

MANSFIELD TOWNSHIP SCHOOL DISTRICT

Minutes

July 13, 2015

CALL TO ORDER The regular meeting of the Mansfield Board of Education was held in the Media Center at the Mansfield Township Elementary School, 200 Mansfield Road East, Columbus, New Jersey on Monday, July 13, 2015. The meeting was called to order by Mr. Mojena, Board President.

The secretary recorded the roll and announced a quorum present.

Members present: Mr. Marcial Mojena, Board President  
Mr. Joseph Broski, Vice President  
Mr. Jared Fantasia  
Mrs. Stacey Nicosia  
Mrs. Beverly Pencak  
Mrs. Alison Perrone  
Mr. Ramy Reddy  
Mrs. Deborah Regi – Arrived at meeting at 11:00 pm.  
Mr. Scott Shumway

Members absent:

Others present: Mrs. Tiffany Moutis, Superintendent  
Mrs. Joyce A. Goode, Business Administrator/Board Secretary

Mr. Mojena led the board and the public in the flag salute.

Mr. Mojena read the Open Public Meetings statement as follows:

STATEMENT OF NOTICE OF THE OPEN PUBLIC MEETING

The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times on June 5, 2015 and the Trenton Times on June 5, 2015.

Motion for Executive Session:

Motion by Mr. Broski, second by Mr. Reddy, to recess to Executive Session. The Board convened into Executive Session at 6:40 pm.

The vote: Unanimously carried by voice vote.

CLOSED SESSION RESOLUTION

WHEREAS, the Board of Education of Mansfield (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED THAT THE Board of Education will go into closed session for the following reasons outlined in N.J.S.A. 10:4-12:

Interviews for Director of Facility Position and Legal concerns

BE IT FURTHER RESOLVED that the Board of Education hereby declares that the discussion of the aforementioned subjects may be made public at a time when the Board of Education Attorney advised the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

Motion by, Mr. Broski, second by, Mr. Fantasia, to close the Executive Session and reconvene to open session at 10:55 pm.

The vote: Unanimously carried by voice vote.

Presentation:

Mr. Marcial Mojena, Board President, will present a Certificate of Achievement to Mr. Thomas Quinn for his dedicated years of service to the students and staff of the Mansfield Township School District.

CONSENT AGENDA

Minutes tabled until August 17, 2015 meeting.

MINUTES

- June 1, 2015 Regular session minutes
- June 1, 2015 Executive session minutes

Voice Vote

PUBLIC COMMENT

No Public comment.

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to two minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

*At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.*

COLUMBUS HOME AND SCHOOL REPORT

No Report.

SUPERINTENDENT’S REPORT

Motion by Mr. Broski, second by Mrs. Regi to approve the following Superintendent’s Report.

REVIEW OF THE FOLLOWING REPORTS

Principal JHES  
Principal MTES  
HIB Report  
Nurse JHES  
Nurse MTES  
Director of Curriculum and Instruction  
Interim Supervisor of Student Services  
Manager of Facilities  
Manager of Cafeteria  
JHES Fire Drill – 6/17/2015  
Bomb Threat Evacuation Drill – 6/12/2015  
MTES Fire Drill 6/10/2015  
Non Fire Emergency Drill – 6/2/2015

VOICE VOTE: Unanimously carried by voice vote.

Motion by Mr. Broski, second by Mr. Shumway to approve the following Action Items.

Action Items

Resolve to approve Alisa Ventre to complete 50 hours of Internship as a Rowan School Nursing student at the Mansfield Township Elementary School, January 5, 2016 – April 11, 2016.

Resolve to approve the following individuals as Substitutes for the 2015-2016 school year:

TEACHERS:  
Bak, Alexander  
Jackson, Gina  
Jackson, Janet  
Leip, Julie  
Szatkowski, Katherine

Rescind previous approval of Ashley Nyul as an Aide for the 2015 Extended School Year (ESY) program.

Rescind previous approval of Carolyn Macaulay as Teacher for the 2015 Extended School Year (ESY) program.

Resolve to approve Shelby Hensch as an Aide for the 2015 Extended School Year (ESY) program.

Resolve to approve Telma Bill-Smith as an Aide for the 2015 Extended School Year (ESY) program.

Resolve to accept, with regrets, the resignation of Jonathan Miller, Part Time Custodian, effective June 30, 2015.

Resolve to approve Jonathan Miller as Substitute Custodian for the 2015-2016 school year.

Resolve to approve Dayna Bezila, Speech Pathologist, for two days work throughout the summer for kindergarten testing. Rate per negotiated agreement: \$40.00 per hour.

Resolve to approve Lauren Ward as Instructional Aide for 2015 Extended School Year Program (ESY). Contracted rate per contract: \$12.60

Resolve to approve Nosheen Rana as Instructional Aide for 2015 Extended School Year Program (ESY). Contracted rate per contract: \$13.34

Resolve to accept, with regrets, the resignation of Melissa Fifield, Grade 6 Teacher effective June 30, 2015.

Resolve to approve the following as MVP Nursing Staff for the 2015-2016 school year:

Grace Porrini  
Alisa Ventre

Resolve to approve the following as members of the 15-16 Curriculum Committee:

Rhonda Marcantonio – Kindergarten  
Barbara Moore – First  
Kristina Papero – Second  
JHES teachers will be continuing the development of close reading protocols at each grade level (K-2).

Shannon Brown –Third  
Peg Traino – Fourth  
Rob Zimmer – Fifth (1 day)  
Leanne Myers – Fifth (4 days)  
Nicole Gaspari – Sixth  
MTES teachers will be continuing revisions related to the Journeys reading program (3-6).

Rescind previous approval of Nosheen Rana as Instructional Aide for the 2015 Extended School Year program (ESY).

Resolve to approve the 2015-2016 Early Bird Schedule.

Resolve to approve the revised 2015-2016 School Year Calendar.

Resolve to approve Lisa Shiarappa as Instructional Aide for the 2015 ESY program.

Resolve to approve Patricia Towhey as tenure track 5<sup>th</sup> grade teacher for 2015-2016 school year. Salary will be \$53,687, representing Step 1 MA on current negotiated salary guide.

Resolve to approve Colleen Wood as 2<sup>nd</sup> Grade Replacement Teacher from September 29, 2015 through January 19, 2016. Compensation to follow district’s approved Substitute Policy.

Resolve to approve Shannon Feeley as tenure track Kindergarten/MD teacher for 2015-2016 school year. Salary will be \$51,187, representing Step 1 BA on current negotiated salary guide.

Resolve to approve Jill Hendershot as 4<sup>th</sup> Grade Replacement Teacher from August 31, 2015 through January 29, 2016. Compensation to follow district’s approved Substitute Policy.

Resolve to approve Kimberly Parzyck as part time Manager of Food Service Operations for the 2015-2016 school year at the annual salary of \$12,712.

Resolve to accept, with regrets, the resignation of Thomas Quinn, Facilities Manager/Food Service Director, effective August 15, 2015.

Resolve to approve Fred Knaak as the Facilities Manager for the 2015-2016 school year at the annual prorated salary \$95,000.

Resolve to approve the following Bilingual Child Study Team Evaluation Professionals.

Service Provider	Type of Evaluation	Cost
Francis Sein School Psychologist	Psychological Evaluation	\$700.00
Leslie McEwan Speech Language Pathologist	Speech/Language Evaluation	\$700.00

Maria Azpiri Learning Disabilities Teacher Consultant	Educational Evaluation	\$500.00
Xenia Ugarte School Social Worker	Social Evaluation	\$275.00

Resolve to approve eliminating the Multiple Disabilities Program at MTES in grades 3 - 6.

Resolve to establish a two Multiple Disabilities classes, for ages 5 - 7, for fiscal year 2015-2016.

Resolve to establish a New 6<sup>th</sup> grade POR-A Glass for fiscal year 2015-2016.

Resolve to approve the following Professional Visitation Applications:

Workshop/Seminar	Attendee	Date(s)	Cost
NJSBA Conference	Board members Tiffany Moutis, Superintendent Joyce A. Goode Business Administrator/BS	October 27-29, 2015	Estimated \$3,500
Rider University	Keira Scussa	July 20-24, 2015	\$-0-

Roll Call Vote: Mr. Broski Yes Mr. Fantasia Yes Mr. Mojena Yes  
 Ms. Nicosia Yes Ms. Pencak Yes Ms. Perrone Yes  
 Mr. Reddy Yes Ms. Regi Yes Mr. Shumway Yes

\*\*\*Ms. Regi abstained on the resolution approving Mr. Fred Knaak, Facilities Director\*\*\*

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

Motion by Mr. Broski, second by Ms. Nicosia to approve the Business Administrators /Board Secretary's Action Items.

ACTION ITEMS

Resolve to approve the June 2015 Bills and Claims.

- a. Batch: 50 \$ 301,799.04
- b. Batch: 52 \$ 30,314.26
- c. Batch: 54 \$ 272,592.74

Resolve to accept and approve fiscal year 2015-2016 NCLB Grant Award and application submission as listed:

- d. Title I Part A Basic, Concentration, Targeted & EFIG \$24,921
- e. Title II Part A \$7,475
- f. Title III Immigrant \$1,184

Resolve to accept the 2014-2015 Extraordinary Aid as listed:

- g. \$67,130

BE IT FURTHER RESOLVED by the Mansfield Township Board of Education that the Superintendent of Schools and the Board Secretary are authorized to execute contracts and/or agreements for the term of July 1, 2015 to June 30, 2016 with the

following:

Name	Service	Rates
Christine Masterson	Behavior Consultant	\$80.00 per hour

Resolution Increasing the Bid Threshold—Qualified Purchasing Agent

WHEREAS, Joyce A. Goode School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1 , 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

NOW, THEREFORE BE IT RESOLVED that the Mansfield Township Board of Education pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes Joyce A. Goode to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Roll Call Vote: Mr. Broski	Yes	Mr. Fantasia	Yes	Mr. Mojena	Yes
Ms. Nicosia	Yes	Ms. Pencak	Yes	Ms. Perrone	Yes
Mr. Reddy	Yes	Ms. Regi	Yes	Mr. Shumway	Yes

Old Business:

New Business: Electronic Participation at Board Meetings?, Full Day Kindergarten – third class needed., NJSBA Superintendent’s Evaluation for Diane Bacher. Full Day Pre-K.

Public Comment

No Public Comment.

Motion by Mr. Broski, second by Mr. Fantasia to adjourn the meeting at 11:45 pm.

The Vote: Unanimously carried by voice vote.