



# Mansfield Township School District

## Board of Education Monthly Meeting Agenda

October 12, 2021

### I. Meeting to Start 6:30pm

#### Open Public Meeting Statement

*The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times, and under the emergency regulations by providing electronic notice in lieu of the traditional "adequate notice" of notifying the newspaper.*

*At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.*

#### Salute to the Flag

#### Roll Call of Board Members

Jared Fantasia	_____	Lisa Willever	_____
Stephen Thomas	_____	Allyson Johnston	_____
Leila Davis	_____	Omar Coley	_____
Abbey True Harris	_____	Frank Armenante	_____
Emily Green	_____		

**Administrators**

Tiffany Moutis, Superintendent	_____	Glenn Kershner, MTES Principal	_____
Danielle Dolci, Business Adm/Bd Sec	_____	Stacy Cullari, JHES Principal	_____
Fred Knaak, Facilities Manager	_____	Kelly Gamez, Curr. & Inst. Supervisor	_____
Jason Shainline, Sup. of Special Services	_____		

**II. Public Comment**

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to two minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

**III. Executive Session (Estimated Time: 30-45 minutes)**

**Motion to Open Executive Session**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia	_____	Lisa Willever	_____
Stephen Thomas	_____	Allyson Johnston	_____
Leila Davis	_____	Omar Coley	_____
Abbey True Harris	_____	Frank Armenante	_____
Emily Green	_____		

N.J.S.A. 10:4-6 et seq provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of the exceptions being as follows:

1. Items forbidden by specific legal action
2. Right to receive federal funds
3. Invasion of individual privacy
4. Collective bargaining negotiations
5. Purchase/lease/acquisition of real property
6. Items where immediate disclosure would impair public safety
7. Any matter anticipating litigation or contract negotiation
8. Terms and conditions of employment/personnel matters
9. Penalty or loss of license to an individual
10. Board attorney interviews

The President of the Board of Education has determined that such a circumstance exists which warrants a closed executive session under **item(s) #7** as above indicated and that the conducting of a closed executive session was duly authorized by the adoption of this Resolution. The subject to be discussed is as follows:

7. Any matter anticipating litigation or contract negotiation

**Motion to Adjourn Executive Session**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia \_\_\_\_\_  
Stephen Thomas \_\_\_\_\_  
Leila Davis \_\_\_\_\_  
Abbey True Harris \_\_\_\_\_  
Emily Green \_\_\_\_\_

Lisa Willever \_\_\_\_\_  
Allyson Johnston \_\_\_\_\_  
Omar Coley \_\_\_\_\_  
Frank Armenante \_\_\_\_\_

**IV. Presentations (Estimated Time: 1 hour)**

Superintendent Presentation

John Hydock Elementary School Star Student - Adolfo Reyes Nava

Mansfield Township Elementary School Star Student - Arley Tafolla

Recognition of Board Member - Jared Fantasia

**V. Correspondence**

There is no correspondence to report.

**VI. Committee Updates**

**VII. Approval of Minutes, Enrollment, Suspensions and HIB**

1. Resolve to approve the [September 13, 2021 Minutes](#).
2. Resolve to approve the five day out of school suspension of student 5437310759 at Mansfield Township Elementary School.
3. Resolve to approve the two day out of school suspension of student 5437310759 at Mansfield Township Elementary School.
4. Enrollment as of 10/01/2021:

Grade	Enrollment	Sections	Average per class
Kindergarten	75 (Special Education: 2; 1 of which are self contained)	4	18.50 1 SC
1 <sup>st</sup> Grade	64 (Special Education: 5; 4 of which is self contained)	4	15.00 4 SC
2 <sup>nd</sup> Grade	77 (Special Education: 7; 1 of which are self contained)	4	19.00 1 SC
3 <sup>rd</sup> Grade	62 (Special Education: 10; 2 of which are self contained)	3	20.00 3 SC
4 <sup>th</sup> Grade	70 (Special Education: 9; 4 of which are self contained)	3	22.00 4 SC
5 <sup>th</sup> Grade	68 (Special Education: 15)	3	22.66 0 SC
6 <sup>th</sup> Grade	80 (Special Education: 17; 5 of which are self contained)	4	18.75 5 SC
	<b>Total: 496</b>		
<b>Preschool Disabled:</b>			
PSD/Half & Full Day:	6 - PK3 Disabled Half Day Students 2 - PK4 Disabled Full Day Students 13 - PK4 Full Day General Education Students		
	<b>Total: 21</b>		
<b>Out of District Placement:</b>			
BCSSSD: PreK and Kindergarten	2		
Brookfield: 4th Grader	1		
Riverbank Charter School: Kindergarten & 2nd grade	2		
	<b>Total: 5</b>		
<b>Total students in and out of district: 522</b>			

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia \_\_\_\_\_  
 Stephen Thomas \_\_\_\_\_  
 Leila Davis \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 Emily Green \_\_\_\_\_

Lisa Willever \_\_\_\_\_  
 Allyson Johnston \_\_\_\_\_  
 Omar Coley \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

### VIII. Superintendent’s Recommendations

The following items are presented for approval as recommendations by the Superintendent of Schools.

#### A. Contracts

1. Resolve to approve the [2021-2022 Burlington County Special Services School District](#) tuition agreement for Student # 5195425981.
2. Resolve to approve the [2021-2022 Burlington County Special Services School District](#) tuition agreement for Student # 8491205242.
3. Resolve to approve the contract for mold remediation by [All Risk, Inc](#) with all charges in accordance with the New Jersey Department of Labor prevailing wage regulations and the Educational Services Commission of New Jersey State approved coop #65MCESCCPS bid ESCNJ 17/18-34.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia \_\_\_\_\_  
 Stephen Thomas \_\_\_\_\_  
 Leila Davis \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 Emily Green \_\_\_\_\_

Lisa Willever \_\_\_\_\_  
 Allyson Johnston \_\_\_\_\_  
 Omar Coley \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

#### B. Personnel and Administration

1. **WHEREAS**, the Board of Education of the Township of Mansfield (“Board of Education”) and Tiffany Moutis (“Ms. Moutis”) have entered into a Contract of Employment whereby Ms. Moutis has accepted employment in the position of Superintendent of Schools for a period of July 1, 2021 through June 30, 2026; and

**WHEREAS**, the Board of Education and Ms. Moutis wish to enter into a new contract for the purposes of extending Ms. Moutis’ employment as Superintendent of Schools in the School District until June 30, 2026; and

**WHEREAS**, approval of the new contract is subject to compliance with the Accountability Regulations, but the Board of Education wishes to confirm its agreement to execute a new contract subject to such compliance.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Township of Mansfield as follows:

1. The Board of Education approves entering into a new contract with Ms. Moutis for a period commencing July 1, 2021 through June 30, 2026.

2. The new contract shall be subject to compliance with N.J.A.C. 6A:23A-3.1 (Accountability Regulations), including, but not limited to review and approval by the County Executive Superintendent of Schools, public notice and public hearing of said contract, and compliance with other applicable regulations.

3. The Board President and administration are directed to take action as is necessary to prepare a contract for approval by the County Executive Superintendent of Schools and for compliance with all other accountability regulations.

2. Resolve to approve extra compensation for the following employees for 2.5 hours of training on 09/02/2021.

Name	Title	Account Number	Hourly Rate	Not to Exceed
Addiego, Debra	Lunch/Recess Aide	11-000-262-107-04-103-030	\$16.11	\$40.28
Kotarski, Stephen	Lunch/Recess Aide	11-000-262-107-04-103-030	\$15.58	\$38.95
Ramos, Justine	Lunch/Recess Aide	11-000-262-107-04-103-040	\$14.58	\$36.45

3. Resolve to approve the following Substitute Instructional Assistant for the 2021/2022 school year at a rate of \$13/hour.

NAME
Addiego, Debra

4. Resolve to approve the resignations of the following employees.

Name	Position	Location	UPC Number	Effective Date	FTE
Chamberlain, Robert	F/T Custodian	JHES	CUS.FUL.030.02	09/02/2021	1.00
Ott, Kimberly	General Education Instructional Aide	JHES	AID.GEN.030.04	09/28/2021	0.76 5.5 hrs for 165 days +3 hrs for 16 days

5. Resolve to approve the temporary employment of the following employee.

Name	Position	Location	Hours	Start Date	Daily Rate
Vrettos, Lisa	School Secretary	MTES	9:30 am - 4:00 pm	09/21/2021	\$100/day

6. Resolve to approve the following individuals for employment for the remainder of the 2021-2022 school year.

Name	Replacing	Position	UPC Number	Effective Date	Salary	FTE
Fantasia, Heidi	Ott	Gen Ed Aide - Kindergarten	AID.GEN.030.04	On or after 10/13/2021	\$14,886.69 Step 1 \$14.58/hr + \$1.00/hour for Bachelor	0.76 5.5 hrs for 165 days + 3.0 hrs for 16 days
Hancock, Cynthia	New Position	Extraordinary Aide	AID.EXT.030.06	On or after 10/13/2021	\$14,886.69 Step 1 \$14.58/hr + \$1.00/hour for Bachelor	0.76 5.5 hrs for 165 days + 3.0 hrs for 16 days
Olah, Robert	Chamberlain	Custodian - F/T - JHES	CUS.FUL.030.02	On or after 09/26/2021	\$37,980.80 Step 1 - \$18.26/hr	1.00 8.0 hrs/day for 260 days

7. Resolve to approve the below 2021-2022 SCIP (School Improvement Panel) members for John Hydock Elementary School.

Christine Carney  
Cheryl Mastowski  
Nicole Riviello  
Janet Strusz

8. Resolve to approve the below 2021-2022 PAC (Principal Advisory Committee) members for John Hydock Elementary School.

Christine Carney  
Nicole Riviello  
Janet Strusz

9. Resolve to approve the below 2021-2022 SCIP (School Improvement Panel) members for Mansfield Township Elementary School.

Carolyn Miele  
Nicole Riviello  
Christine Wemple

10. Resolve to approve the below 2021-2022 PAC (Principal Advisory Committee) members for Mansfield Township Elementary School.

Julie Katz

Nicole Riviello  
Peg Traino  
Karen Omiatek

11. Resolve to approve the below 2021-2022 appointments of staff and rates for extra compensation per the recommendation of the Curriculum and Instruction Director. (revised from June 2021)

Title 1 Coordinator	Nicole Riviello	Title 1 Coordinator	Stipend of \$994.00	20-231-200-100-00-151
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12. Resolve to approve an additional compensation for Responsive Classroom training on November 11, 2021 for the following instructional aides. This compensation is to be charged to account code: 11-190-100-106-04-150-030. The total amount of all payments not to exceed \$1,102.19.

Extra Pay for Full Day Training 11/11/2021							
Last Name	First Name	Hrs/Day	Hrs to be worked 11/11/21	Hours Owed By EE	Hrs to be Paid	Hourly Rate	Amt to be Paid to EE
Beckworth	Monique	5.5	7.25	2.5	4.75	\$16.13	\$76.62
DiPietro	Cynthia	5.5	7.25	2.5	4.75	\$20.31	\$96.47
Fantansia	Hiedi	5.5	7.25	2.5	4.75	\$15.58	\$74.01
Hancock	Cynthia	5.5	7.25	2.5	4.75	\$15.58	\$74.01
Jeffries	Collette	5.5	7.25	2.5	4.75	\$17.58	\$83.51
Skrzenta	Donna	5.5	7.25	2.5	4.75	\$14.58	\$69.26
Stinglen	Helen	5.5	7.25	2.5	4.75	\$17.08	\$81.13
Conner	Patricia	7.25	7.25	4.25	3	\$15.58	\$46.74
Deck	Teresa	7.25	7.25	4.25	3	\$14.58	\$43.74
Howard	Sandra	7.25	7.25	4.25	3	\$17.58	\$52.74
Nelson	Caitlin	7.25	7.25	4.25	3	\$15.58	\$46.74
Laverty	Madeline	2.5	7.25	0	7.25	\$17.58	\$127.46
Addiego	Debra	2.5	7.25	0	7.25	\$16.11	\$116.80
Kotarski	Stephen	2.5	7.25	0	7.25	\$15.58	\$112.96



13. Resolve to approve the following Long Term Substitute.

Name	Position	Location	Dates	Replacing
<u>Schroth, Elyssa</u>	<u>Daily Substitute</u>	<u>IHES/MTES</u>	<u>On or before 11/01/2021 - 04/04/2022</u>	<u>Rouse (who is in for Raywood)</u>

14. Resolve to approve the following Substitute Teacher for the remainder of the 2021/2022 school year at a daily rate of \$100/day.

NAME
<u>Boyce, Deborah</u>

15. Resolve to approve the following Substitute Instructional Assistant for the remainder of the 2021/2022 school year at an hourly rate of \$13.00.

NAME
<u>Vrettos, Lisa</u>

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia \_\_\_\_\_  
 Stephen Thomas \_\_\_\_\_  
 Leila Davis \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 Emily Green \_\_\_\_\_

Lisa Willever \_\_\_\_\_  
 Allyson Johnston \_\_\_\_\_  
 Omar Coley \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

**C. Policies and Procedures**

1. Resolve to approve the updated [Safe Return Plan 2021-2022](#) for Mansfield Township School District.
2. Resolve to approve the [LEA Guidance for Virtual or District Closure Remote Instruction Plan](#) for 2021-2022.
3. Resolve to approve the [2425 Emergency Virtual or Remote Instruction Plan Policy](#) for 2021-2022.
4. Resolve to approve the 2021-2022 [Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms Initial and Renewal](#) per N.J.A.C. 6A:26-6.3(h)4ii.
5. Resolve to approve the updated 2021-2022 [Parent/Student In-Person Handbook](#) for Mansfield Township School District.

6. Resolve to approve the [JHES Nursing Plan 1](#) and [JHES Nursing Plan 2](#) for the 2021-2022 school year.
7. Resolve to approve the [MTES Nursing Plan 1](#) and [MTES Nursing Plan 2](#) for the 2021-2022 school year.
8. Resolve to accept the Danielson Framework for teaching as the district's evaluation instrument for teachers for the 2021-2022 school year.

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia \_\_\_\_\_  
 Stephen Thomas \_\_\_\_\_  
 Leila Davis \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 Emily Green \_\_\_\_\_

Lisa Willever \_\_\_\_\_  
 Allyson Johnston \_\_\_\_\_  
 Omar Coley \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

**D. Curriculum**

1. Resolve to approve the below professional development and travel for the stated MTSD employee.

<i>EMPLOYEE</i>	<i>TRAVEL DATES/ LOCATION</i>	<i>SPONSORING ENTITY/ACCT</i>	<i>EVENT DESCRIPTION</i>	<i>REGISTRATION FEE</i>	<i>HOTEL AND MEALS</i>	<i>MILEAGE/ TOLLS/ PARKING</i>	<i>TOTAL</i>
Christine Carney	10/27/2021	Fundations	Level One Workshop	\$298.00	-	-	\$298.00
Janet Struz	9/17,10/13,11/17,12/8,1/19	Reading Recovery Continuing Contact	Reading Recovery Continuing Contact	\$0.00	-	\$74.40	
Karen Bressler	Multiple	Wilson Language-Virtual	Vis-ulize Teaching Just Words	\$300.00	-		\$300.00

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia \_\_\_\_\_  
 Stephen Thomas \_\_\_\_\_  
 Leila Davis \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 Emily Green \_\_\_\_\_

Lisa Willever \_\_\_\_\_  
 Allyson Johnston \_\_\_\_\_  
 Omar Coley \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

## E. Facilities/Security & Transportation

1. Resolve to approve the below usage of Mansfield Township School District facilities.

ORGANIZATION	EVENT	DATE(S)	TIME	FACILITY
CHAS	CHAS Planning Session	4/6/2022	7:00pm-9:30pm	MTES Cafeteria
CHAS	Performing Arts Show	4/8/2022	6:15pm-9:30pm	MTES TBD
CHAS	2nd Grade Fun Night	4/29/2022	6:30pm-9:30pm	MTES Playground
CHAS	Staff Appreciation Luncheons	5/3/2022	10:00am-1:00pm	Staff Lounge MTES & JHES
CHAS	4th Grade Luau	5/6/2022	6:15pm-9:30pm	MTES Cafeteria or Playground
CHAS	1st Grade Fun Night	5/13/2022	6:30pm-9:30pm	JHES Cafeteria or Playground
CHAS	CHAS Executive/ Membership Meeting	5/18/2022	7:00pm-9:30pm	MTES Cafeteria
CHAS	Gym Take Over	5/520/2022	6:30pm-9:30pm	Field 5
CHAS	Preschool Class Party	6/13/2022	1:45pm-2:45pm	JHES Gym or Playground
CHAS	3rd Grade Class Party	6/13/2022	1:45pm-2:45pm	MTES Playground
CHAS	6th Grade Breakfast	6/14/2022	8:40am-10:15am	MTES Cafeteria
CHAS	Kindergarten Class Party	6/14/2022	1:45pm-2:45pm	JHES Gym or Playground
CHAS	1st Grade Class Party	6/15/2022	11:30am - 12:30pm	JHES Gym or Playground
CHAS	5th Grade Class Party	6/15/2022	11:30am - 12:30pm	MTES Playground
CHAS	2nd Grade Class Party	6/16/2022	11:30am - 12:30pm	JHES Gym or Playground
CHAS	4th Grade Class Party	6/16/2022	11:30am - 12:30pm	MTES Playground
CHAS	Graduation Refreshments	TBD	6:15pm-9:30pm	MTES Cafeteria
BMX	Dialed Action - Anti Bullying Assembly	10/22/2021	8:30am-12pm	MTES Parking Lot

2. Resolve to approve the monthly drills at John Hydock Elementary School and Mansfield Township School District.

<b>MANSFIELD TOWNSHIP ELEMENTARY SCHOOL</b>		
Date/Time:	9/8/21	9/8/21
Type of Drill	Lockdown Drill	Fire
Duration of Drill	9-11:00 am	9-11:00 am
Weather Conditions	Sunny & Warm	Sunny & Warm
Participants of Drill	290	290
Brief Description of What Type of Drill was Conducted	Review of drill with each class in the cafe	Review of drill with each class in the cafe
Person(s) overseeing Fire Drill: G. Kershner Person(s) overseeing Security Drill: G. Kershner		

<b>JOHN HYDOCK ELEMENTARY SCHOOL</b>		
Date/Time:	9/16/21	9/21/2021
Type of Drill	Fire	Lockdown Drill
Duration of Drill	Approximately 3 minutes	Approximately 4 minutes
Weather Conditions	Sunny	Sunny

Participants of Drill	All students and staff that were present.	All students and staff that were present.
Brief Description of What Type of Drill was Conducted	Fire drill was conducted without incident.	Lockdown drill occurred without incident..
Person(s) overseeing Fire Drill: S. Cullari Person(s) overseeing Security Drill: S. Cullari		

3. Resolve to approve the disposal list of [Chromebooks and Electronics](#) that will be handed to EZPC Computer Recycling for dismantling and recycling.
4. Resolve to approve the below items to be auctioned through GovDeals.

1- KEL-40-T Cleveland Range LTD. Electric Tilt Kettle; (condition like new)  
 1- 84145 Hobart Buffalo Chopper Food Processor; 1/2 HP; (condition like new)

5. Resolve to approve the [Comprehensive Maintenance Plans](#) and [M-1 Form](#) for the 2021-2022 school year.
6. Resolve to approve the following field trips for the 2021-2022 school year.

2nd Grade trip to Howell Living Farm, Lambertville, NJ in November  
 3rd Grade trip to Adventure Aquarium, Camden, NJ in November

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia \_\_\_\_\_  
 Stephen Thomas \_\_\_\_\_  
 Leila Davis \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 Emily Green \_\_\_\_\_

Lisa Willever \_\_\_\_\_  
 Allyson Johnston \_\_\_\_\_  
 Omar Coley \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

**F. Finance and Budget**

1. Resolve to approve the October, 2021 Bills List.

[Batch 50](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$61,707.23		\$300.00		\$62,007.23
20	20	\$21.90				\$21.90
20	P2	\$2,174.23				\$2,174.23
Fund 20	TOTAL	\$2,196.13				\$2,196.13
40	40			\$1,203,100.00		\$1,203,100.00
63	63	\$4,844.88				\$4,844.88
GRAND	TOTAL	\$68,748.24	\$0.00	<u>\$1,203,400.00</u>	\$0.00	\$1,272,148.24

[Batch 51](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$314,422.65				\$314,422.65
10	12	\$8,925.00				\$8,925.00
Fund 10	TOTAL	\$323,347.65				\$323,347.65
20	20	\$58,785.86				\$58,785.86
63	63	\$9,179.68				\$9,179.68
GRAND	TOTAL	\$391,313.19	\$0.00	\$0.00	\$0.00	\$391,313.19

[Batch 52](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$2,220.00				\$2,220.00
20	P2	\$4,577.20				\$4,577.20
GRAND	TOTAL	\$6,797.20	\$0.00	\$0.00	\$0.00	\$6,797.20

[Batch 53](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
71	71	\$393.40				\$393.40
GRAND	TOTAL	\$393.40	\$0.00	\$0.00	\$0.00	\$393.40

[Batch 79 and 80](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10				\$35,783.75	\$35,783.75
10	11			\$12,735.29		\$12,735.29
Fund 10	TOTAL			\$12,735.29	\$35,783.75	\$48,519.04
71	71			\$605.69		\$605.69
GRAND	TOTAL	\$0.00	\$0.00	<u>\$13,340.98</u>	\$35,783.75	\$49,124.73

2. Resolve to approve the Board Secretary and Treasurer Report: Resolved that the financial reports of the Board Secretary and Treasurer of School Monies for August, 2021 which are in agreement be accepted and that pursuant to NJAC 6A:23A 16.10 (c) 4 certify that after consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

[Treasurer's Report for August, 2021](#)    [Board Secretary's Report for August, 2021](#)

3. Resolve to approve Payroll amounts for September 15, 2021 (\$344,660.29) and September 31, 2021 (\$362,539.38).
4. Resolve to approve the monthly transfers for the month of [October, 2021](#).
5. Resolve to approve [Form 326 Procurement Procedures for School Food Authorities](#) for the School Nutrition Programs.
6. Resolve to approve the School Security Grant for Mansfield Township School District in the amount of \$27,580.
7. Resolve to approve the 2022-2023 Budget Calendar for the Mansfield Township School District.

**MTSD Budget Calendar  
2022-2023 School Year**

November	Review current accounts, discuss budget with administrators. Assist administrators with budget input in Systems 3000.
December	Data entry for salaries for existing staff contracts and other District expenses
January	Review information with administrators; calculate estimated State Aid and tax levy
February	Discuss tentative budget with Finance Committee or brief presentation to the board
March 14	Adopt Tentative Budget to send to County Office for review
March 18	Last day to send budget to County Office
May 3	Public Hearing on the budget
May 4	Budget statement certification completed in the budget software, on the County Review and Approval tab

May 6	Post User Friendly budget on district website
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**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia \_\_\_\_\_  
 Stephen Thomas \_\_\_\_\_  
 Leila Davis \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 Emily Green \_\_\_\_\_

Lisa Willever \_\_\_\_\_  
 Allyson Johnston \_\_\_\_\_  
 Omar Coley \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

**IX. Good of the Order**

**X. Public Comment**

**XI. Adjournment**

WHEREAS, there being no further business of the Mansfield Township Board of Education to attend to on this 12th day of October, 2021; now, therefore, be it  
 THEREFORE, BE IT RESOLVED, that the October, 2021 meeting of the Mansfield Township Board of Education be and is hereby adjourned at \_\_\_\_pm.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Jared Fantasia \_\_\_\_\_  
 Stephen Thomas \_\_\_\_\_  
 Leila Davis \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 Emily Green \_\_\_\_\_

Lisa Willever \_\_\_\_\_  
 Allyson Johnston \_\_\_\_\_  
 Omar Coley \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_