



# Mansfield Township School District

## Board of Education Monthly Meeting Agenda October 11, 2022

### I. Meeting to Start 6:30pm

#### Open Public Meeting Statement

*The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times, and under the emergency regulations by providing electronic notice in lieu of the traditional "adequate notice" of notifying the newspaper.*

*At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.*

#### Salute to the Flag

#### Roll Call of Board Member

Stephen Thomas	_____	Andrea Melton	_____
Emily Green	_____	James Kozachek	_____
Abbey True Harris	_____	Ryan Ballard	_____
James Sullivan	_____	Frank Armenante	_____
Simmer Bains	_____		

**Administrators**

Tiffany Moutis, Superintendent	_____	Glenn Kershner, MTES Principal	_____
Danielle Dolci, Business Adm/Bd Sec	_____	Stacy Cullari, JHES Principal	_____
Joe Occhiuzzo, Facilities Manager	_____	Kelly Gamez, Director of Curr. & Inst.	_____
Jason Shainline, Sup. of Special Services	_____		

**II. Presentations (Estimated Time: 1 hour)**

Superintendent Presentations

MTES Student of the Month - Hailey Melton  
 JHES Student of the Month - Grayson Kruse  
 2022 NJSLA Assessments  
 HIB Training by Amy Guerin, Parkey and McCay

**III. Public Comment**

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to three minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

**IV. Executive Session (Estimated Time: 30 minutes)**

**Motion to Open Executive Session**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
 Emily Green \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 James Sullivan \_\_\_\_\_  
 Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
 James Kozachek \_\_\_\_\_  
 Ryan Ballard \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

N.J.S.A. 10:4-6 et seq provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of the exceptions being as follows:

1. Items forbidden by specific legal action
2. Right to receive federal funds
3. Invasion of individual privacy
4. Collective bargaining negotiations
5. Purchase/lease/acquisition of real property
6. Items where immediate disclosure would impair public safety
7. Any matter anticipating litigation or contract negotiation
8. Terms and conditions of employment/personnel matters
9. Penalty or loss of license to an individual

The President of the Board of Education has determined that such a circumstance exists which warrants a closed executive session under **item(s) #8** as above indicated and that the conducting of a closed executive session was duly authorized by the adoption of this Resolution. The subject to be discussed is as follows:

8. Terms and conditions of employment/personnel matters

**Motion to Adjourn Executive Session**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
Emily Green \_\_\_\_\_  
Abbey True Harris \_\_\_\_\_  
James Sullivan \_\_\_\_\_  
Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
James Kozachek \_\_\_\_\_  
Ryan Ballard \_\_\_\_\_  
Frank Armenante \_\_\_\_\_

**V. Correspondence**

**VI. Committee Updates**

Fiscal and Facilities, Policy and Personnel, Curriculum and Diversity

**VII. Approval of Minutes, Enrollment, Suspensions and HIB**

1. Resolve to approve the [September 12, 2022](#) BOE Meeting Minutes.
2. Enrollment as of 9/30/2022:

Grade	Enrollment	Sections	Average per class
Kindergarten	61 (Special Education: 5; 1 of which are self contained)	3	20.00 1 SC
1 <sup>st</sup> Grade	80 (Special Education: 4; 1 of which is self contained)	4	19.75 1 SC
2 <sup>nd</sup> Grade	72 (Special Education: 13; 3 of which are self contained)	4	17.25 3 SC
3 <sup>rd</sup> Grade	81 (Special Education: 14; 1 of which are self contained)	4	20.00 1 SC
4 <sup>th</sup> Grade	66 (Special Education: 15; 1 of which are self contained)	3	21.66 1 SC
5 <sup>th</sup> Grade	74 (Special Education: 11; 5 of which are self contained)	4	17.25 5 SC
6 <sup>th</sup> Grade	79 (Special Education: 19)	3	26.33 0 SC
	<b>Total: 513</b>		
<b>Preschool Disabled:</b>			
PSD/Half & Full Day:	1 - PK3 Disabled Half Day Students 10 - PK4 Disabled Full Day Students 24 - PK4 Full Day General Education Students		
	<b>Total: 35</b>		
<b>Out of District Placement:</b>			
BCSSSD: 1- 1st grade	1		
Riverbank Charter School: 1 - Kindergartener 1 - 1st grader 1 - 2nd grader 2 - 3rd grader	5		
	<b>Total: 6</b>		
<b>Total students in and out of district: 554</b>			

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Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
Emily Green \_\_\_\_\_  
Abbey True Harris \_\_\_\_\_  
James Sullivan \_\_\_\_\_  
Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
James Kozachek \_\_\_\_\_  
Ryan Ballard \_\_\_\_\_  
Frank Armenante \_\_\_\_\_

### VIII. Superintendent's Recommendations

The following items are presented for approval as recommendations by the Superintendent of Schools.

#### A. Contracts

1. Resolve to approve the 2022-2023 [Burlington County Special Services School District agreement](#) for student #5195425981.
2. Resolve to approve the [2022-2025 School Health Insurance Fund Indemnity and Trust Agreement](#).

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
Emily Green \_\_\_\_\_  
Abbey True Harris \_\_\_\_\_  
James Sullivan \_\_\_\_\_  
Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
James Kozachek \_\_\_\_\_  
Ryan Ballard \_\_\_\_\_  
Frank Armenante \_\_\_\_\_

#### B. Personnel and Administration

1. Resolve to approve the following persons as Substitute Instructional Aides for the 2022/2023 school year.

Name
Theresa Casto
Danielle Mason

2. Resolve to approve the following person as a Substitute Secretary for the 2022/2023 school year.

Name
Danielle Mason

3. Resolve to approve the following persons as Substitute Instructional Aide and Substitute Teacher for the 2022/2023 school year.

Name
Bailey Anderson

*\*Pending receipt of paperwork*

4. Resolve to approve the appointments of Teacher in Charge for the 2022-2023 school year.

Name	Title	Rate of Pay Per Day	ACCOUNT NUMBER
Julie Katz	MTES Teacher	\$100/day	11-120-100-101-04-106-040
Karen Omiatek	MTES Teacher	\$100/day	11-120-100-101-04-106-040
Christa Edolo	JHES Teacher	\$100/day	11-120-100-101-04-106-030
Johanna Sobon	JHES Teacher	\$100/day	11-120-100-101-04-106-030

5. Resolve to approve the below 2022-2023 SCIP (School Improvement Panel) members for John Hydock Elementary School.

Name	Title	# OF TEACHING HOURS @ \$50 PER HOUR	MAX TOTAL COMPENSATION	ACCOUNT NUMBER
Christine Carney	Teacher	5hrs at \$50/hr	\$250	11-120-100-101-04-106-030
Hillary Lovenduski	Teacher	5hrs at \$50/hr	\$250	11-120-100-101-04-106-030

Johanna Sobon	Teacher	5hrs at \$50/hr	\$250	11-120-100-101-04-106-030
Cheryl Mastowski	Teacher	5hrs at \$50/hr	\$250	11-120-100-101-04-106-030
Janet Strusz	Teacher	5hrs at \$50/hr	\$250	11-120-100-101-04-106-030

6. Resolve to approve the below 2022-2023 PAC (Principal Advisory Committee) members for John Hydock Elementary School.

<b>Name</b>	<b>Title</b>	<b># OF TEACHING HOURS @ \$50 PER HOUR</b>	<b>MAX TOTAL COMPENSATION</b>	<b>ACCOUNT NUMBER</b>
Christine Carney	Teacher	5hrs at \$50/hr	\$250	11-120-100-101-04-106-030
Hillary Lovenduski	Teacher	5hrs at \$50/hr	\$250	11-120-100-101-04-106-030
Johanna Sobon	Teacher	5hrs at \$50/hr	\$250	11-120-100-101-04-106-030
Cheryl Mastowski	Teacher	5hrs at \$50/hr	\$250	11-120-100-101-04-106-030
Janet Strusz	Teacher	5hrs at \$50/hr	\$250	11-120-100-101-04-106-030

7. Resolve to approve the below 2022-2023 SCIP (School Improvement Panel) members for Mansfield Township Elementary School.

<b>Name</b>	<b>Title</b>	<b># OF TEACHING HOURS @ \$50 PER HOUR</b>	<b>MAX TOTAL COMPENSATION</b>	<b>ACCOUNT NUMBER</b>
Julie Katz	Teacher	10hrs at \$50/hr	\$500	11-120-100-101-04-106-040
Karen Omiatek	Teacher	10hrs at \$50/hr	\$500	11-120-100-101-04-106-040
Ashley Raywood	Teacher	10hrs at \$50/hr	\$500	11-120-100-101-04-106-040

Christine Wemple	Teacher	10hrs at \$50/hr	\$500	11-120-100-101-04-106-040
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8. Resolve to approve the below 2022-2023 PAC (Principal Advisory Committee) members for Mansfield Township Elementary School.

Name	Title	# OF TEACHING HOURS @ \$50 PER HOUR	MAX TOTAL COMPENSATION	ACCOUNT NUMBER
Julie Katz	Teacher	10hrs at \$50/hr	\$500	11-120-100-101-04-106-040
Karen Omiatek	Teacher	10hrs at \$50/hr	\$500	11-120-100-101-04-106-040
Ashley Raywood	Teacher	10hrs at \$50/hr	\$500	11-120-100-101-04-106-040
Christine Wemple	Teacher	10hrs at \$50/hr	\$500	11-120-100-101-04-106-040

9. Resolve to approve the below After School Club Coordinator positions for the 2022-2023 school year.

NAME	TITLE	MAX TOTAL COMPENSATION	ACCOUNT NUMBER
Maureen Konopada	MTES Club Coordinator	\$4,500	ARP ESSER Evidence-based Comprehensive Beyond the School Day 20-490-100-100-00-000
Krissy Patton	JHES Club Coordinator	\$4,500	ARP ESSER Evidence-based Comprehensive Beyond the School Day 20-490-100-100-00-000

10. Resolve to approve the below employee for Mental Health Support for the 2022-2023 school year.

GRANT	NAME	GROUP	MAX TOTAL COMPENSATION	ACCOUNT NUMBER
ARP-ESSER Mental Health Support Staffing Grant	Johanna Sobon	Tier II and III groups	Not to exceed 12 hours per week @ \$50/hour	NJTSS Mental Health Support Staffing Account 20-491-100-100-00-000

11. Resolve to approve the below employee for additional pay for the 2022-2023 school year.



NAME	GROUP	MAX TOTAL COMPENSATION	ACCOUNT NUMBER
Michelle Hildebrandt	MTES Morning Show (Production/Editing )	Not to exceed 5 hours/week @\$50/hour Total pay not to exceed	11-000-221-110-06-105-000

12. Resolve to approve Ryan Feig as a substitute teacher for Mansfield Township School District at the substitute rate for the 2022-2023 school year.
13. Resolve to approve Hannah Godwin to observe a JHES classroom for a Rowan College Burlington County class.
14. Resolve to approve the employment and salaries of the following staff for the 2022/2023 school year:

TEACHERS				
2022/23 Salaries				
Last Name	First Name	Job Title	22/23 Step	Salary
Aronson	Estelle (Diane)	Teacher BA	17	\$89,986.00 **
Bennett	Wendy	Teacher MA	11-12	\$71,061.00
Bezila	Dayna	Speech - MA	17	\$91,286.00 *
Bifulco	Anthony	Teacher BA	17	\$88,786.00 *
Bressler	Karen	Teacher MA	17	\$91,286.00 *
Brophy	Stacy	Teacher MA	16	\$90,286.00 *
Brown	Shannon	Teacher MA	13	\$74,361.00
Brydzinski	Ryan	Teacher BA+9	7	59,686.00
Burger	Charissa	Teacher BA	1-2	\$54,361.00
Carney - 0.76 FTE	Christine	Teacher MA	6	\$59,611.00
Cuccia	Jacqueline	Teacher BA	6	\$57,111.00
Delmauro	Mallory	Teacher BA	3	\$54,611.00
Dolci	Lisa	Teacher MA	17	\$92,486.00 **
Edolo	Christa	Teacher MA	16	\$88,986.00
Feeley	Shannon	Teacher BA	8	\$61,011.00
Gallagher	Megan	Teacher BA	15	\$82,661.00 *
Giunta	Sara	Teacher BA+18	10	\$66,611.00
Grieco	Lisa	Teacher MA	17	\$92,486.00 **

Grosse	Meghan	Teacher MA	17	\$92,486.00 **
Hart	Debra	Teacher BA	10	\$65,361.00
Hendershot	Jill	Teacher BA	7	\$59,061.00
Hildebrandt - 0.80 FTE	Michelle	Teacher MA	3	\$45,688.80
Hope	Bonnie	Teacher MA	13	\$75,611.00 *
James	Amanda	Teacher MA	9	\$65,486.00
Janney	Elizabeth	Teacher BA	6	\$57,111.00
Johnson	Stephanie	Teacher MA	6	\$59,611.00
Katz	Julie	Teacher MA	11-12	\$71,061.00
Konopada	Maureen	Teacher BA	17	\$89,986.00 **
Kowalczyk	Tara	Teacher BA+18	11-12	\$69,811.00
Levanduski	Hillary	Teacher BA	7	\$59,061.00
Macauley	Carolyn	Teacher BA+9	14	\$77,236.00
Marcantonio	Rhonda	Teacher BA	10	\$65,361.00
Mastowski	Cheryl	Teacher BA	17	\$89,986.00 **
Miele	Carolyn	Teacher BA	17	\$89,986.00 **
Miller	Crystal	Teacher MA	4	\$57,361.00
Moore	Barbara	Teacher BA	17	\$90,736.00 ***
Omiatek	Karen	Teacher MA	17	\$92,486.00 **
Owens	Erica	Teacher BA	11-12	\$68,561.00
Papero	Kristina	Teacher BA	14	\$76,611.00
Perro	Kristine	Teacher BA	17	\$89,986.00 **
Phan	Heather	Teacher BA	8	\$61,011.00
Place	Sandra	Speech - MA	17	\$91,286.00 *
Porrini	Grace	Teacher BA	9	\$62,986.00
Quarino	Jamie	Teacher BA	5	\$55,611.00
Raywood	Ashley	Teacher BA+9	9	\$63,611.00
Rivera - 0.80 FTE	Amy	Teacher MA	17	\$71,988.80
Riviello	Nicole	Teacher MA	9	\$65,486.00
Rodriguez - 0.833 FTE	Michelle	Teacher BA	17	\$75,375.84 **
Rosenberg	Kimberly	Teacher BA	11-12	\$68,561.00
Roth	Jennifer	Teacher BA	11-12	\$68,561.00
Rouse	McKenna	Teacher BA	3	\$54,611.00
Rowan	Gail	Teacher MA	14	\$79,111.00

Rudek	Adrienne	Teacher BA	13	\$71,861.00
Sager	Nancy	Teacher BA	17	\$89,986.00 **
Schwartzberg	Tracy	Teacher MA	16	\$90,286.00 *
Shapiro	Judith	Teacher MA	17	\$92,486.00 **
Simone - 0.80 FTE	Christie	Teacher MA	7	\$49,248.80
Sobon - 0.41 FTE	Johanna	Teacher MA	7	\$25,240.01
Spieler	Kristen	Teacher BA	17	\$89,986.00 **
Stewart	Angela	Teacher MA	13	\$74,361.00
Stout	Trenna	Teacher BA	9	\$62,986.00
Strusz	Janet	Teacher MA	15	\$85,161.00 *
Szymanski	Jamie	Teacher BA	14	\$76,611.00
Tellefsen	Kelley	Teacher MA	17	\$91,286.00 *
Traino	Margaret	Teacher BA	11-12	\$68,561.00
Wemple	Christine	Teacher MA	13	\$74,361.00
Wiesenecker	Sarah	Teacher BA+9	11-12	\$69,186.00
Winters	Jessica	Teacher MA	17	\$92,486.00 **
Yockey	Denise	Teacher MA	17	\$92,486.00 **

\* Includes \$1,300 for Longevity

\*\* Includes \$2,500 for Longevity

\*\*\* Includes \$3,250 for Longevity

<b>INSTRUCTIONAL ASSISTANTS</b>				
<b>2022/23 Salaries</b>				
<b>Last Name</b>	<b>First Name</b>	<b>F/T or P/T</b>	<b>Hourly Rate</b>	<b>Salary</b>
Abuissa	Aseel	P/T	\$16.15	\$15,431.33
Akhtar	Errum	F/T	\$17.13**	\$21,793.65
Beckworth	Monique	P/T	\$17.13**	\$16,367.72
Candelario	Angela	F/T	\$15.06	\$14,389.83
Carty-Pettit	Donna	F/T	\$18.53*	\$23,574.79
Crisson	Stephanie	F/T	\$15.06	\$14,389.83
DiPietro	Cynthia	P/T	\$20.98	\$20,046.39
Fantasia	Heidi	F/T	\$16.56**	\$21,068.47
Hamdi	Fouzia	P/T	\$16.56**	\$15,823.08
Hancock	Cynthia	P/T	\$16.56**	\$15,823.08
Howard	Sandra	F/T	\$18.56***	\$23,612.97

Kashif	Salwa	P/T	\$16.56**	\$21,068.47
Kelly	Meghan	F/T	\$17.65**	\$22,455.22
Khan	Sharmeen	P/T	\$16.56**	\$15,823.08
Koon	Laurie	F/T	\$15.63	\$19,885.27
Patterson	Megan	P/T	\$15.06	\$14,389.83
Price	Kyra	F/T	\$18.39	\$23,396.68
Ragnaccia	Aurelia	P/T	\$15.06	\$14,389.83
Ramos	Justine	F/T	\$15.06	\$19,160.09
Rehman	Shereen	F/T	\$16.56**	\$15,823.08
Shaheen	Nuzhat	P/T	\$17.65**	\$16,864.58
Skrzenta	Donna	P/T	\$15.06	\$14,389.83
Stinglen	Helen	P/T	\$18.13*	\$17,323.22
Szeker	Elise	F/T	\$17.13	\$21,793.64
Tariq	Shazia	F/T	\$16.56**	\$21,068.47

*Salaries based on calendar approved 02/16/2022 - 165 full days & 16 early days  
F/T employees work: 7.25 hours each full day & 4.75 hours on early dismissal days  
P/T employees work: 5.50 hours each full day & 3.00 hours on early dismissal days  
P/T # indicates employee works 2.5 hours/day for 181 days*

\* Includes additional \$1.00 per hour for Associate Degree

\*\* Includes additional \$1.50 per hour for Bachelor Degree

\*\*\* Includes additional \$3.50 per hour for Teaching Certificate

<b>LUNCH/RECESS AIDES</b>			
<b>2022/23 Salaries</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Hourly Rate</b>	<b>Salary</b>
Addiego	Debra	\$16.64	\$6,864.00
Ahmed	Nosheen	\$15.06	\$6,212.25
Collins	Rachel	\$15.06	\$6,212.25
Kotarski	Stephen	\$16.56 **	\$6,831.00

*Salaries based on calendar approved 02/16/2022 - 164 full days and 1 day of in-service  
Lunch/Recess Aides work 2.50 hours per day*

\*\* Includes additional \$1.00 per hour for Bachelor Degree

<b>CUSTODIANS</b>
<b>2022/2023 Salaries</b>

Last Name	First Name	Months Worked	Hours Worked Per Day	Hourly Rate	Salary
Cotten	Denise	10	2.5	\$22.13	\$9,958.50
Craft	Paul	12	3	\$19.98	\$15,584.40
Guillen	Gloria	12	8	\$18.86	\$39,228.80
Haney	Donald	12	8	\$18.26	\$37,980.80
Jaigobin	Seeranchee	12	8	\$18.86	\$39,228.80
Mcdonough	Thomas	12	8	\$18.86	\$39,228.80
Novak	Michael	10	3	\$22.13	\$11,950.20
Olah	Robert	12	8	\$18.86	\$39,228.80
Paccillo	Rosalie	10	3	\$22.13	\$11,950.20
Regi	Allan	12	8	\$33.47	\$69,617.60
Sprague	Mark	10	2.5	\$18.86	\$8,487.00
Wolverton	Daniel	10	2	\$18.86	\$6,789.60
Woolston	Steven	12	8	\$22.15	\$46,072.00

*12 Month Salaries based on 260 days worked per year*

*10 Month Salaries based on 180 days worked per year*

SECRETARIES					
2022/23 Salaries					
Last Name	First Name	Months Worked	Hours Worked Per Day	Hourly Rate	Salary
Bonura	Nicole	12	8	20.35	\$42,328.00
Giampietro	Donna	12	8	\$22.70	\$47,216.00
Lawrence	Carol	12	8	\$20.35	\$42,328.00
Patton	Kristine	12	8	\$22.70	\$47,216.00

*12 Month Salaries based on 260 days per year*

15. Resolve to approve the resignation of Heidi Fantasia, AID.EXT.030.03, effective October 7, 2022.

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
Emily Green \_\_\_\_\_

Abbey True Harris \_\_\_\_\_  
James Sullivan \_\_\_\_\_

October 11, 2022

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Simmer Bains	_____	Ryan Ballard	_____
Andrea Melton	_____	Frank Armenante	_____
James Kozachek	_____		

**C. Policies and Procedures**

1. Resolve to approve the [MTSD Plan for Chapter 27 Emergency Virtual or Remote Instruction Program](#) for the 2022-2023 school year.
2. Resolve to accept the Danielson Framework for teaching as the district’s evaluation instrument for teachers for the 2022-2023 school year.
3. Resolve to approve the Policy [2415.04, Title 1 Parent and Family Engagement Policy](#) for the 2022-2023 school year.
4. Resolve to approve [Policy 2415.50, Title 1 School Parent and Family Engagement](#) for the 2022-2023 school year.
5. Resolve to approve the below Nursing Service Plans and data.

[IHES Nursing Service Plan](#)  
[IHES Nursing Data from 2021-2022](#)  
[MTES Nursing Service Plan](#)  
[MTES Nursing Data from 2021-2022](#)

**Motion to Move Items**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Stephen Thomas	_____	Andrea Melton	_____
Emily Green	_____	James Kozachek	_____
Abbey True Harris	_____	Ryan Ballard	_____
James Sullivan	_____	Frank Armenante	_____
Simmer Bains	_____		

**D. Curriculum**

1. Resolve to approve the below professional development and travel for the stated MTSD employee.

<i>EMPLOYEE</i>	<i>TRAVEL DATES/ LOCATION</i>	<i>SPONSORING ENTITY/ACCT</i>	<i>EVENT DESCRIPTION</i>	<i>REGISTRATION FEE</i>	<i>HOTEL AND MEALS</i>	<i>MILEAGE/ TOLLS/ PARKING</i>	<i>TOTAL</i>
Johanna Sobon	10/19/22	NJPSA	I&RS to MTSS	\$100.00	-	-	\$100.00

Julie Katz	11/1/22	BCPDI	Strategies to improve outcome for children with trauma in schools			-	\$11.28	\$11.28
Amy Rivera	10/20/22	Care Plus NJ	SEL through a trauma informed lens	\$40.00				\$40.00
Danielle Dolci	9/23/22	BCASBO	BCASBO Meetings				\$9.02	\$9.02
Danielle Dolci	10/21/22	BCASBO	BCASBO Meetings				\$7.14	\$7.14
Danielle Dolci	11/16/22	BCASBO	BCASBO Meetings				\$26.32	\$26.32
Danielle Dolci	12/9/22	BCASBO	BCASBO Meetings				\$16.73	\$16.73
Danielle Dolci	1/13/23	BCASBO	BCASBO Meetings				\$15.79	\$15.79
Danielle Dolci	2/10/23	BCASBO	BCASBO Meetings				\$18.24	\$18.24
Danielle Dolci	3/10/23	BCASBO	BCASBO Meetings				\$7.14	\$7.14
Danielle Dolci	5/12/23	BCASBO	BCASBO Meetings				\$9.03	\$9.03
Danielle Dolci	11/30/22	SHIF Meetings	SHIF				\$18.61	\$18.61
Danielle Dolci	3/22/23	SHIF Meetings	SHIF				\$18.61	\$18.61
Danielle Dolci	7/26/23	SHIF Meetings	SHIF				\$18.62	\$18.62
Karen Omiatek	Monthly	Regional Meetings (Chesterfield, North Hanover, Springfield)	Regional Instructional Coaching meetings- location/date to vary depending on month				not to exceed \$70.00	not to exceed \$70.00
Nicole Riviello	Monthly	Regional Meetings (Chesterfield, North Hanover, Springfield)	Regional Instructional Coaching meetings- location/date to vary				not to exceed \$70.00	not to exceed \$70.00

			depending on month				
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2. Resolve to approve the below curriculum for the 2022-2023 school year.

Comprehensive Health and Physical Education	K-6	October 2022	Kindergarten First Grade Second Grade Third Grade Fourth Grade Fifth Grade Sixth Grade
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**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
 Emily Green \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 James Sullivan \_\_\_\_\_  
 Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
 James Kozachek \_\_\_\_\_  
 Ryan Ballard \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

**E. Facilities/Security & Transportation**

1. Resolve to approve the below facility use for Mansfield Township School District.

ORGANIZATION	EVENT	DATE(S)	TIME	FACILITY
Mansfield Township Elementary School	Cyberbullying Presentation	Monday October 17 2022	6:15-8:30	MTES Cafe
CHAS	Holiday Toy Drive	Nov 7- Dec 16 2022	-	JHES & MTES Lobby
CHAS	CHAS Planning Session	Nov 16, 2022	7:00-9:30	MTES Cafe
CHAS	Holiday Dessert Fundraiser Order pick up	Nov 17, 2022	2:30-6:00	MTES Lobby
CHAS	Family Paint Night	December 2, 2022	5:00-9:00	MTES Cafe



CHAS	Holiday Shop Set-up	Dec 12, 2022	7:00-9:00	JHES Media Center
CHAS	Holiday Shop Set-up	Dec 12, 2022	7:00-9:00	MTES Music Room
CHAS	Holiday Shop	Dec 13-16, 2022	8:30-3:00	JHES Media Center
CHAS	Holiday Shop	Dec 13-16, 2022	8:30-3:00	MTES Music Room
CHAS	CHAS Planning Session	Dec 14, 2022	7:00-9:30	MTES Media Center
CHAS	Holiday Toy Gift Wrappin	12/16/2022	6:30-9:30	MTES Art Room
CHAS	Santa Breakfast Set-up	12/16/2022	6:15-9:30	MTES Media Center
CHAS	Santa Breakfast	12/17/2022	6:00-12:00	MTES
Girl Scouts	Court of Award Ceremony	Oct 27, 2022	6:15-9:30	MTES Gym
American Red Cross	Blood Drive	March 1, 2023	1:00-8:00 pm	MTES GYM

2. Resolve to approve the monthly drills at John Hydock Elementary School and Mansfield Township School District.

<b>MANSFIELD TOWNSHIP ELEMENTARY SCHOOL</b>		
Date/Time	9/20/22 10:20 AM	9/26/22 11:05 AM
Type of Drill	Fire Drill	LockDown Drill
Duration of Drill	8 minutes	7 minutes
Weather Conditions	Sunny and Warm	Cool and Sunny
Participants of Drill	Whole School- 299	Whole School -300
Brief Description of What Type of Drill was Conducted	Fire drill was conducted with the entire school. All went well	Lockdown drill was conducted with the entire school. All went well.
<p>Person(s) overseeing Fire Drill: G. Kershner            Person(s) overseeing Security Drill: G. Kershner</p>		

<b>JOHN HYDOCK ELEMENTARY SCHOOL</b>		
Date/Time:	9/16/22	9/23/22
Type of Drill	Fire	Lockdown Drill
Duration of Drill	Approximately 3 minutes	Approximately 4 minutes
Weather Conditions	Sunny	Sunny/Chilly
Participants of Drill	All students and staff that were present.	All students and staff that were present.
Brief Description of What Type of Drill was Conducted	Fire Drill was conducted without incident.	Lockdown drill occurred without incident.
Person(s) overseeing Fire Drill: S. Cullari Person(s) overseeing Security Drill: S. Cullari, C. Edolo		

3. Resolve to approve the 2nd grade field trip to Howell Living History Farm in November, 2022.
4. Resolve to approve the donation of a saxophone from Mr. and Mrs. Klotz.
5. Resolve to approve the [Comprehensive Maintenance Plans](#) and [M-1 Form](#) for the 2022-2023 school year.

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
 Emily Green \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 James Sullivan \_\_\_\_\_  
 Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
 James Kozachek \_\_\_\_\_  
 Ryan Ballard \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

**F. Finance and Budget**

1. Resolve to approve the October, 2022 Bills List.

[Batch 50](#)  
[Batch 51](#)  
[Batch 52](#)  
[Batch 79,80](#)

2. Resolve to approve the Board Secretary and Treasurer Report: Resolved that the financial reports of the Board Secretary and Treasurer of School Monies for August, 2022 which are in agreement be accepted and that pursuant to NJAC 6A:23A 16.10 (c) 4 certify that after consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

[Treasurer's Report for August, 2022](#)    [Board Secretary's Report for August, 2022](#)

3. Resolve to approve Payroll amounts for September 15, 2022 (\$376,237.91) and September 31, 2022 (\$395,216.42).
4. Resolve to approve the monthly transfers for the month of [October, 2022](#).
5. Resolve to approve the open purchase order report for the month of [October, 2022](#).
6. Resolve to approve the acceptance of funds in the amount of \$13,105.06 from the Division of Food and Nutrition for the 2nd round of Supply Chain Assistance (SCA) Funding.
7. Resolve to approve the rate increase for MVP Group Leaders from \$17.50/hour to \$20.00/hour.
8. Resolve to approve the 2023-2024 Budget Calendar for the Mansfield Township School District.

**MTSD Budget Calendar  
2023-2024 School Year**

November	Review current accounts, discuss budget with administrators. Assist administrators with budget input in Systems 3000.
December, 2022	Data entry for salaries for existing staff contracts and other District expenses
January, 2023	Review information with administrators; calculate estimated State Aid and tax levy
February, 2023	Discuss tentative budget with Finance Committee or brief presentation to the board
March 13, 2023	Adopt Tentative Budget to send to County Office for review
March 17, 2023	Last day to send budget to County Office

May 3, 2023	Public Hearing on the budget
May 4, 2023	Budget statement certification completed in the budget software, on the County Review and Approval tab
May 5, 2023	Post User Friendly budget on district website

**Motion to Move Items**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
 Emily Green \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 James Sullivan \_\_\_\_\_  
 Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
 James Kozachek \_\_\_\_\_  
 Ryan Ballard \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

**IX. Good of the Order**

**X. Public Comment**

**XI. Adjournment**

WHEREAS, there being no further business of the Mansfield Township Board of Education to attend to on this 11th day of October, 2022;  
 THEREFORE, BE IT RESOLVED, that the October, 2022 meeting of the Mansfield Township Board of Education be and is hereby adjourned at \_\_\_\_pm.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Stephen Thomas \_\_\_\_\_  
 Emily Green \_\_\_\_\_  
 Abbey True Harris \_\_\_\_\_  
 James Sullivan \_\_\_\_\_  
 Simmer Bains \_\_\_\_\_

Andrea Melton \_\_\_\_\_  
 James Kozachek \_\_\_\_\_  
 Ryan Ballard \_\_\_\_\_  
 Frank Armenante \_\_\_\_\_

