



# Mansfield Township School District

## Board of Education Monthly Meeting Agenda

May 2, 2022

### I. Meeting to Start 6:30pm

#### Open Public Meeting Statement

*The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times, and under the emergency regulations by providing electronic notice in lieu of the traditional "adequate notice" of notifying the newspaper.*

*At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.*

#### Salute to the Flag

#### Roll Call of Board Member

Stephen Thomas	_____	Andrea Melton	_____
Emily Green	_____	Vacant	_____
Abbey True Harris	_____	Ryan Ballard	_____
James Sullivan	_____	Frank Armenante	_____
Simmer Bains	_____		

**Administrators**

Tiffany Moutis, Superintendent	_____	Glenn Kershner, MTES Principal	_____
Danielle Dolci, Business Adm/Bd Sec	_____	Stacy Cullari, JHES Principal	_____
Fred Knaak, Facilities Manager	_____	Kelly Gamez, Director of Curr. & Inst.	_____
Jason Shainline, Sup. of Special Services	_____		

**II. Presentations (Estimated Time: 30 Minutes)**

Superintendent Presentation

Referendum Presentation

JHES Student Spotlight March - Aliya Beckworth

MTES Student Spotlight April- Roman Senese

Battle of the Book Winners:

4th Grade

William Bobb, Jeevika Raikundalia, Lisandro Lopez

5th Grade

Demira Patel, Julia McDermott, Hailey Melton, Lily Camp

2022-2023 MTSD Budget Presentation

**III. Public Comment**

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to three minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

**IV. Correspondence**

**V. Committee Updates**

*Curriculum and Diversity, Fiscal and Building/Grounds, Policy and Personnel/Negotiations*

## VI. Approval of Minutes, Enrollment, Suspensions and HIB

1. Resolve to approve the [April 11, 2022 Regular Meeting Minutes](#).
2. Resolve to approve the HIB Case 230246\_MTE\_03222022.
3. Enrollment as of 4/13/2022:

Grade	Enrollment	Sections	Average per class
Kindergarten	74 (Special Education: 3; 1 of which are self contained)	4	18.25 1 SC
1 <sup>st</sup> Grade	68 (Special Education: 7; 4 of which is self contained)	4	16.00 4 SC
2 <sup>nd</sup> Grade	78 (Special Education: 11; 1 of which are self contained)	4	19.25 1 SC
3 <sup>rd</sup> Grade	66 (Special Education: 12; 2 of which are self contained)	3	21.33 2 SC
4 <sup>th</sup> Grade	72 (Special Education: 10; 5 of which are self contained)	3	22.33 5 SC
5 <sup>th</sup> Grade	71 (Special Education: 16)	3	23.66 0 SC
6 <sup>th</sup> Grade	79 (Special Education: 15; 3 of which are self contained)	4	19.00 3 SC
	<b>Total: 508</b>		
<b>Preschool Disabled:</b>			
PSD/Half & Full Day:	6 - PK3 Disabled Half Day Students 8 - PK4 Disabled Full Day Students 12 - PK4 Full Day General Education Students		
	<b>Total: 26</b>		
<b>Out of District Placement:</b>			
BCSSSD: 1- PreK	1		

Riverbank Charter School: 2-Kindergarten; 1-2nd grade	3
Y.A.L.E.: 1-6th grade	1
	<b>Total: 5</b>
<b>Total students in and out of district: 539</b>	

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
Emily Green \_\_\_\_\_  
Abbey True Harris \_\_\_\_\_  
James Sullivan \_\_\_\_\_  
Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
Vacant \_\_\_\_\_  
Ryan Ballard \_\_\_\_\_  
Frank Armenante \_\_\_\_\_

## VII. Superintendent’s Recommendations

The following items are presented for approval as recommendations by the Superintendent of Schools.

### A. Contracts

1. Resolve to approve the 2022-2023 contract for [Dimensions in Pediatric Physical Therapy, LLC.](#)
2. Resolve to approve the 2022-2023 contract for [Cooper Health System.](#)
3. Resolve to approve the 2022-2023 contract for [Eastern Armored Services, Inc.](#)
4. Resolve to approve the 2022-2023 contract for [Blackboard, Inc.](#)
5. Resolve to approve the 2022-2023 contract for [Frontline Education](#)  
[Aesop/Veritime/Aplitrack](#)
6. Resolve to approve the 2022-2023 contract for [Frontline Education IEP-Direct](#)
7. Resolve to approve the 2022-2023 contract for [OnCourse Systems for Education](#)
8. Resolve to approve the 2022-2023 contract for [PaySchools](#)
9. Resolve to approve the 2022-2023 contract for [Bayada](#)
10. Resolve to approve the 2022-2023 contract for [Strauss Esmay Associates Annual Fees 2022-2023](#)
11. Resolve to approve the 2022-2023 contract for [GWN Marketing Inc/PFS Investments.](#)
12. Resolve to approve the 2022-2023 contract for [Mack Industries, Inc.](#)
13. Resolve to approve the 2022-2023 contract for [Benecard](#)
14. Resolve to approve the 2022-2023 contract for [School Health Insurance Fund \(SHIF\)-Amerihealth](#)
15. Resolve to approve the 2022-2023 contract for [Horizon Dental](#)
16. Resolve to approve the 2022-2023 contract for [360 Translations International, Inc.](#)
17. Resolve to approve the 2022-2023 contract for [Xtel Communications, Inc.](#)
18. Resolve to approve the 2022-2023 contract for [Benecard Garden State Plan Amendment](#)

19. Resolve to approve the 2022–2023 contract for [Phoenix Advisors as the MTSD Continuing Disclosure Agent and Independent Registered Municipal Advisor](#)
20. Resolve to approve the 2022–2023 contract for [Commercial Interiors Direct Inc.-JHES](#)
21. Resolve to approve the 2022–2023 contract for [Commercial Interiors Direct Inc.-MTES](#)
22. Resolve to approve the 2022–2023 contract for [GenServe](#)
23. Resolve to approve the 2022–2023 contract for [Shade Environmental, LLC](#)
24. Resolve to approve the 2022–2023 contract for [Butler Water Corrections](#)
25. Resolve to approve the 2022–2023 contract for [Classic Sport Floors](#)
26. Resolve to approve the 2022–2023 contract for [Bevan Security Systems, Inc.](#)
27. Resolve to approve the award of professional services pursuant to N.J.A.C. 18A:18A.5a(1) for Food Service Management Company to Maschio’s Food Service, Inc.
28. Resolve to approve the 2022–2023 contract for [Veneziano's Fire Protection Maintenance](#)
29. Resolve to approve the 2022–2023 FY23 Resolution for Participation in Coordinated Transportation contract for [Educational Services Commission of New Jersey](#)

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas	_____	Andrea Melton	_____
Emily Green	_____	Vacant	_____
Abbey True Harris	_____	Ryan Ballard	_____
James Sullivan	_____	Frank Armenante	_____
Simmer Bains	_____		

**B. Personnel and Administration**

1. Resolve to approve the below 2022/2023 Extended School Year (ESY) staff and rates of pay.

Name	Title	ACCOUNT NUMBER	Teacher/Related Service # OF WORKING HOURS @ \$60/hr	MAX TOTAL COMPENSATION
Schwartzberg, Tracy	Substitute Teacher	11-000-219-110-05-104-000	45 hours	\$2,700
Hart, Debra	Substitute Teacher	11-000-219-110-05-104-000	45 hours	\$2,700
Sobon, Johanna	Substitute Teacher	11-000-219-110-05-104-000	45 hours	\$2,700
Perro, Kristine	Substitute Teacher	11-000-219-110-05-104-000	45 hours	\$2,700

2. Resolve to approve the following Substitute Instructional Aides for the remainder of the 2021/2022 school year at a rate of \$13/hour. *Pending completion of all paperwork.*

Name
Iqbal, Ghazala

3. Resolve to approve the below hours and compensation for the MTES and JHES school nurse.

Description	Name	Title	MAX TOTAL COMPENSATION	ACCOUNT NUMBER
2022 Summer Hours	Tara Kowalczkz	JHES Nurse	20 hrs @ \$47/hr - not to exceed \$940	11-000-213-100-04-001-030
2022 Summer Hours	Grace Porrini	MTES Nurse	20 hrs @ \$47/hr - not to exceed \$940	11-000-213-100-04-001-040

4. Resolve to approve the following leave of absence using a combination of sick, personal, and donated sick days.

Employee Number	Position	Location	Effective Date	Anticipated Return to Work	Reason
4331	Teacher - Grade 4	MTES	04/13/2022	09/01/2022	Medical

5. Resolve to approve the following individual for employment for the 2022-2023 school year.

Name	Replacement/New Position	Position/Location	UPC Number	Effective Date	Salary	FTE
Burger, Charissa	New Position - General Ed Preschool Teacher	JHES	TCH.PSD.030.01	09/01/2022	\$53,900.00 BA Step 1	1.00
DelMauro, Mallory	Scheinfeld - Teacher Gr 4	MTES	TCH.GR4.040.02	09/01/2022	\$54,150.00 BA Step 2	1.00
Quarino, Jamie	New Position - Special Ed POR/ICR Gr. 2	JHES	TCH.RRM.030.03 (changing FTE from 0.48 to 1.00)	09/01/2022	\$60,800.00* BA Step 8	1.00

\* Salary subject to change pending the outcome of negotiations.

6. Resolve to approve the following Substitute Nurse for the remainder of the 2021/2022 school year at a rate of \$150/day. Pending completion of all paperwork.

Name
Stillwell, Victoria

7. Resolve to approve the employment and salaries of the following staff for the 2022/2023 school year. *Base Salaries, Longevity, and Additional Amounts for Degrees or Certificates to remain the same as 2021/2022 pending the outcome of negotiations.*

<b>TEACHERS</b>				
<b>2022/23 Salaries</b>				
<b>Last Name</b>	<b>First Name</b>	<b>Job Title</b>	<b>21/22 Step</b>	<b>Salary</b>
Aronson	Estelle (Diane)	Teacher BA	16	\$88,986.00 **
Bennett	Wendy	Teacher MA	10-11	\$67,600.00
Bezila	Dayna	Speech - MA	16	\$90,286.00 *
Bifulco	Anthony	Teacher BA	16	\$87,786.00 *
Bressler	Karen	Teacher MA	16	\$90,286.00 *
Brophy	Stacy	Teacher MA	15	\$84,900.00 *
Brown	Shannon	Teacher MA	12	\$70,800.00
Brydzinski	Ryan	Teacher BA+9	6	\$57,525.00
Carney - 0.76 FTE	Christine	Teacher MA	5	\$44,004.00
Cuccia	Jacqueline	Teacher BA	5	\$55,400.00
Dolci	Lisa	Teacher MA	16	\$91,486.00 **
Edolo	Christa	Teacher MA	15	\$83,600.00
Feeley	Shannon	Teacher BA	7	\$58,850.00
Gallagher	Megan	Teacher BA	14	\$77,650.00 *
Giunta	Sara	Teacher BA+18	9	\$64,000.00
Grieco	Lisa	Teacher MA	16	\$91,486.00 **
Grosse	Meghan	Teacher MA	16	\$91,486.00 **
Hart	Debra	Teacher BA	9	\$62,750.00
Hendershot	Jill	Teacher BA	6	\$56,900.00
Hildebrandt - 0.80 FTE	Michelle	Teacher MA	2	\$45,320.00
Hope	Bonnie	Teacher MA	13	\$75,400.00 *
James	Amanda	Teacher MA	8	\$63,300.00
Janney	Elizabeth	Teacher BA	5	\$55,400.00
Johnson	Stephanie	Teacher MA	6	\$59,400.00
Katz	Julie	Teacher MA	10-11	\$67,600.00

Konopada	Maureen	Teacher BA	16	\$88,986.00 **
Kowalczyk	Tara	Teacher BA+18	10-11	\$66,350.00
Levanduski	Hillary	Teacher BA	6	\$56,900.00
Macauley	Carolyn	Teacher BA+9	13	\$72,225.00
Marcantonio	Rhonda	Teacher BA	9	\$62,750.00
Mastowski	Cheryl	Teacher BA	16	\$88,986.00 **
Miele	Carolyn	Teacher BA	16	\$88,986.00 **
Miller	Crystal	Teacher MA	3	\$56,900.00
Moore	Barbara	Teacher BA	16	\$89,736.00 ***
Omiatek	Karen	Teacher MA	16	\$91,486.00 **
Owens	Erica	Teacher BA	11	\$65,100.00
Papero	Kristina	Teacher BA	13	\$71,600.00
Perro	Kristine	Teacher BA	16	\$88,986.00 **
Phan	Heather	Teacher BA	7	\$58,850.00
Place	Sandra	Speech - MA	16	\$90,286.00 *
Porrini	Grace	Teacher BA	8	\$60,800.00
Raywood	Ashley	Teacher BA+9	9	\$63,375.00
Rivera - 0.80 FTE	Amy	Teacher MA	16	\$71,188.80
Riviello	Nicole	Teacher MA	8	\$63,300.00
Rodriguez - 0.833 FTE	Michelle	Teacher BA	16	\$74,542.84 **
Rosenberg	Kimberly	Teacher BA	10-11	\$65,100.00
Roth	Jennifer	Teacher BA	10-11	\$65,100.00
Rowan	Gail	Teacher MA	13	\$74,100.00
Rudek	Adrienne	Teacher BA	12	\$68,300.00
Sager	Nancy	Teacher BA	16	\$88,986.00 **
Schwartzberg	Tracy	Teacher MA	15	\$84,900.00 *
Shapiro	Judith	Teacher MA	16	\$91,486.00 **
Simone - 0.80 FTE	Christie	Teacher MA	6	\$47,520.00
Sobon - 0.41 FTE	Johanna	Teacher MA	6	\$24,354.00
Spieler	Kristen	Teacher BA	16	\$88,986.00 **
Stewart	Angela	Teacher MA	12	\$70,800.00



Stout	Trenna	Teacher BA	9	\$62,750.00
Strusz	Janet	Teacher MA	14	\$80,150.00 *
Szymanski	Jamie	Teacher BA	13	\$71,600.00
Tellefsen	Kelley	Teacher MA	16	\$90,286.00 *
Traino	Margaret	Teacher BA	10-11	\$65,100.00
Wemple	Christine	Teacher MA	12	\$70,800.00
Wiesenecker	Sarah	Teacher BA+9	10-11	\$65,725.00
Winters	Jessica	Teacher MA	16	\$91,486.00 **
Yockey	Denise	Teacher MA	16	\$91,486.00 **

\* Includes \$1,300 for Longevity

\*\* Includes \$2,500 for Longevity

\*\*\* Includes \$3,250 for Longevity

<b>INSTRUCTIONAL ASSISTANTS</b>				
<b>2022/23 Salaries</b>				
<b>Last Name</b>	<b>First Name</b>	<b>F/T or P/T</b>	<b>Hourly Rate</b>	<b>Salary</b>
Abuissa	Aseel	P/T	\$15.63	\$14,934.47
Akhtar	Errum	F/T	\$16.13**	\$20,521.39
Beckworth	Monique	P/T	\$16.13**	\$15,412.22
Carty-Pettit	Donna	F/T	\$17.47*	\$22,226.21
Crisson	Stephanie	P/T #	\$14.58	\$6,597.45
DiPietro	Cynthia	P/T	\$20.31	\$19,406.21
Fantasia	Heidi	F/T	\$15.58**	\$19,821.66
Greer	Laura	P/T	\$14.58	\$13,931.19
Hamdi	Fouzia	P/T	\$15.58**	\$14,886.69
Hancock	Cynthia	P/T	\$15.58**	\$14,886.69
Howard	Sandra	F/T	\$17.58***	\$22,366.16
Jefferys	Collette	P/T	\$17.58***	\$16,797.69
Kashif	Salwa	P/T	\$15.58**	\$14,886.69
Kelly	Meghan	F/T	\$16.63**	\$21,157.52
Khan	Sharmeen	P/T	\$15.58**	\$14,886.69

Koon	Laurie	F/T	\$15.13	\$19,249.14
Nelson	Caitlin	F/T	\$15.58**	\$19,821.66
Patterson	Megan	P/T	\$14.58	\$13,931.19
Price	Kyra	F/T	\$17.80	\$22,646.05
Ragnaccia	Aurelia	P/T	\$14.58	\$13,931.19
Ramos	Justine	F/T	\$14.58	\$18,549.41
Shaheen	Nuzhat	P/T	\$16.63**	\$15,889.97
Skrzenta	Donna	P/T	\$14.58	\$13,931.19
Stinglen	Helen	P/T	\$17.08*	\$16,319.94
Szeke	Elise	F/T	\$16.58	\$21,093.91
Tariq	Shazia	F/T	\$15.58**	\$19,821.66

*Salaries based on calendar approved 02/16/2022 - 165 full days & 16 early days  
F/T employees work: 7.25 hours each full day & 4.75 hours on early dismissal days  
P/T employees work: 5.50 hours each full day & 3.00 hours on early dismissal days  
P/T # indicates employee works 2.5 hours/day for 181 days*

- \* Includes additional \$0.50 per hour for Associate Degree
- \*\* Includes additional \$1.00 per hour for Bachelor Degree
- \*\*\* Includes additional \$3.00 per hour for Teaching Certificate

<b>LUNCH/RECESS AIDES</b>			
<b>2022/23 Salaries</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Hourly Rate</b>	<b>Salary</b>
Addiego	Debra	\$16.11	\$6,645.38
Ahmed	Nosheen	\$14.58	\$6,014.25
Kotarski	Stephen	\$15.58 **	\$6,426.75

*Salaries based on calendar approved 02/16/2022 - 164 full days and 1 day of in-service  
Lunch/Recess Aides work 2.50 hours per day*

- \*\* Includes additional \$1.00 per hour for Bachelor Degree

<b>CUSTODIANS</b>					
<b>2022/2023 Salaries</b>					
<b>Last Name</b>	<b>First Name</b>	<b>Months Worked</b>	<b>Hours Worked Per Day</b>	<b>Hourly Rate</b>	<b>Salary</b>

Cotten	Denise	10	2.5	\$21.42	\$9,639.00
Craft	Paul	12	3	\$19.34	\$15,085.20
Haney	Donald	12	8	\$18.26	\$37,980.80
Jaigobin	Seeranchee	12	8	\$18.26	\$37,980.80
Jaigobin	Sukhhan	10	2.5	\$18.26	\$8,217.00
Mcdonough	Thomas	12	8	\$18.26	\$37,980.80
Novak	Michael	10	3	\$21.42	\$11,566.80
Olah	Robert	12	8	\$18.26	\$37,980.80
Paccillo	Rosalie	10	3	\$21.42	\$11,566.80
Regi	Allan	12	8	\$32.40	\$67,392.00
Wolverton	Daniel	10	2	\$18.26	\$6,573.60
Woolston	Steven	12	8	\$21.44	\$44,595.20

*12 Month Salaries based on 260 days worked per year*

*10 Month Salaries based on 180 days worked per year*

<b>SECRETARIES</b>					
<b>2022/23 Salaries</b>					
<b>Last Name</b>	<b>First Name</b>	<b>Months Worked</b>	<b>Hours Worked Per Day</b>	<b>Hourly Rate</b>	<b>Salary</b>
Giampietro	Donna	12	8	\$21.97	\$45,697.60
Lawrence	Carol	12	8	\$19.70	\$40,976.00
Patton	Kristine	12	8	\$21.97	\$45,697.60

*12 Month Salaries based on 260 days per year*

<b>ADMINISTRATORS</b>		
<b>22/23 Salaries</b>		
<b>Last Name</b>	<b>First Name</b>	<b>Salary</b>
Cullari	Stacy	\$111,248.44 *
Gamez	Kelly	\$102,479.28
Kershner	Glenn	\$137,648.44 **
Knaak	Fred	\$116,094.47 *

Shainline	Jason	\$112,760.37
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\* Includes \$1000 for Longevity

\*\* Includes \$1,500 for Longevity

8. Resolve to approve Glenn Kershner as the Affirmative Action Officer for the 2022-23 school year.
9. Resolve to authorize the Affirmative Action Team to conduct the Needs Assessment and develop a Comprehensive Equity Plan. The Affirmative Action Team consists of those below for the 2022-23 school year:

Tiffany Moutis  
Glenn Kershner  
Stacy Cullari  
Jason Shainline  
Kelly Gamez  
Julie Katz

10. Resolve to approve Joseph Occhiuzzo at a daily rate of \$373.07 from 07/15/2022 to 07/31/2022.

11. Resolve to approve the following individual for employment for the 2022-2023 school year.

Name	Replacement/ New Position	Position/ Location	UPC Number	Effective Date	Salary	FTE
Occhiuzzo, Joseph	Facilities Manager	District	FAC.DIR.000.01	08/01/2022	\$97,000.00	1.00

12. Resolve to approve the resignation of the following employee.

Name	Position	Location	UPC Number	Effective Date	FTE
Scheinfeld, Leanne	Teacher	MTES	on a Unpaid Leave of Absence since 02/08/2021	04/29/2022	1.00

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
Emily Green \_\_\_\_\_  
Abbey True Harris \_\_\_\_\_  
James Sullivan \_\_\_\_\_  
Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
Vacant \_\_\_\_\_  
Ryan Ballard \_\_\_\_\_  
Frank Armenante \_\_\_\_\_

**C. Policies and Procedures**

1. Resolve to abolish Policy 1648.14 - Safety Plan for Healthcare Settings in School Buildings - COVID-19

New Jersey’s Public Employees Occupational Safety and Health (PEOSH) adopted the Emergency Temporary Standard (ETS) issued by the Federal Occupational Safety and Health Administration (OSHA) aimed at protecting workers facing the highest COVID-19 hazards – those working in healthcare settings where suspected or confirmed COVID-19 patients are treated. Strauss Esmay Associates developed Policy Guide 1648.14 in response to the ETS. Strauss Esmay was recently notified by the New Jersey Department of Health that the ETS is no longer effective. There are two sections of the ETS that are still in effect, the provisions addressing reporting requirements and recordkeeping. However, Strauss Esmay was informed by the New Jersey Department of Health that the recordkeeping provision is still in effect for public employers in the State of New Jersey, but not the reporting requirement. OSHA has indicated it is currently working on a permanent standard to address protecting healthcare workers from COVID-19. If the new standards have policy implications Strauss Esmay will address those and provide school districts with updates. As such Strauss Esmay is recommending school districts abolish Policy Guide 1648.14.

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
 Emily Green \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 James Sullivan \_\_\_\_\_  
 Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
 Vacant \_\_\_\_\_  
 Ryan Ballard \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

**D. Curriculum**

1. Resolve to approve the below professional development and travel for the stated MTSD employee.

<i>EMPLOYEE</i>	<i>TRAVEL DATES/ LOCATION</i>	<i>SPONSORING ENTITY/ACCT</i>	<i>EVENT DESCRIPTION</i>	<i>REGISTRA TION FEE</i>	<i>HOTEL AND MEALS</i>	<i>MILEAGE/ TOLLS/ PARKING</i>	<i>TOTAL</i>
Christa Edolo	5/4/2022	NJASSW	School Social Workers: Addressing Critical Social Stressors in Schools	\$80.00	-	\$19.25	\$99.25

Christa Edolo	5/11/2022- 5/13/2022	PESI - Virtual	Play Therapy Summit	\$299.00	-	-	\$299.00
Danielle Dolci	6/7/2022 - 6/10/2022	NJASBO	NJASBO Annual Conference	\$275.00	\$504.20	\$5.50	\$784.70

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
Emily Green \_\_\_\_\_  
Abbey True Harris \_\_\_\_\_  
James Sullivan \_\_\_\_\_  
Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
Vacant \_\_\_\_\_  
Ryan Ballard \_\_\_\_\_  
Frank Armenante \_\_\_\_\_

**E. Facilities/Security & Transportation**

1. Resolve to approve the monthly drills at John Hydock Elementary School and Mansfield Township School District.

<b>MANSFIELD TOWNSHIP ELEMENTARY SCHOOL</b>		
Date/Time:	4/27/22	4/29/22
Type of Drill	Fire	Lockdown Drill
Duration of Drill	2.5 min	3 min
Weather Conditions	Cloudy & Cold	Sunny and Cool
Participants of Drill	339	339
Brief Description of What Type of Drill was Conducted	Fire Drill was conducted with no incidents	Drill was conducted with no incidents

Person(s) overseeing Fire Drill: G. Kershner  
 Person(s) overseeing Security Drill: G. Kershner

<b>JOHN HYDOCK ELEMENTARY SCHOOL</b>		
Date/Time:	4/13/22	4/29/22
Type of Drill	Fire	Weather Emergency Drill
Duration of Drill	Approximately 5 minutes	Approximately 15 minutes
Weather Conditions	Warm and Sunny	Cloudy, Wsrn
Participants of Drill	Entire student body and staff Approximately 225 people	Entire student body and staff Approximately 225 people
Brief Description of What Type of Drill was Conducted	Fire Drill was conducted without incident.	Teachers and students found their places along the walls of JHES, away from doors and windows. Drill was conducted without incident.
Person(s) overseeing Fire Drill: S Cullari Person(s) overseeing Security Drill: S Cullari, C Edolo		

2. Resolve to approve the 4th grade field trip to Washington Crossing Park in June, 2022.
3. Resolve to approve the 6th grade field trip to Sawmill, YMCA in June, 2022.
4. Resolve to approve the 1st grade field trip to Silver Lake Nature Center in May, 2022.
5. Resolve to approve the Preview Day Bus Ride in May, 2022.
6. Resolve to approve the 2nd Grade Move Up Day in June, 2022.
7. Resolve to approve the Kindergarten Field Trip to Johnson's Farm in May, 2022.

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
 Emily Green \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 James Sullivan \_\_\_\_\_  
 Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
 Vacant \_\_\_\_\_  
 Ryan Ballard \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

**F. Finance and Budget**

1. Resolve to approve the May, 2022 Bills List.

[Batch 50](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11			\$4,352.00		\$4,352.00
20	20	\$5,200.00				\$5,200.00
GRAND	TOTAL	\$5,200.00	\$0.00	\$4,352.00	\$0.00	\$9,552.00

[Batch 51](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	\$261,815.86				\$261,815.86
20	20	\$5,340.00				\$5,340.00
63	63	\$28,048.99				\$28,048.99
GRAND	TOTAL	\$295,204.85	\$0.00	\$0.00	\$0.00	\$295,204.85

[Batch 55](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
71	71	\$977.07				\$977.07
GRAND	TOTAL	\$977.07	\$0.00	\$0.00	\$0.00	\$977.07

[Batch 79,80](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10				\$36,333.22	\$36,333.22
10	11			\$13,626.42		\$13,626.42
Fund 10	TOTAL			\$13,626.42	\$36,333.22	\$49,959.64
71	71			\$813.48		\$813.48
GRAND	TOTAL	\$0.00	\$0.00	<u>\$14,439.90</u>	\$36,333.22	\$50,773.12



2. Resolve to approve the Board Secretary and Treasurer Report: Resolved that the financial reports of the Board Secretary and Treasurer of School Monies for March, 2022 which are in agreement be accepted and that pursuant to NJAC 6A:23A 16.10 (c) 4 certify that after consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

[Treasurer's Report for March, 2022](#)   [Board Secretary's Report for March, 2022](#)

3. Resolve to approve Payroll amounts for March 15, 2022 (\$356,688.21) and March 31, 2022 (\$359,250.97).
4. Resolve to approve the monthly transfers for the month of [March, 2022](#).
5. **WHEREAS**, The Board of Education of the Township of Mansfield, in the County of Burlington, New Jersey ("Board" when referring to the governing body and "School District" when referring to the legal entity governed by the Board) has determined a need exists to undertake certain capital improvements at various School District facilities (State Project Numbers 2960-030-22-1000 and 2960-040-22-1000) (collectively, the "Project"); and

**WHEREAS**, the School District must issue its school bonds to finance the costs of the Project ("Bonds"); and

**WHEREAS**, prior to issuance of the Bonds, the Education Facilities Construction and Financing Act ("Act"), and other applicable law, requires the School District to obtain various approvals from the New Jersey Department of Education ("NJDOE"); and

**WHEREAS**, under the Act, one of the approvals required to be obtained by the School District from the NJDOE is a preliminary eligible cost approval with respect to the Project and a determination as to the amount of financial assistance to be provided by the State of New Jersey ("State Financial Assistance"); and

**WHEREAS**, the School District has received two (2) letters, each dated April 8, 2022 (collectively, the "PEC Letters"), from the NJDOE, setting forth the preliminary eligible cost and financial assistance determinations with respect to the Project (collectively, the "PEC Determinations"), copies of which are attached hereto as Exhibit "A" and made a part hereof; and

**WHEREAS**, the Board must make certain determinations with respect to the PEC Letters, PEC Determinations, State Financial Assistance and method of constructing the Project.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF BURLINGTON, NEW JERSEY, AS FOLLOWS:**

**Section 1.** Pursuant to the PEC Letters, the Board hereby accepts the PEC Determinations with respect to the Project and agrees not to appeal said determinations.

**Section 2.** Pursuant to the PEC Letters, the Board hereby accepts the State Financial Assistance. The President of the Board, Vice President of the Board, Superintendent of Schools and Board Secretary are hereby severally authorized to execute and deliver an agreement with the NJDOE with respect to the State Financial Assistance.

**Section 3.** The Board hereby determines to construct the Project itself, instead of through the New Jersey Economic Development Authority.

**Section 4.** The Board hereby delegates to the Superintendent of Schools and Board Secretary the authority and power to supervise the Project.

**Section 5.** All actions heretofore taken and documents prepared or executed by or on behalf of the School District by the President of the Board, Superintendent of Schools, Board Secretary or by the School District's professional advisors in connection with the Project or matters related thereto or the subject matter of this resolution are hereby authorized, approved, ratified and confirmed.

**Section 6.** The Board Secretary is hereby authorized and directed to immediately file a certified copy of this resolution with the NJDOE.

**Section 7.** All resolutions, or parts thereof, inconsistent herewith are hereby repealed and rescinded to the extent of any such inconsistency.

**Section 8.** This resolution shall become effective immediately upon adoption this 2<sup>nd</sup> day of May, 2022.

6. Resolve to approve the 2022-2023 School District budget. Motion to approve the 2022-2023 School District budget and submit to the Executive County Superintendent of School and the Executive County School Business Administrator in the following amounts:

<u>Fund</u>	<u>Total</u>	<u>Tax Levy</u>
Fund 10	\$13,816,259	\$11,230,407
Fund 20	\$502,123	\$0
Fund 40	\$1,299,598	\$1,299,541
Total	\$15,617,980	\$12,529,948

7. Resolve to approve the 2022-2023 Mansfield Township School District Tax Payment Schedule.

2022-2023 Tax Payment Schedule

Date	Current Expense	Debt Service
July, 2022	\$1,200,000	\$649,770.50
August, 2022	\$883,040.70	
September, 2022	\$883,040.70	
October, 2022	\$883,040.70	

November, 2022	\$883,040.70	
December, 2022	\$883,040.70	
January, 2023	\$1,200,000	\$649,770.50
February, 2023	\$883,040.70	
March, 2023	\$883,040.70	
April, 2023	\$883,040.70	
May, 2023	\$883,040.70	
June, 2023	\$883,040.70	
Total	\$11,230,407	\$1,299,541

8. Resolve to approve the below semi-monthly payroll dates for the 2022-2023 school year.

<b>2022/23 Payroll Schedule</b>	
<b>Pay Date</b>	<b>Timesheets Due By Noon on:</b>
07/14	07/06
07/28	07/20
08/15	08/04
08/31	08/23
09/15	09/08
09/30	09/23
10/14	10/07
10/31	10/24

11/15	11/04
11/30	11/21
12/15	12/08
12/23	12/16
01/13	01/06
01/31	01/24
02/15	02/08
02/28	02/17
03/15	03/08
03/31	03/24
04/06	03/30
04/28	04/21
05/15	05/08
05/31	05/22
06/15	06/08
06/29	06/22

9. Resolve to approve the payment of bills between Board meetings, as permitted by N.J.S.A. 18A:19.4.1
10. Resolve to approve the petty cash funds of \$200 for the Mansfield Township School District for the 2022-2023 school year.
11. Resolve to approve the procurement of goods and services utilizing State contracts when deemed cost-justified.

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
Emily Green \_\_\_\_\_  
Abbey True Harris \_\_\_\_\_  
James Sullivan \_\_\_\_\_  
Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
Vacant \_\_\_\_\_  
Ryan Ballard \_\_\_\_\_  
Frank Armenante \_\_\_\_\_

**VIII. Good of the Order**

**IX. Public Comment**

**X. Executive Session (Estimated Time: 1 hour)**

**Motion to Open Executive Session**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
Emily Green \_\_\_\_\_  
Abbey True Harris \_\_\_\_\_  
James Sullivan \_\_\_\_\_  
Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
Vacant \_\_\_\_\_  
Ryan Ballard \_\_\_\_\_  
Frank Armenante \_\_\_\_\_

N.J.S.A. 10:4-6 et seq provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of the exceptions being as follows:

1. Items forbidden by specific legal action
2. Right to receive federal funds
3. Invasion of individual privacy
4. Collective bargaining negotiations
5. Purchase/lease/acquisition of real property
6. Items where immediate disclosure would impair public safety
7. Any matter anticipating litigation or contract negotiation
8. Terms and conditions of employment/personnel matters
9. Penalty or loss of license to an individual

The President of the Board of Education has determined that such a circumstance exists which warrants a closed executive session under **item(s) #3, 7 and 8** as above indicated and that the conducting of a closed executive session was duly authorized by the adoption of this Resolution. The subject to be discussed is as follows:

3. Invasion of individual privacy
7. Any matter anticipating litigation or contract negotiation
8. Terms and conditions of employment/personnel matters

**Motion to Adjourn Executive Session**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas	_____	Andrea Melton	_____
Emily Green	_____	Vacant	_____
Abbey True Harris	_____	Ryan Ballard	_____
James Sullivan	_____	Frank Armenante	_____
Simmer Bains	_____		

**XI. Adjournment**

WHEREAS, there being no further business of the Mansfield Township Board of Education to attend to on this 2nd day of May, 2022;

THEREFORE, BE IT RESOLVED, that the May, 2022 meeting of the Mansfield Township Board of Education be and is hereby adjourned at \_\_\_\_pm.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas	_____	Andrea Melton	_____
Emily Green	_____	Vacant	_____
Abbey True Harris	_____	Ryan Ballard	_____
James Sullivan	_____	Frank Armenante	_____
Simmer Bains	_____		