

MANSFIELD TOWNSHIP SCHOOL DISTRICT

January 13, 2016

Minutes

The regular meeting of the Mansfield Board of Education was held in the Media Center at the Mansfield Township Elementary School, 200 Mansfield Road East, Columbus, New Jersey on Monday, January 4, 2016 at 6:02 p.m. The meeting was called to order by Mrs. Alison Perrone, Board President.

The secretary recorded the roll and announced a quorum present.

Members present: Mrs. Alison Perrone, Board President
Mr. Jared Fantasia, Vice President
Mr. Joseph Broski
Mrs. Stacey Nicosia
Mr. Ramy Reddy
Mrs. Deborah Regi
Mr. Scott Shumway

Members absent: Lou Klein

Others present: Mrs. Tiffany Moutis, Superintendent
Mrs. Joyce A. Goode, Business Administrator/Board Secretary

Mrs. Goode led the board and the public in the flag salute.

Mrs. Goode read the Open Public Meetings statement as follows:

STATEMENT OF NOTICE OF THE OPEN PUBLIC MEETING

The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times on December 18, 2015 and the Trenton of Times on December 18, 2015.

Presentation – Tiffany Moutis

- a.) Srinidhi Allampally – 3rd Grade, MTES Student, Student Spotlight for the month of January 2016
- b.) PARCC Perfect Scores – Jesse Joyce and Emily Schroeder, 4th Grade, MTES
- c.) Barre and Company Certified Public Accountants – 2014-2015 Audit
- d.) Benchmark Assessment Results – Keira Scussa, Director of Curriculum and Instruction

CONSENT AGENDA

Motion by Mr. Fantasia, second by Mr. Reddy to approve the Regular and Executive Session Minutes.

MINUTES

December 14, 2015 Regular session minutes
December 14, 2015 Executive session minutes

Voice Vote: Carried by voice vote.

Motion by, Mr. Broski, second by Mr. Shumway, to approve the Regular Session minutes.

January 4, 2016 Regular Session minutes

Voice Vote: Carried by voice vote.

PUBLIC COMMENT - None

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to two minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.

SUPERINTENDENT’S REPORT

District Goals

Motion by Mr. Broski, second by Mrs. Regi to approve the following reports.

REVIEW OF THE FOLLOWING REPORTS

- JHES Principal’s Report
- MTES Principal’s Report
- JHES Nurse’s Report
- MTES Nurse’s Report
- Director of Curriculum and Instruction Report
- Interim Supervisor of Student Service’s Report
- Manager of Facilities Report
- JHES Fire Drill 12/22/2015
- JHES Lockdown Drill 12/23/2015
- MTES Fire Drill 12/14/2015
- MTES Shelter in Place 12/23/2015

Voice Vote: Carried by voice vote.

Motion by Mr. Broski, second by Mrs. Regi to approve the following Action items.

Action Items

Resolve to approve the Mansfield Township Board of Education afterschool STEM Program for fiscal year 2015-2016.

Resolve to approve the revised 2016-2017 District-wide calendar.

Resolve to approve Jacqueline Cuccia as a Substitute teacher for the 2015-2016 fiscal year.

Resolve to hire Heidelinde Nitka as a 5.5 hour Instructional Aide at MTEA, effective January 19, 2016, replacing Nosheen Rana. Compensation will be in accordance with the negotiated MTEA Agreement. Account code 11.213.100.106.02.

Resolve to approve Frank Fragale to serve as the Interim Supervisor of Special Services replacing Dori Levy, effective January 11, 2016, until a date to be determined, at the rate of \$70 an hour. Account code 11.000.219.320.00.

Resolve to approve Meghan Doherty as a full time Special Education Classroom Aide effective, January 19, 2016. Compensation will be in accordance with the negotiated MTEA Agreement. Account code 11.216.100.106.02.

Resolve to approve the following staff as MVP Group Leaders effective January 19, 2016. Compensation will be in accordance with the negotiated MTEA Agreement. Account code 71.900.320.106.00.

Dawn Kuster
 Jacqueline Cuccia
 Heather Porrini

Resolve to approve Tabitha Kay as a MVP Substitute Group Leader effective January 19, 2016. Compensation will be in accordance with the negotiated MTEA Agreement. Account code 71.900.320.106.01.

Resolve to approve the following teachers to work in the afterschool STEM Program at the rate of \$40.00 per hour not to exceed \$1,520 per teacher: Account code 11.401.100.101.02.

Diane D’Amico
 Jamie Szymanski
 Denise Yockey

Resolve to approve the following Field trips:

Destination of Trip	Grade	Date (s)	Cost
Academy of Natural Sciences in Philadelphia	3	6/2/2016	\$1,175.00

Resolve to approve the following Professional Visitation Applications:

Workshop/Seminar	Attendee	Date(s)	Cost
Assessment & Intervention for Executive Functioning Difficulties	Sharon Dixon	3/4/2016	\$149.00
Dealing with Difficult People	Tiffany Moutis Glenn Kershner	3/21/2016	\$298.00
SLP Strategies into the Classroom	Dayna Bezila	2/2/2016	\$-0-
Practical Sensory Motor to Support Strategies Student Success	Karen Van Sciver	2/10/2016	\$-0-
Water Dragon Techies Google Apps for Education	Stacy Brophy	1/25/2016	\$130.00
Teaching foundations to 1 st Graders at Southampton School #1	Amy Weinstein	1/22/2016	\$-0-

Roll Call Vote:	Mr. Broski	Yes	Mr. Fantasia	Yes	Mr. Klein	Absent
	Mrs. Nicosia	Yes	Mrs. Perrone	Yes	Mr. Reddy	Yes
	Ms. Regi	Yes	Mr. Shumway	Yes		

Motion by Mr. Broski, second by Mrs. Nicosia to approve the Business Administrators Report.

BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

ACTION ITEMS

Resolve, to approve the Board Secretary’s Monthly Certification of Line Item Status and the Board of Education’s Monthly Certification of Budgetary Major Account funds Status:

- a. Board Secretary’s Monthly Certification Budgetary Line Item Status: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of November 2015, no budgetary line item account has encumbrances and expenditures, which in total, exceed the line item appropriation in violation of N.J.A.C. A: 23-11(a).
- b. Board of Education’s Monthly Certification of Budgetary Major Account/Fund Status: Pursuance to N.J.A.C. 6A:23-2.11(c)4, we certify that as of November 2015 the review of the Secretary’s and Treasurer’s monthly financial reports, in the minutes of the board each month, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

Resolve to approve the January 2016 Bills and Claims.

- c. Batch: 50 \$213,866.19
- d. Batch: 51 \$17,000.10

Resolve to accept the Settlement Agreement between Mansfield Township Board of Education and TR.

Resolve to approve Participation in the Cooperative Pricing System for Cafeteria supplies and materials.

Resolve to accept the 2014-2015 Comprehensive Annual Financial Audit.

Resolve to approve the June 30, 2015 Audit Synopsis.

Resolve to approve the Auditor Firm Barre and Company complete the GASB 68 report as required by the State of New Jersey at a cost of \$1,200.

Roll Call Vote:	Mr. Broski	Yes	Mr. Fantasia	Yes	Mr. Klein	Absent
	Mrs. Nicosia	Yes	Mrs. Perrone	Yes	Mr. Reddy	Yes
	Ms. Regi	Yes	Mr. Shumway	Yes		

Motion by, Mr. Fantasia, second by Mr. Reddy to approve Dr. Prathibah Potharlanka as the new Board member.

Resolve to appoint Dr. Prathibah Potharlanka to the Mansfield Township Board of Education January 13, 2016 thru December 31, 2016, pending completion of criminal history report.

Roll Call Vote:	Mr. Broski	Yes	Mr. Fantasia	Yes	Mr. Klein	Absent
	Mrs. Nicosia	Yes	Mrs. Perrone	Yes	Mr. Reddy	Yes
	Ms. Regi	Yes	Mr. Shumway	Yes		

Old Business: a.) Full Day Pre-K, b.) Playground.

Mr. Knaak, Director of Facilities updated the Board on the MTES Playground and the work that needs to be completed and explained the testing process. The Rubber mulch was tested by Zeggars Inc., the testing determined that Rubber mulch needs to be replaced. Mr. Fantasia questioned if the Rubber mulch was still under warranty. Mr. Knaak stated no.

New Business: a.) Board Reports b.) Committee Meetings c.) Substitute Policy d.) Board Retreat

Mrs. Moutis ask the Board if the monthly reports could be eliminated. She stated that her week Board Update includes the information that is presented in the monthly reports. The Board agreed with Mrs. Moutis request.

Mrs. Moutis asked the Board to consider forming Board committees. The Board explained they operate as a Board of the Whole. The Board will not form committee.

Mrs. Moutis informed the Board that the Substitute Policy should be revised. The Board agreed the updated policy will be on the next board meeting agenda for a first reading.

Mrs. Goode asked the Board to consider a Board retreat training workshop. The Board agreed. Date will be announced at a later date.

Public comment: No comment.

Executive session:

Motion for Executive session:

Motion by Mr. Broski, second by Mrs. Nicosia to recess to Executive session. The Board convened into Executive session at 7:30 pm.

The Vote: Unanimously carried by voice vote.

CLOSED SESSION RESOLUTION

WHEREAS, the Board of Education of Mansfield (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED THAT THE Board of Education will go into closed session for the following reasons outlined in N.J.S.A. 10:4-12:

BE IT FURTHER RESOLVED that the Board of Education hereby declares that the discussion of the aforementioned subjects may be made public at a time when the Board of Education Attorney advised the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

Motion by Mr. Broski, second by Mrs. Regi to close Executive session and reconvene to open session at 9:16 pm.

The Vote: Unanimously carried by voice vote.

Motion by Mr. Broski, second by Mrs. Nicosia to adjourn the meeting at 10:15 pm.

The Vote: Unanimously carried by voice vote.

Respectfully submitted

Joyce A. Goode
Board Secretary/Business Administrator