



# Mansfield Township School District

## Board of Education Monthly Meeting Agenda

June 13, 2022

### I. Meeting to Start 6:30pm

#### Open Public Meeting Statement

*The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times, and under the emergency regulations by providing electronic notice in lieu of the traditional "adequate notice" of notifying the newspaper.*

*At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.*

#### Salute to the Flag

#### Roll Call of Board Member

|                   |       |                 |       |
|-------------------|-------|-----------------|-------|
| Stephen Thomas    | _____ | Andrea Melton   | _____ |
| Emily Green       | _____ | James Kozachek  | _____ |
| Abbey True Harris | _____ | Ryan Ballard    | _____ |
| James Sullivan    | _____ | Frank Armenante | _____ |
| Simmer Bains      |       |                 |       |

**Administrators**

|   |       |  |       |
|---|-------|--|-------|
| Tiffany Moutis, Superintendent            | _____ | Glenn Kershner, MTES Principal         | _____ |
| Danielle Dolci, Business Adm/Bd Sec       | _____ | Stacy Cullari, JHES Principal          | _____ |
| Fred Knaak, Facilities Manager            | _____ | Kelly Gamez, Director of Curr. & Inst. | _____ |
| Jason Shainline, Sup. of Special Services | _____ |  |       |

**II. Presentations (Estimated Time: 30 Minutes)**

Superintendent Presentation: Tenure Celebrations, Spelling Bee Winners, Math Tournament Winners

JHES Student Spotlight May - Aubrey Rivera

MTES Student Spotlight May - Trevor Johnston

Swearing in of New Board Member - James Kozachek

**III. Public Comment**

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to three minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

**IV. Correspondence**

[Bordentown Regional School District Educational Services Unit Letter](#)

**V. Committee Updates**

**VI. Approval of Minutes, Enrollment, Suspensions and HIB**

1. Resolve to approve the [May 9, 2022 Meeting Minutes](#).
2. Resolve to approve the [May 2, 2022 Meeting Minutes](#).
3. Resolve to approve the HIB Case 231234\_MTE\_04112022.
4. Resolve to approve the HIB Case 231041\_MTE\_04062022.
5. Enrollment as of 6/2/2022:

| <b>Grade</b>   | <b>Enrollment</b>   | <b>Sections</b> | <b>Average per class</b> |
|--|---|-----------------|--------------------------|
| Kindergarten   | 75 (Special Education: 3; 1 of which are self contained)  | 4               | 18.50<br>1 SC            |
| 1 <sup>st</sup> Grade                                    | 68 (Special Education: 8; 4 of which is self contained)   | 4               | 16.00<br>4 SC            |
| 2 <sup>nd</sup> Grade                                    | 78 (Special Education: 12; 1 of which are self contained)   | 4               | 19.25<br>1 SC            |
| 3 <sup>rd</sup> Grade                                    | 66 (Special Education: 12; 2 of which are self contained)   | 3               | 21.33<br>2 SC            |
| 4 <sup>th</sup> Grade                                    | 72 (Special Education: 10; 5 of which are self contained)   | 3               | 22.33<br>5 SC            |
| 5 <sup>th</sup> Grade                                    | 72 (Special Education: 16)  | 3               | 24.00<br>0 SC            |
| 6 <sup>th</sup> Grade                                    | 78 (Special Education: 15; 3 of which are self contained)   | 4               | 18.75<br>3 SC            |
|  | <b>Total: 509</b>   |                 |                          |
| <b>Preschool Disabled:</b>                               |   |                 |                          |
| PSD/Half & Full Day:                                     | 3 - PK3 Disabled Half Day Students<br>12 - PK4 Disabled Full Day Students<br>12 - PK4 Full Day General Education Students |                 |                          |
|  | <b>Total: 27</b>  |                 |                          |
| <b>Out of District Placement:</b>                        |   |                 |                          |
| BCSSSD:<br>1- PreK                                       | 1   |                 |                          |
| Riverbank Charter School:<br>2-Kindergarten; 1-2nd grade | 3   |                 |                          |
| Y.A.L.E.: 1-6th grade                                    | 1   |                 |                          |
|  | <b>Total: 5</b>   |                 |                          |

Total students in and out of district: 541

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
Emily Green \_\_\_\_\_  
Abbey True Harris \_\_\_\_\_  
James Sullivan \_\_\_\_\_  
Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
James Kozachek \_\_\_\_\_  
Ryan Ballard \_\_\_\_\_  
Frank Armenante \_\_\_\_\_

**VII. Superintendent’s Recommendations**

The following items are presented for approval as recommendations by the Superintendent of Schools.

**A. Contracts**

1. Resolve to approve the 2022-2023 contract for [Waste Management](#).
2. Resolve to approve the 2022-2023 contract for [Chemsearch](#).
3. Resolve to approve the 2022-2023 contract for [Western Pest Services](#).
4. Resolve to approve the 2022-2023 contract for [Hewitt Psychiatric](#).
5. Resolve to approve the 2022-2023 contract for [RFP Solutions, Inc.](#)
6. Resolve to approve the 2022-2023 contract for [CM3](#).
7. Resolve to approve the 2022-2023 contract for [General Fire Equipment Co.](#)
8. Resolve to approve the 2022-2023 contract for [Trenton Elevator Co.](#)
9. Resolve to approve the 2022-2023 contract for [State Environmental Services](#).
10. Resolve to approve the 2022-2023 contract for [Veneziano Fire Protection Services](#).

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
Emily Green \_\_\_\_\_  
Abbey True Harris \_\_\_\_\_  
James Sullivan \_\_\_\_\_  
Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
James Kozachek \_\_\_\_\_  
Ryan Ballard \_\_\_\_\_  
Frank Armenante \_\_\_\_\_

**B. Personnel and Administration**

1. Resolve to approve the following Substitute Custodians for the 2022-2023 school year at a rate of \$16.00 per hour.

Name

|                    |
|--------------------|
| Becker, John       |
| Belonzi, Alexander |
| Dadura, Thomas     |
| Jaigobin, Sukhhain |
| Regotts, Jason     |

2. Resolve to approve the following individual for employment for the 2022-2023 school year.

| Name           | Replacement/New Position     | Position/ Location | UPC Number     | Effective Date | Salary                 | FTE  |
|----------------|------------------------------|--------------------|----------------|----------------|------------------------|------|
| Rouse, McKenna | Permanent Substitute Teacher | District Floater   | TCH.SUB.000.01 | 09/01/2022     | \$54,150*<br>BA Step 2 | 1.00 |

*\* Salary subject to change pending the outcome of negotiations.*

3. Resolve to approve the below 2022 Summer hours and payment for the Child Services Team.

| Name              | Title                | Account Number            | Total Working Hours @ \$50/hr*<br>(Hourly rate subject to change pending outcome of negotiations) | Max Total Compensation* |
|-------------------|----------------------|---------------------------|---|-------------------------|
| Dayna Bezila      | Speech Path.         | 11-000-219-110-05-104-000 | 28  | \$1,400                 |
| Sandra Place      | Speech Path.         | 11-000-219-110-05-104-000 | 33  | \$1,650                 |
| Christa Edolo     | School Social Worker | 11-000-219-110-05-104-000 | 80  | \$4,000                 |
| Angela Stewart    | School Psych.        | 11-000-219-110-05-104-000 | 60  | \$3,000                 |
| Amy Rivera        | LDT/C                | 11-000-219-110-05-104-000 | 60  | \$3,000                 |
| Christie Simone   | Occupational Ther.   | 11-000-219-110-05-104-000 | 13  | \$650                   |
| Gen. Ed. Teacher  | GE Teacher           | 11-000-219-110-05-104-000 | 18  | \$900                   |
| Spec. Ed. Teacher | SE Teacher           | 11-000-219-110-05-104-000 | 23  | \$1,150                 |
|                   |                      |                           | <b>315 hours</b>  | <b>\$15,750</b>         |

*\* subject to change based on the outcome of negotiations*

4. Resolve to approve the resignation of the following employees.

| Name | Position | Location | UPC Number | Effective Date | FTE |
|------|----------|----------|------------|----------------|-----|
|------|----------|----------|------------|----------------|-----|

|                    |                    |      |                |            |   |
|--------------------|--------------------|------|----------------|------------|---|
| Haney, Donald      | Custodian          | JHES | CUS.FUL.030.01 | 08/31/2022 | 1.00<br>8 hours per day for 260 days                          |
| Jaigobin, Sukhhain | Custodian          | MTES | CUS.PRT.040.03 | 06/30/2022 | 0.31<br>2.5 hours per day for 180 days                        |
| Nelson, Caitlin    | Extraordinary Aide | JHES | AID.EXT.030.05 | 06/30/2022 | 1.00<br>7.25 hrs/day for 165 days<br>4.75 hrs/day for 16 days |

- Resolve to approve the 2022-2023 contract for the [Mansfield Township School District School Business Administrator](#), Danielle Dolci.
- Resolve to approve extra compensation for the following employee to be paid June 15, 2022.

| Name            | Title                   | Account Number            | Total Hours @ \$50/hr | Not to Exceed |
|-----------------|-------------------------|---------------------------|-----------------------|---------------|
| Raywood, Ashley | Summer Camp Coordinator | 11-130-100-101-04-106-040 | 19.50                 | \$975.00      |

- Resolve to approve the below **Summer** 2022 appointment from July 6, 2022 to July 28, 2022.

| Name          | Description   |
|---------------|---|
| Bobb, Barbara | Summer Learning Academy Volunteer Instructional Assistant |

- Resolve to approve extra compensation for the following employee for working additional hours due to a class field trip on May 19, 2022.

| Name            | Account Number            | Total Hours @ \$14.58/hr | Not to Exceed |
|-----------------|---------------------------|--------------------------|---------------|
| Skrzenta, Donna | 11-190-100-106-04-150-030 | 1.25                     | \$18.23       |

- Resolve to approve the below summer recess school custodial hours and pay for the 2022-2023 school year.

| POSITION | STAFF MEMBER | ACCOUNT | NOT TO EXCEED<br>(*subject to change based on outcome of negotiations) |
|----------|--------------|---------|--|
|          |              |         |  |

|                                      |                  |                           |             |
|--------------------------------------|------------------|---------------------------|-------------|
| Summer Custodial-PT                  | Rosalie Paccillo | 11-000-262-100-04-107-040 |             |
| \$21.42/hr x 225 hours = \$4,819.50* |                  |                           | \$4,819.50* |
| Summer Custodial-PT                  | Daniel Wolverton | 11-000-262-100-04-107-040 |             |
| \$18.26/hr x 225 hours = \$4,108.50* |                  |                           | \$4,108.50* |
| Summer Custodial-Sub                 | Jason Regotts    | 11-000-262-100-04-107-040 |             |
| \$16.00/hr x 225 hours = \$3,600.00  |                  |                           | \$3,600.00  |
| Grounds-Sub                          | Thomas Dadura    | 11-000-263-100-04-000-000 |             |
| \$16.00/hr x 120 hours = \$1,920.00  |                  |                           | \$1,920.00  |

*\* hourly rate subject to change based on the outcome of negotiations*

10. Resolve to approve the following individual for employment for the 2022-2023 school year.

| Name              | Replacement/<br>New Position        | Position/<br>Location | UPC Number  | Effective<br>Date | Salary       | FTE   |
|-------------------|-------------------------------------|-----------------------|---|-------------------|--------------|---|
| Bonura,<br>Nicole | Giampietro (who<br>was transferred) | MTES                  | PRN.SEC.040.01 - 0.76 FTE<br>ATT.SEC.040.01 - 024 FTE | 07/01/2022        | \$40,976.00* | 1.00<br>\$19.70 per<br>hour* for 8<br>hrs/day for 260<br>days |

*\* subject to change based on the outcome of negotiations*

11. Resolve to approve the transfers for the following Teachers effective September 1, 2022.

| Staff Member   | Position From  | UPC Number     | Position To    | UPC Number     |
|----------------|----------------|----------------|----------------|----------------|
| Dolci, Lisa    | Grade 5 Gen Ed | TCH.GR5.040.03 | Grade 6 Gen Ed | TCH.GR6.040.01 |
| Miele, Carolyn | Grade 6 Gen Ed | TCH.GR6.040.01 | Grade 5 Gen Ed | TCH.GR5.040.03 |

12. Resolve to approve the below **2021-2022** appointments of staff and rates for extra compensation.

| <b>Description</b>                | <b>Name</b>        | <b>Title</b>           | <b>MAX TOTAL COMPENSATION</b> | <b>ACCOUNT NUMBER</b>     |
|-----------------------------------|--------------------|------------------------|-------------------------------|---------------------------|
| VPA Curriculum Writing            | Elizabeth Janney   | Music Teacher          | 6hrs @ \$50/hour              | 11-000-221-110-06-105-000 |
|                                   | Adrienne Rudek     | Art Teacher            | 6hrs @ \$50/hour              |                           |
| Media Tech Curriculum Writing     | Heather Phan       | Media Tech Teacher     | 6hrs @ \$50/hour              |                           |
| World Language Curriculum Writing | Michelle Rodriguez | World Language Teacher | 8hrs @ \$50/hour              |                           |

13. Resolve to approve the below **2022-2023** appointments of staff and rates for extra compensation.

| <b>Description</b>  | <b>Name</b>        | <b>Title</b>                          | <b>MAX TOTAL COMPENSATION</b>  | <b>ACCOUNT NUMBER</b>     |
|---|--------------------|---------------------------------------|--|---------------------------|
| Summer Academy Teachers<br>(ARP ESSER: Evidence-Based Summer Learning and Enrichment) | Hillary Levanduski | Summer Learning Academy Teacher       | Rate of Pay<br>\$60/teaching hour<br>\$30/prep hour<br>pay not to exceed:<br>\$2,610 | 20-489-100-100-00-00      |
| Grade Level Liaison   | Rhonda Marcantonio | PreK/Kindergarten Grade Level Liaison | \$1,500 Stipend*   | 11-110-100-101-04-106-030 |
|   | Deb Hart           | 1st Grade Grade Level Liaison         | \$1,500 Stipend*   | 11-120-100-101-04-106-030 |
|   | Cheryl Mastowski   | 2nd Grade Grade Level Liaison         | \$1,500 Stipend*   |                           |
|   | Maureen Konopada   | 3rd Grade Grade Level Liaison         | \$1,500 Stipend*   | 11-120-100-101-04-106-040 |



|  |                         |  |  |                           |
|--|-------------------------|--|--|---------------------------|
|  | Jill Fitzpatrick        | 4th Grade<br>Grade Level Liaison                   | \$1,500 Stipend*                                   |                           |
|  | Ashley Raywood          | 5th Grade<br>Grade Level Liaison                   | \$1,500 Stipend*                                   |                           |
|  | Judy Shapiro            | 6th Grade<br>Grade Level Liaison                   | \$1,500 Stipend*                                   | 11-130-100-101-04-106-040 |
|  | Sarah Wiesenecker       | Special<br>Area/BSI/Spec Ed<br>Grade Level Liaison | \$500 Stipend*                                     | 11-000-221-110-06-105-000 |
|  | Stacy Brophy            |  | \$500 Stipend*                                     |                           |
|  | Heather Phan            |  | \$500 Stipend*                                     |                           |
| Title 1 Coordinator                                    | Nicole Riviello         | Title 1 Coordinator                                | Stipend \$1173.00<br>(*pending title 1<br>funding) | 20-231-200-100-00-151     |
| Visual and<br>Performing Arts<br>Curriculum<br>Writing | Elizabeth Janney        | Music Teacher                                      | 18hrs @ \$50/hr*                                   | 11-000-221-110-06-105-000 |
|  | Michelle<br>Hildebrandt | Music Teacher                                      | 10hrs @ \$50/hr*                                   |                           |
|  | Adrienne Rudek          | Art Teacher  | 18hrs @ \$50/hr*                                   |                           |
| Technology<br>Curriculum<br>Writing                    | Heather Phan            | Media Tech<br>Teacher                              | 15hrs @ \$50/hr*                                   | 11-000-221-110-06-105-000 |
|  | Jamie Szymanski         | Media Tech<br>Teacher                              | 18hrs @ \$50/hr*                                   |                           |
| World Language<br>Curriculum<br>Writing                | Michelle Rodriguez      | World Language<br>Teacher                          | 18hrs @ \$50/hr*                                   | 11-000-221-110-06-105-000 |

|                         |                                      |                      |                  |                           |
|-------------------------|--------------------------------------|----------------------|------------------|---------------------------|
| ELA Curriculum Writing  | Rhonda Marcantonio                   | Kindergarten Teacher | 20hrs @ \$50/hr* | 11-000-221-110-06-105-000 |
|                         | Hillary Levanduski                   | First Grade Teacher  | 20hrs @ \$50/hr* |                           |
|                         | Kristina Papero                      | Second Grade Teacher | 20hrs @ \$50/hr* |                           |
|                         | Maureen Konopada                     | Third Grade Teacher  | 20hrs @ \$50/hr* |                           |
|                         | Peg Traino/Jill Fitzpatrick (shared) | Fourth Grade Teacher | 20hrs @ \$50/hr* |                           |
|                         | Erica Owens                          | Fifth Grade Teacher  | 20hrs @ \$50/hr* |                           |
|                         | Judy Shapiro                         | Sixth Grade Teacher  | 20hrs @ \$50/hr* |                           |
|                         | Nicole Riviello                      | Literacy Coach       | 20hrs @ \$50/hr* |                           |
| Math Curriculum Writing | Barbara Moore                        | Kindergarten Teacher | 5hrs @ \$50/hr*  | 11-000-221-110-06-105-000 |
|                         | Jennifer Roth                        | First Grade Teacher  | 5hrs @ \$50/hr*  |                           |
|                         | Cheryl Mastowski                     | Second Grade Teacher | 5hrs @ \$50/hr*  |                           |
|                         | Meghan Grosse                        | Third Grade Teacher  | 5hrs @ \$50/hr*  |                           |
|                         | Jill Fitzpatrick                     | Fourth Grade Teacher | 5hrs @ \$50/hr*  |                           |

|  |                    |                      |                  |                           |
|--|--------------------|----------------------|------------------|---------------------------|
|  | Jessica Winters    | Fifth Grade Teacher  | 5hrs @ \$50/hr*  |                           |
|  | Lisa Dolci         | Sixth Grade Teacher  | 5hrs @ \$50/hr*  |                           |
|  | Karen Omiatek      | MathCoach            | 5hrs @ \$50/hr*  |                           |
| Social Studies Curriculum Writing              | Tracy Schwartzberg | Kindergarten Teacher | 5hrs @ \$50/hr*  | 11-000-221-110-06-105-000 |
|  | Shannon Feeley     | First Grade Teacher  | 5hrs @ \$50/hr*  |                           |
|  | Jackie Cuccia      | Second Grade Teacher | 5hrs @ \$50/hr*  |                           |
|  | Kelley Tellefsen   | Third Grade Teacher  | 5hrs @ \$50/hr*  |                           |
|  | Mallory DelMauro   | Fourth Grade Teacher | 5hrs @ \$50/hr*  |                           |
|  | Ashley Raywood     | Fifth Grade Teacher  | 5hrs @ \$50/hr*  |                           |
|  | Gail Rowan         | Sixth Grade Teacher  | 5hrs @ \$50/hr*  |                           |
| Comprehensive Health and PE Curriculum Writing | Ryan Brydzinski    | JHES PE Teacher      | 20hrs @ \$50/hr* | 11-000-221-110-06-105-000 |
|  | Tony Bifulco       | MTES PE Teacher      | 20hrs @ \$50/hr* |                           |
| Instructional Coach Summer Hours               | Nicole Riviello    | Literacy Coach       | 12hrs @ \$50/hr* | 11-000-221-110-06-105-000 |
|  | Karen Omiatek      | Math Coach           | 12hrs @ \$50/hr* |                           |

\* hourly rate subject to change based on the outcome of negotiations

|  |                    |                        |   |                       |
|--|--------------------|------------------------|---|-----------------------|
| Title 1 Teacher<br>(*pending funding)  | Rhonda Marcantonio | Ready, Set, Go Teacher | Max 21 instructional hours @ \$50/hour<br>Max 6 prep hours at \$25/hr<br>Preprogram prep 6hrs @\$50/hr<br>Pay not to exceed \$1,500*        | 20-231-100-100-00-157 |
|  | Jill Fitzpatrick   | Ready, Set, Go Teacher | Max 21 instructional hours @ \$50/hour<br>Max 6 prep hours at \$25/hr<br>Preprogram prep 6hrs @\$50/hr<br>Pay not to exceed \$1,500*        | 20-231-100-100-00-157 |
| STEM Summer Camp Teacher<br>(Title IV) | Diane Aronson      | STEM Teacher           | Up to:<br>6 hours pre program prep @\$50/hr<br>15 teaching hours @ \$50/hour<br>5 hours prep @\$25/hour<br>Total pay not to exceed \$1,175* | 20-280-100-100-00-156 |
|  | Gail Rowan         | STEM Teacher           | Up to:<br>6 hours pre program prep @\$50/hr<br>15 teaching hours @ \$50/hour<br>5 hours prep @\$25/hour<br>Total pay not to exceed \$1,175* | 20-280-100-100-00-156 |
| STEM Summer Camp Instructional Aide    | Donna Carty-Pettit | Instructional Aide     | \$14.75/hour<br>15 hours<br>Total not to exceed: \$222*   | 20-280-100-100-00-156 |

|  |               |         |                          |                       |
|--|---------------|---------|--------------------------|-----------------------|
| STEM Summer<br>Camp Lead<br>Teacher (Title IV) | Diane Aronson | co-lead | Shared Stipend<br>\$500* | 20-280-100-100-00-156 |
|  | Gail Rowan    | co-lead |                          | 20-280-100-100-00-156 |

\* Subject to change pending the outcome of negotiations

14. Resolve to approve the following teachers to serve on the curriculum committees outlined below for the 2022-2023 school year. No compensation is provided for these positions.

|                     | Science       | ELA           | Math                  | Social Studies |
|---------------------|---------------|---------------|-----------------------|----------------|
| <b>Kindergarten</b> | M.Gallagher   | R.Marcantonio | B.Moore               | T.Schwartzberg |
| <b>First</b>        | T.Stout       | H.Levanduski  | J.Roth                | S.Feeley       |
| <b>Second</b>       | K.Spieler     | K.Papero      | C.Mastowski           | J.Cuccia       |
| <b>Third</b>        | C.Wemple      | M.Konopada    | M.Grosse              | K.Tellefsen    |
| <b>Fourth</b>       | J.Fitzpatrick | P.Traino      | J.Fitzpatrick         | M.DelMauro     |
| <b>Fifth</b>        |               | E.Owens       | J.Winters             | A.Raywood      |
| <b>Sixth</b>        | D.Yockey      | J.Shapiro     | L.Dolci               | G.Rowan        |
| <b>Additional</b>   |               | N.Riviello    | S.Brophy<br>K.Omiatek |                |

15. Resolve to approve extra compensation for the following employee for training outside of contractual hours.

| Name                | Title                              | Account Number            | Total Hours @<br>\$50/hr | Not to Exceed |
|---------------------|------------------------------------|---------------------------|--------------------------|---------------|
| Burger,<br>Charissa | Creative<br>Curriculum<br>Training | 11-000-223-110-05-106-000 | 26.00                    | \$1,300*      |

16. Resolve to approve the below 2022 Extended School Year (ESY) staff and rates of pay.

| Instructional<br>Assistants | Position                   | Account Number            | Instructional<br>Assistant # OF<br>WORKING HOURS @<br>\$14.75/hr | Not To<br>Exceed |
|-----------------------------|----------------------------|---------------------------|--|------------------|
| Iqbal, Ghazala              | Instructional<br>Assistant | 11-000-217-106-04-104-030 | 37.5 hours   | \$554            |

17. Resolve to approve the below employee as a substitute teacher for June 10, 2022.

| Name               | Title              | Account Number            | Total Compensation for the Day in Addition to Salary |
|--------------------|--------------------|---------------------------|--|
| Jefferys, Collette | Substitute Teacher | 11-120-100-101-04-150-030 | \$50.00  |

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
 Emily Green \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 James Sullivan \_\_\_\_\_  
 Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
 James Kozachek \_\_\_\_\_  
 Ryan Ballard \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

**C. Policies and Procedures**

1. Resolve to approve the first reading of [Policy 3125.2 - Employment of Substitute Teachers](#).
2. Resolve to approve the first reading of [Policy 4125.2 - Employment of Substitute Support Staff Members](#).
3. Resolve to approve the first reading of [Policy 5112 - Entrance Age](#).
4. Resolve to approve the first reading of [Policy 1648.15 Recordkeeping for Healthcare Settings in School Buildings - COVID-19](#).
5. Resolve to approve the [School Security Drill Statement of Assurance 2021/2022](#).

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
 Emily Green \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 James Sullivan \_\_\_\_\_  
 Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
 James Kozachek \_\_\_\_\_  
 Ryan Ballard \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

**D. Curriculum**

1. Resolve to approve the below professional development and travel for the stated MTSD employee.

| <i>EMPLOYEE</i>     | <i>TRAVEL DATES/<br/>LOCATION</i>  | <i>SPONSORING<br/>ENTITY/ACCT</i> | <i>EVENT<br/>DESCRIPTION</i>       | <i>REGISTR<br/>ATION<br/>FEE</i> | <i>HOTEL<br/>AND<br/>MEALS</i> | <i>MILEAGE/<br/>TOLLS/<br/>PARKING</i> | <i>TOTAL</i> |
|---------------------|------------------------------------|-----------------------------------|------------------------------------|----------------------------------|--------------------------------|--|--------------|
| Charissa<br>Burger  | Virtual<br>5/23/2022-<br>5/26/2022 | NJCCIS                            | Creative<br>Curriculum<br>Training | \$0.00                           |                                |  | \$0.00       |
| Charissa<br>Burger  | Virtual<br>6/13/2022-<br>6/16/2022 | NJCCIS                            | Creative<br>Curriculum<br>Training | \$0.00                           |                                |  | \$0.00       |
| Charissa<br>Burger  | Virtual<br>6/20/2022-<br>6/23/2022 | NJCCIS                            | Creative<br>Curriculum<br>Training | \$0.00                           |                                |  | \$0.00       |
| Jamie<br>Quarino    | Virtual<br>7/6/2022                | Wilson<br>Learning                | Foundations 2                      | \$299.00                         |                                |  | \$299.00     |
| Amanda<br>James     | Virtual<br>6/10/2022               | Wilson<br>Learning                | Foundations 2                      | \$289.00                         |                                |  | \$289.00     |
| Crystal<br>Miller   | Virtual<br>6/13/2022               | Wilson<br>Learning                | Foundations 3                      | \$289.00                         |                                |  | \$289.00     |
| Christine<br>Wemple | Virtual<br>6/13/2022               | Wilson<br>Learning                | Foundations 3                      | \$289.00                         |                                |  | \$289.00     |
| Nancy Sager         | Virtual<br>6/15/2022               | Wilson<br>Learning                | Just Words                         | \$289.00                         |                                |  | \$289.00     |
| Ashley<br>Raywood   | Virtual<br>6/15/2022               | Wilson<br>Learning                | Just Words                         | \$289.00                         |                                |  | \$289.00     |
| Diane<br>Aronson    | Virtual<br>6/15/2022               | Wilson<br>Learning                | Just Words                         | \$289.00                         |                                |  | \$289.00     |

2. Resolve to approve [Curriculum Review Cycle](#) per the recommendation of the Director of Curriculum and Instruction.
3. Resolve to approve [2022-2023 Textbook Readoption](#) per the recommendation of the Director of Curriculum and Instruction.
4. Resolve to approve the discard of textbooks listed on the [Textbook discard forms](#) (publications are all prior to 2012).
- 5.

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

|                   |       |                 |       |
|-------------------|-------|-----------------|-------|
| Stephen Thomas    | _____ | Andrea Melton   | _____ |
| Emily Green       | _____ | James Kozachek  | _____ |
| Abbey True Harris | _____ | Ryan Ballard    | _____ |
| James Sullivan    | _____ | Frank Armenante | _____ |
| Simmer Bains      |       |                 |       |

**E. Facilities/Security & Transportation**

1. Resolve to approve the monthly drills at John Hydock Elementary School and Mansfield Township School District.

| <b>MANSFIELD TOWNSHIP ELEMENTARY SCHOOL</b>  |  |                                       |
|--|--|---------------------------------------|
| Date/Time:   | 5/26/22                                    | 5/27/22                               |
| Type of Drill  | Fire                                       | Evacuation Drill                      |
| Duration of Drill  | 2.5 Min                                    | 3 Min                                 |
| Weather Conditions   | Cloudy & Warm                              | Cloudy & Warm                         |
| Participants of Drill  | 328  | 399                                   |
| Brief Description of What Type of Drill was Conducted  | Fire Drill was conducted with no incidents | Drill was conducted with no incidents |
| Person(s) overseeing Fire Drill: G. Kershner<br>Person(s) overseeing Security Drill: G. Kershner |  |                                       |

| <b>JOHN HYDOCK ELEMENTARY SCHOOL</b> |         |         |
|--------------------------------------|---------|---------|
| Date/Time:                           | 5/18/22 | 5/31/22 |



|  |   |  |
|--|---|--|
| Type of Drill  | Fire  | Tabletop Bomb Threat Drill   |
| Duration of Drill  | Approximately 5 minutes                                   | Approximately 10 minutes   |
| Weather Conditions   | Warm and Sunny  | Cloudy, Warm   |
| Participants of Drill  | Entire student body and staff<br>Approximately 225 people | Mrs. Patton, Mrs. Cullari  |
| Brief Description of What Type of Drill was Conducted  | Fire Drill was conducted without incident.                | This activity involves key personnel discussing simulated scenarios in an informal setting.<br>We used our bomb threat checklist to act out a scenario and discuss proper protocol.<br>Drill was conducted without incident. |
| Person(s) overseeing Fire Drill: S Cullari<br>Person(s) overseeing Security Drill: S Cullari |   |  |

2. Resolve to approve the completion of bus drills at MTES on May 2, 2022.
3. Resolve to approve the completion of bus drills at JHES on October 19th, 21st, 22nd of 2021 and May 17, 2022.
4. Resolve to approve the [Toilet Room Facilities for Early Intervention, Pre-K, and Kindergarten Classrooms renewal](#) at John Hydock Elementary School for the 2022-2023 school year.
5. Resolve to approve the below facility use of the Mansfield Township School District.

| ORGANIZATION        | EVENT                       | DATE(S)   | TIME    | FACILITY         |
|---------------------|-----------------------------|-----------|---------|------------------|
| Northern Burlington | Graduation Overflow Parking | 6/16/2022 | 5:30pm- | MTES Parking Lot |

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
 Emily Green \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 James Sullivan \_\_\_\_\_  
 Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
 James Kozachek \_\_\_\_\_  
 Ryan Ballard \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

**F. Finance and Budget**

- 1. Resolve to approve the June, 2022 Bills List.

[Batch 50](#)  
[Batch 51](#)  
[Batch 52](#)  
[Batch 53](#)  
[Batch 79,80](#)

- 2. Resolve to approve the Board Secretary and Treasurer Report: Resolved that the financial reports of the Board Secretary and Treasurer of School Monies for September, 2021 which are in agreement be accepted and that pursuant to NJAC 6A:23A 16.10 (c) 4 certify that after consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

[Treasurer’s Report for April, 2022](#)    [Board Secretary’s Report for April, 2022](#)

- 3. Resolve to approve Payroll amounts for May 13, 2022 (\$361,469.95) and May27, 2022 (\$365,718.88).
- 4. Resolve to approve the monthly transfers for the month of [June, 2022](#).
- 5. Resolve to approve the motion to deposit a combined total of up to \$1,000,000 into Capital Reserve and/or Maintenance Reserve and/or Emergency Reserve, if determined to be prudent given the need for long term financial planning and budgeting, as permitted by N.J.S.A. 18A:7F-41/N.J.A.C. 6A:23A-14-3.

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
Emily Green \_\_\_\_\_  
Abbey True Harris \_\_\_\_\_  
James Sullivan \_\_\_\_\_  
Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
James Kozachek \_\_\_\_\_  
Ryan Ballard \_\_\_\_\_  
Frank Armenante \_\_\_\_\_

**VIII. Good of the Order**

**IX. Public Comment**

**X. Executive Session (Estimated Time: 1 hour)**

**Motion to Open Executive Session**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
Emily Green \_\_\_\_\_  
Abbey True Harris \_\_\_\_\_  
James Sullivan \_\_\_\_\_  
Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
James Kozachek \_\_\_\_\_  
Ryan Ballard \_\_\_\_\_  
Frank Armenante \_\_\_\_\_

N.J.S.A. 10:4-6 et seq provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of the exceptions being as follows:

1. Items forbidden by specific legal action
2. Right to receive federal funds
3. Invasion of individual privacy
4. Collective bargaining negotiations
5. Purchase/lease/acquisition of real property
6. Items where immediate disclosure would impair public safety
7. Any matter anticipating litigation or contract negotiation
8. Terms and conditions of employment/personnel matters
9. Penalty or loss of license to an individual

The President of the Board of Education has determined that such a circumstance exists which warrants a closed executive session under **item(s) #3, 7 and 8** as above indicated and that the conducting of a closed executive session was duly authorized by the adoption of this Resolution. The subject to be discussed is as follows:

3. Invasion of individual privacy
7. Any matter anticipating litigation or contract negotiation
8. Terms and conditions of employment/personnel matters

**Motion to Adjourn Executive Session**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
Emily Green \_\_\_\_\_  
Abbey True Harris \_\_\_\_\_  
James Sullivan \_\_\_\_\_  
Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
James Kozachek \_\_\_\_\_  
Ryan Ballard \_\_\_\_\_  
Frank Armenante \_\_\_\_\_

**XI. Adjournment**

WHEREAS, there being no further business of the Mansfield Township Board of Education to attend to on this 13th day of June, 2022; now, therefore, be it THEREFORE, BE IT RESOLVED, that the June, 2022 meeting of the Mansfield Township Board of Education be and is hereby adjourned at \_\_\_\_pm.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
Emily Green \_\_\_\_\_  
Abbey True Harris \_\_\_\_\_  
James Sullivan \_\_\_\_\_  
Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
James Kozachek \_\_\_\_\_  
Ryan Ballard \_\_\_\_\_  
Frank Armenante \_\_\_\_\_