UPC Number	Salary	Position To	UPC Number	Salary	Effective Date
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Howard, Sandra (replacing T.Thomas who resigned)	PreSchool Aide - P/T - JHES	AID.PSD.030.02	\$16,841.64 (\$14.58/hr + \$3.00/hr for Teaching Cert) FTE: 0.76 5.5 hrs/day for 166 days + 3.0 hrs/day for 15 days	PreSchool Aide - F/T - JHES	AID.PSD.030.01	\$22,410.11 (\$14.58/hr + \$3.00/hr for Teaching Cert) FTE: 0.76 7.25 hrs/day for 166 days + 4.75 hrs/day for 15 days	09/01/21
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**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia \_\_\_\_\_  
 Stephen Thomas \_\_\_\_\_  
 Leila Davis \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 Emily Green \_\_\_\_\_

Lisa Willever \_\_\_\_\_  
 Allyson Johnston \_\_\_\_\_  
 Omar Coley \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

**C. Policies and Procedures**

1. Resolve to approve the second reading of the following [Policies](#) from Alert 219.
  - 0152 Board Officers
  - 1581 Domestic Violence
  - 2422 Health & Physical Education
  - 5330 Administration of Medications
  - 7243 Supervision of Construction
  - 8210 School Year
  - 8220 School Day
  - 8462 Reporting Potentially Missing or Abused Children
  
2. Resolve to approve the second reading of the following [Regulations](#) from Alert 219.
  - 1581 Domestic Violence
  - 5330 Administration of Medication
  - 8220 School Closings
  
3. Resolve to approve the second reading of the following [Policies](#) from Alert 222.
  - 0145 Board Member Resignation and Removal
  - 1643 Family Leave
  - 2415 Every Student Succeeds Act
    - 2415.02 Title I - Fiscal Responsibilities
    - 2415.05 Student Surveys, Analysis, and/or Evaluations
    - 2415.20 Every Student Succeeds Act
  - 4125 Employment of Support Staff Members
  - 5330.01 Administration of Medical Cannabis

6360 Political Contributors  
7425 Lead Testing of Water in Schools  
8330 Student Records  
9713 Recruitment by Special Interest Groups

4. Resolve to approve the second reading of the following [Regulations](#) from Alert 222.
  - 1642 Earned Sick Leave Law
  - 2415.20 Every Student Succeeds Act
  - 5330.01 Administration of Medical Cannabis
  - 7425 Lead Testing of Water in Schools
  
5. Resolve to approve the second reading of the following [Policies](#) from Alert 223.
  - 0131 Bylaws, Policies and Regulations
  - 3134 Assignment of Extra Duties
  - 3142 Nonrenewal of Nontenured Teaching Staff Member
  - 3221 Evaluation of Teachers
  - 3222 Evaluation of of Teaching Staff Members, Excluding Teachers and Administrators
  - 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
  - 3224 Evaluation of Principals, Vice Principals, and Assistant Principals
  - 4146 Nonrenewal of Nontenured Support Staff Member
  - 6471 School District Travel
  - 8561 Procurement Procedures for School Nutrition Programs
  
6. Resolve to approve the second reading of the following [Regulations](#) from Alert 223.
  - 3142 Nonrenewal of Nontenured Teaching Staff Member
  - 3221 Evaluation of Teachers
  - 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
  - 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
  - 3224 Evaluation of Principals, Vice Principals, and Assistant Principals
  - 4146 Nonrenewal of Nontenured Support Staff Member
  - 6471 School District Travel
  
7. Resolve to approve the [In-Person Parent/Student Handbook](#) for 2021-20222.
  
8. Resolve to approve the [Staff Handbook for 2021-2022](#).
  
9. Resolve to approve the [MTES Instructional Aide Handbook](#) for 2021-2022.
  
10. Resolve to approve the first and second reading of the following Policy from Strauss Esmay.  
[Policy 1648.11 - The Road Forward COVID 19 - Health & Safety](#)
  
11. Resolve to approve the updated MTSD [2021-2022 school calendar](#).
  
12. Resolve to approve the second reading of the below policies for the Mansfield Township School District. (First reading during Jun 14, 2021Board Meeting.)

[3421.13 Lactation Policy for Teachers](#)  
[4421.13 Lactation Policy for Support Staff](#)

13. Resolve to abolish Policy 5114 - Children Displaced by Domestic Violence.  
After the most recent revision to Policy Guide 5111 in Policy Alert 224, Policy Guide 5114 is no longer necessary. The information contained in Policy Guide 5114 is now thoroughly addressed in Policy and Regulation Guides 5111. Policy Guide 5114 should be abolished.
  
14. Resolve to abolish Policy 8810 - Religious Holidays.  
Religious Holidays is no longer required as the legal requirements in Policy Guide 8810 are addressed in Policy Guide 2270 – Religion in Schools. The United States Department of Education (USDOE) updated its Guidance on Constitutionally Protected Prayer and Religious Expression in Public Elementary and Secondary Schools on January 16, 2020. Policy Guide 2270 was revised to address the USDOE’s updated guidance in Alert 220 in June 2020 rendering Policy Guide 8810 no longer necessary.
  
15. Resolve to abolish Policy 1648 - Restart and Recovery Plan.  
The New Jersey Department of Education (NJDOE) released The Road Forward in June 2021 which is intended to supplant the health and safety protocols outlined in Executive Order No. 175 and the NJDOE’s June 2020 “The Road Back: Restart and Recovery Plan for Education”. The absence of one or more of the strategies outlined in the June 2021 Guidance does not preclude the reopening of a school facility for the 2021-2022 school year. Policy Guide 1648 – Restart and Recovery Plan is no longer necessary as the anticipated minimum standards in The Road Back and Policy Guide 1648 are not mandatory for the reopening of school for the 2021-2022 school year pursuant to the June 2021 Guidance. Policy Guide 1648 should be abolished.
  
16. Resolve to abolish Policy 1648.02 - Remote Learning Options for Families.  
On May 17, 2021, the Governor of New Jersey announced that upon the conclusion of the 2020-2021 school year, portions of Executive Order 175 allowing remote learning are rescinded. As per The Road Forward, all schools must plan to provide full-day, full-time, in-person instruction and operations for the 2021-2022 school year for COVID-19 related matters. Families will no longer have the option to elect to keep their children home for remote/virtual instruction for the 2021-2022 school year for COVID-19 related matters. Therefore, Policy Guide 1648.02 – Remote Learning Options for Families is no longer applicable. Policy Guide 1648.02 should be abolished.
  
17. Resolve to abolish Policy 1648.03 - Restart & Recovery Plan - Full-Time Remote Instruction.  
In June 2021, the NJDOE released The Road Forward which is intended to supplant the health and safety protocols outlined in Executive Order 175 and The Road Back. Additionally, The Road Forward indicates a school district must plan to provide full-day, full-time, in-person instruction and operations for the 2021-2022 school year and the absence of one or more of the strategies outlined in this document does not preclude the reopening of a school facility for full-day in-person operation with all enrolled students and staff present. Therefore, Policy Guide 1648.03 is no longer applicable and necessary as all schools must open all school facilities for in-person operation. Policy Guide 1648.03 should be abolished.
  
18. Resolve to approve the [District Professional Development Plan](#) for the 2021-2022 school year.

19. Resolve to approve the updated [Revised Safe Reopening Plan](#) for the school year 2021-2022 for Mansfield Township School District.

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia \_\_\_\_\_  
 Stephen Thomas \_\_\_\_\_  
 Leila Davis \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 Emily Green \_\_\_\_\_

Lisa Willever \_\_\_\_\_  
 Allyson Johnston \_\_\_\_\_  
 Omar Coley \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

**C. Curriculum**

1. Resolve to approve the below professional development and travel for the stated MTSD employee.

<i>EMPLOYEE/ TITLE</i>	<i>TRAVEL DATES/ LOCATION</i>	<i>SPONSORING ENTITY/ACCOUNT</i>	<i>EVENT DESCRIPTION</i>	<i>REG. FEE</i>	<i>HOTEL AND MEALS</i>	<i>MILEAGE /TOLLS/ PARKING</i>	<i>TOTAL</i>
Lisa Dolci	9/17/21	Wilson Language Training	Just Words Virtual Launch Workshop	\$289.00	-	-	\$289.00
Karen Bressler	10/15/21	Wilson Language Training	The Dyslexia Foundation Fall Conference	\$169.00	-	-	\$169.00
Kelly Gamez	10/15/2021	Wilson Language Training	The Dyslexia Foundation Fall Conference	\$169.00	-	-	\$169.00
Glenn Kershner	TBD	Danielson 101	Danielson 101	\$300.00	-	-	\$300.00
Kelly Gamez	TBD	Danielson 101	Danielson 101	\$300.00	-	-	\$300.00
Jason Shainline	TBD	Danielson 101	Danielson 101	\$300.00	-	-	\$300.00
Stacy Cullari	TBE	Danielson 101	Danielson 101	\$300.00	-	-	\$300.00

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_



Jared Fantasia \_\_\_\_\_  
 Stephen Thomas \_\_\_\_\_  
 Leila Davis \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 Emily Green \_\_\_\_\_

Lisa Willever \_\_\_\_\_  
 Allyson Johnston \_\_\_\_\_  
 Omar Coley \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

**D. Facilities/Security & Transportation**

1. Resolve to approve the below 2021-2022 transportation routes for the Mansfield Township School District.

[JHES Transportation Routes](#)  
[MTES Transportation Routes](#)

2. Resolve to approve the MTSD facilities per the below requested items.

ORGANIZATION	EVENT	DATE(S)	TIME	FACILITY
CHAS	Staff Welcome Back Lunch	9/1/2021	9:00am-1:00pm	MTES Lobby
CHAS	Back to School Night	9/14/2021	6:30pm-8:00pm	MTES Lobby
CHAS	Back to School Night	9/21/2021	6:30pm-8:00pm	JHES Lobby
CHAS	BINGO	9/24/2021	6:15pm-10:00pm	MTES Gym
CHAS	CHAS Room Parent Membership Meeting	9/29/2021	6:30pm-9:30pm	MTES Cafeteria
CHAS	Outdoor Movie Night	10/8/2021	5:30pm-9:00pm	MTES Field 5
CHAS	CHAS Planning Session	10/20/2021	7:00pm-9:30pm	MTES Cafeteria
CHAS	5th Grade Halloween Party	10/22/2021	3:30pm-9:00pm	MTES Hall & Cafeteria
CHAS	Scholastic Book Fair Set-up & Blast Off & Case Delivery	10/22/2021	1:00pm-8:00pm	JHES Library
CHAS	Trunk or Treat	10/24/2021	5:00pm-8:00pm	MTES Parking Lot
CHAS	Scholastic Book Fair	10/25/2021-10/29/2021	8:30am-3:00pm	JHES Library
CHAS	Santa's Toy Drive	11/8/2021-12/9/2021	N/A	JHES & MTES Lobby
CHAS	Family Paint Night	11/12/2021	5:00pm-9:00pm	MTES Cafeteria
CHAS	CHAS Planning Session	11/17/2021	7:00pm-9:30pm	MTES Cafeteria

CHAS	A & M Holiday Dessert Fundraiser Order Pick-Up	11/23/2021	3:00pm-9:00pm	MTES Portico
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**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia \_\_\_\_\_  
 Stephen Thomas \_\_\_\_\_  
 Leila Davis \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 Emily Green \_\_\_\_\_

Lisa Willever \_\_\_\_\_  
 Allyson Johnston \_\_\_\_\_  
 Omar Coley \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

**E. Finance**

1. Resolve to approve the Certification of Implementation for the Fiscal Year ended June 30, 2020.

CAP Recommendation Number not Implemented	Comments
Recommendation Number 2020-001	The Business Administrator processed the noncash entry of state aid adjustments prior to the yearend 2021.

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia \_\_\_\_\_  
 Stephen Thomas \_\_\_\_\_  
 Leila Davis \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 Emily Green \_\_\_\_\_

Lisa Willever \_\_\_\_\_  
 Allyson Johnston \_\_\_\_\_  
 Omar Coley \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

**IV. Good of the Order**

**V. Public Comment**

**VI. Adjournment**

WHEREAS, there being no further business of the Mansfield Township Board of Education to attend to on this 23rd day of August, 2021; now, therefore, be it  
THEREFORE, BE IT RESOLVED, that the August, 2021 meeting of the Mansfield Township Board of Education be and is hereby adjourned at \_\_\_\_am.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia \_\_\_\_\_  
Stephen Thomas \_\_\_\_\_  
Leila Davis \_\_\_\_\_  
Abbey True Harris \_\_\_\_\_  
Emily Green \_\_\_\_\_  
Lisa Willever \_\_\_\_\_  
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Frank Armenante \_\_\_\_\_