



# Mansfield Township School District

## Board of Education Special Meeting Agenda

May 9, 2022

### I. Meeting to Start 3:00pm

#### Open Public Meeting Statement

*The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times, and under the emergency regulations by providing electronic notice in lieu of the traditional "adequate notice" of notifying the newspaper.*

*At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.*

#### Salute to the Flag

#### Roll Call of Board Member

Stephen Thomas	_____	Andrea Melton	_____
Emily Green	_____	Vacant	_____
Abbey True Harris	_____	Ryan Ballard	_____
James Sullivan	_____	Frank Armenante	_____
Simmer Bains			

**Administrators**

Tiffany Moutis, Superintendent	_____	Glenn Kershner, MTES Principal	_____
Danielle Dolci, Business Adm/Bd Sec	_____	Stacy Cullari, JHES Principal	_____
Fred Knaak, Facilities Manager	_____	Kelly Gamez, Director of Curr. & Inst.	_____
Jason Shainline, Sup. of Special Services	_____		

**II. Public Comment**

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to three minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

**III. Superintendent’s Recommendations**

The following items are presented for approval as recommendations by the Superintendent of Schools.

**A. Contracts**

1. Resolve to approve the 2022-2023 contract for [Holman Frenia Allison, P.C.](#).
2. Resolve to approve the 2022-2023 contract for [NW Financial Group, LLC.](#)
3. Resolve to approve the 2022-2023 contract for [Amazing Transformations.](#)
4. Resolve to approve the contract for [Laura Bishop Communications.](#)
5. Resolve to approve the 2022-2023 contract for [Holt McNally & Associates.](#)

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas	_____	Andrea Melton	_____
Emily Green	_____	Vacant	_____
Abbey True Harris	_____	Ryan Ballard	_____
James Sullivan	_____	Frank Armenante	_____
Simmer Bains	_____		

**B. Personnel and Administration**

1. Resolve to approve the transfers for the following Teachers effective September 1, 2022.

Staff Member	Position From	UPC Number	Position To	UPC Number
Cuccia, Jacqueline	Kindergarten Gen Ed	TCH.KIN.030.04	Grade 2 Gen Ed	TCH.GR2.030.02
Tellefsen, Kelley	Grade 2 Gen Ed	TCH.GR2.030.02	Grade 3 Gen Ed	TCH.GR3.040.04

Brown, Shannon	Grade 5 Gen Ed	TCH.GR5.040.01	Kindergarten Gen Ed	TCH.KIN.030.04
Owens, Erica	Grade 3 Gen Ed	TCH.GR3.040.04	Grade 5 Gen Ed	TCH.GR5.040.02
Rosenberg, Kimberly	Grade 6 Gen Ed	TCH.GR6.040.04	Grade 5 Gen Ed	TCH.GR5.040.01
Raywood, Ashley	Grade 5 Gen Ed	TCH.GR5.040.03	Grade 5 POR/ICR	TCH.RRM.040.08
Wemple, Christine	Grade 5 POR/ICR	TCH.RRM.040.08	Grade 3 POR/ICR	TCH.RRM.040.06
Grieco, Lisa	Grade 3 ICR	TCH.RRM040.06	Grade 6 ICR	TCH.RRM.040.10 (new UPC)
Johnson, Stephanie	Grade 2 ICR	TCH.RRM.030.01	PreK Self-Contained Spec Ed	TCH.PSD.030.04
James, Amanda	Grades 3 - 4 MD	TCH.MDS.040.01	Grade 2 ICR/POR	TCH.RRM.030.01
Sager, Nancy	Grade 3 POR	TCH.RRM.040.01	Grade 4 POR (FTE 0.50) Basic Skills (FTE 0.50)	TCH.RRM040.02 TCH.BSK.040.02
Miller, Crystal	Grade 5 ICR	TCH.RRM.040.07	Grade 3 POR/ICR	TCH.RRM.040.01
Dolci, Lisa	Grade 5 POR/ICR	TCH.RRM.040.04	Grade 5 Gen Ed	TCH.GR5.04.03
Wiesenecker, Sarah	Grade 5 - 6 MD	TCH.RRM.040.02	Grade 3 - 6 MD	TCH.MDS.040.03

2. Resolve to approve the amended salary and UPC for the following employee for the 2022/2023 school year.

Name	Replacement/ New Position	UPC From	UPC To	Salary From	Salary To
Quarino, Jamie	New Position - Special Ed POR/ICR Gr. 2	<i>TCH.RRM.030.03 from 1.00 to 0.48 from Grade 2 to Grade 1</i>	<i>TCH.RRM.030.05 1.00 Grade 2</i>	<i>\$60,800.00* BA Step 8</i>	<i>\$55,400.00* BA Step 5</i>

*\* Salary subject to change pending the outcome of negotiations.*

3. Resolve to approve the amended start date for the following employee:

Name	Replacement/New Position	Effective Date From	Effective Date To
DelMauro, Mallory	Scheinfeld (resigned 04/29/2022) - Teacher Gr 4	09/01/2022	05/02/2022 - 06/30/2022 09/01/2022 - 06/30/2023

4. Resolve to approve the resignation of the following employee.

Name	Position	Location	UPC Number	Effective Date	FTE
Burger, Charissa	Secretary of Curriculum & Facilities	MTES	CUR.SEC.000.01 FAC.SEC.000.01	06/30/2020	0.50 5.5 hours per day for 260 days

5. Resolve to approve the transfer for the following employee.

Name	Position From	UPC Number	Position To	UPC Number	FTE	Salary	Effective Date
Giampietro, Donna	MTES School Secretary	PRN.SEC.040.01 ATT.SEC.040.01	Secretary of Curriculum & Facilities	CUR.SEC.000.01 FAC.SEC.000.01	0.50 (Curr) 0.50 (Fac)	\$45,697.60* \$21.97/hr for 8 hrs/day for 260 days	07/01/2022

*\*Salary subject to change pending the outcome of negotiations.*

6. Resolve to approve the employment and salaries of the following staff for the 2021/2022 school year.

NON-ALIGNED STAFF	
22/23 Contracts and Salaries	
Name	Position
<a href="#">Buckley, Diane</a>	Accounts Payable Clerk
<a href="#">Pigott, Beth</a>	Administrative Assistant to the Superintendent
<a href="#">Tilton, Marie</a>	Payroll/Agency Clerk

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
Emily Green \_\_\_\_\_  
Abbey True Harris \_\_\_\_\_  
James Sullivan \_\_\_\_\_  
Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
Vacant \_\_\_\_\_  
Ryan Ballard \_\_\_\_\_  
Frank Armenante \_\_\_\_\_

### C. Finance and Budget

1. Resolution of the Board of Education of the Township of Mansfield, in the county of Burlington, New Jersey approving the submission of a proposal to the voters of the school district at a special election to be held on Tuesday, October 4, 2022.

**WHEREAS**, The Board of Education of the Township of Mansfield, in the County of Burlington, New Jersey ("Board" when referring to the governing body and "School District" when referring to the legal entity governed by the Board) has determined to undertake a capital project including various improvements to its facilities and the acquisition of various equipment and other related improvements (collectively, the "Project"); and

**WHEREAS**, the School District must issue its school bonds to finance the costs of the Project ("Bonds"); and

**WHEREAS**, the Project and the issuance of the Bonds must be approved by the voters of the School District; and

**WHEREAS**, it is the desire of the Board to authorize and approve: (i) holding the Special Election on Tuesday, October 4, 2022; and (ii) a proposal to be presented to the voters of the School District at the Special Election.

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF BURLINGTON, NEW JERSEY, AS FOLLOWS:**

**Section 1.** A special election of the legal voters of School District in connection with the Project shall be held on Tuesday, October 4, 2022.

**Section 2.** The following proposal ("Proposal") is hereby approved and shall be submitted to the legal voters of the School District at the Special Election:

**PROPOSAL**

The Board of Education of the Township of Mansfield, in the County of Burlington, New Jersey ("School District"), is authorized to: (a) undertake for lawful school purposes a capital improvement program consisting of: (i) the construction of safety and security improvements and the upgrade of the HVAC and electrical systems at the **Mansfield Township Elementary School**, together with the completion of various other improvements, including the replacement of the roof at said school facility; (ii) the construction of safety and security improvements and the upgrade of the HVAC and electrical systems at the **Hydock Elementary School**, together with the completion of various other improvements; and (iii) the completion of such other work and improvements, and acquisition of furniture, fixtures and equipment as may be necessary therefor or related to the completion of the projects set forth above; (b) expend for all the foregoing an amount not to exceed \$2,231,000, all of which represents eligible costs ("Eligible Costs"), as determined by the Commissioner of Education; and (c) issue bonds of the School District for said project in an amount not to exceed \$2,231,000 in which event the State will pay approximately 40% of the debt service (principal and interest) of the school bonds issued to finance the Eligible Costs; and (e) transfer unexpended bond proceeds between said school facility projects. This school facilities project includes \$0 for school facility construction elements in addition to the facility efficiency standards developed by the Commissioner of Education or that are not otherwise eligible for State support pursuant to *N.J.S.A. 18A:7G-5(g)*.

Notwithstanding anything in this Resolution to the contrary, the Superintendent of Schools and Business Administrator/Board Secretary, upon the advice of Bond Counsel, are each hereby authorized to approve any changes to the Proposal as may be advisable or as may be required pursuant to provisions of the New Jersey Educational Facilities Construction and Financing Act or other applicable law, provided, however, that no such changes shall

result in the total appropriation for the projects set forth in the Proposal to exceed \$2,311,000.

**Section 3.** The Board hereby acknowledges and confirms that, in accordance with Sections 16 and 17 of the School Bond Law, N.J.S.A. 18A:24-16 and 18A:24-17, a supplemental debt statement has been prepared as of the date of this resolution by the chief financial officer of the Township of Mansfield, New Jersey ("Township"), giving effect to the proposed authorization of bonds of the School District in the amount stated in the Proposal set forth above and that the supplemental debt statement has been filed in the office of the Clerk of the Township and in the office of the Business Administrator/Board Secretary prior to the adoption of this resolution. The Board hereby directs the Business Administrator/Board Secretary to have the supplemental debt statement filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs prior to the date of the special election.

**Section 4.** The Business Administrator/Board Secretary is hereby authorized and directed to immediately forward a certified copy of this resolution, including the Proposal, to the Burlington County Clerk, the Clerk of the Township and to the Burlington County Board of Elections.

**Section 5.** All actions heretofore taken and documents prepared or executed by or on behalf of the School District by the members of the Board, Superintendent of Schools, Business Administrator/Board Secretary or by the School District's professional advisors, in connection with the Proposal are hereby ratified, confirmed, approved and adopted.

**Section 6.** The President of the Board, Vice President of the Board, Superintendent of Schools and Business Administrator/Board Secretary are each hereby authorized to determine all matters and execute all documents and instruments in connection with the Proposal and the signatures of the President of the Board, Vice President of the Board, Superintendent of Schools or Business Administrator/Board Secretary on such documents or instruments shall be conclusive as to such determinations.

**Section 7.** All other resolutions, or parts thereof, inconsistent herewith are hereby rescinded and repealed to the extent of any such inconsistency.

**Section 8.** This Resolution shall take effect immediately on adoption this 9<sup>th</sup> day of May, 2022.

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
Emily Green \_\_\_\_\_  
Abbey True Harris \_\_\_\_\_  
James Sullivan \_\_\_\_\_  
Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
Vacant \_\_\_\_\_  
Ryan Ballard \_\_\_\_\_  
Frank Armenante \_\_\_\_\_

**IV. Adjournment**

WHEREAS, there being no further business of the Mansfield Township Board of Education to attend to on this 9th day of May, 2022;

THEREFORE, BE IT RESOLVED, that the May, 2022 meeting of the Mansfield Township Board of Education be and is hereby adjourned at \_\_\_pm.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
Emily Green \_\_\_\_\_  
Abbey True Harris \_\_\_\_\_  
James Sullivan \_\_\_\_\_  
Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
Vacant \_\_\_\_\_  
Ryan Ballard \_\_\_\_\_  
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