

MANSFIELD TOWNSHIP SCHOOL DISTRICT

Minutes

February 22, 2016

The regular meeting of the Mansfield Board of Education was held in the Media Center at the Mansfield Township Elementary School, 200 Mansfield Road East, Columbus, New Jersey on Monday, March 7, 2016 at 6:30 p.m. The meeting was called to order by Mrs. Alison Perrone, Board President.

The secretary recorded the roll and announced a quorum present.

Members present: Mrs. Alison Perrone, Board President
Mr. Jared Fantasia, Vice President
Mr. Lou Klein
Mrs. Stacey Nicosia
Dr. Potharlanka
Mr. Ramy Reddy
Mrs. Deborah Regi
Mr. Scott Shumway

Members absent: Mr. Joseph Broski

Others present: Mrs. Tiffany Moutis, Superintendent
Mrs. Joyce A. Goode, Business Administrator/Board Secretary

Mrs. Perrone led the board and the public in the flag salute.

Mrs. Perrone read the Open Public Meetings statement as follows:

STATEMENT OF NOTICE OF THE OPEN PUBLIC MEETING

The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times on January 13, 2016 and the Trenton of Times on January 13, 2016.

Presentation – Tiffany Moutis – District Goals

- a.) Student Spotlight– JHES Brynn Coderoni First grade.
- b.) MTEA Garden Club- Mrs. Denise Yockey, Mrs. Wiesenecker, and Mrs. Szymanski
- c.) Congratulations to Teachers of the Year Ms. Sarah Wiesenecker and Ms. Kristina Papero
- d.) Congratulations to Educator Service Provider of the Year Mrs. Sharon Dixon and Ms. Kelly Buckalew
- e.) Security Camera’s – Steve Lee, Northern Burlington School

CONSENT AGENDA

Motion by Mrs. Regi, second by Mrs. Nicosia to approve the Regular and Executive session minutes.

MINUTES

- January 13, 2016 Regular session minutes
- January 13, 2016 Executive session minutes

Voice vote: Carried by voice vote.

PUBLIC COMMENT - None

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to two minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.

SUPERINTENDENT’S REPORT

Motion by Mr. Fantasia, second by Mrs. Nicosia to approve the following reports.

REVIEW OF THE FOLLOWING REPORTS

- EVVRS Report
- JHES Nurse’s Report
- MTES Nurse’s Report
- JHES Fire Drill 1/15/2016
- JHES Lockdown Drill 1/27/2016
- MTES Fire Drill 1/29/2016
- MTES Shelter in Place 1/28/2016

Voice vote: Carried by voice vote.

Motion by Mr. Fantasia, second by Mr. Shumway to approve the following Action Items.

Action Items

Resolve to approve Shannon Fazekas as a MVP Group Leader. Compensation will be in accordance with the negotiated MTEA Agreement.

Resolve to approve the 1st reading of the revised Substitute Policy # 4121.

Resolve to approve the 1st reading of the Suicide Prevention Policy # 5141.6.

Resolve to approve a School Counselor position and job description.

Resolve to approve the Supervisor of Special Service’s revised job description.

Resolve to approve a Behaviorist position and job description.

Resolve to approve the following Facility Use Applications:

Name of Organization	Facility	Date (s)	Time
Northern Burlington Soccer	MTES	3/14 – 8/14/2016	11: 00 am – 6:00 pm

Club	Athletic Fields	Saturday and Sunday's Monday – Friday	5:00 pm – 8:00 pm
Dental Health Presentation	MTES Media Center	2/24/2016	8:30 am – 11:00 am
Burlington County Ed. Tech Association	MTES	3/11/2016	8:00 am -3:30 pm
CHAS	MTES Media Center	2/24/2016	6:30 pm – 9:00 pm
Third Grade Wax Museum	MTES Gym	3/24/2016	9:00 am – 10:45 am
CHAS	MTES Gym	2/19/2016	2:15 pm – 3:00 pm
CHAS	MTES Lobby	4/16/2016	7:00 am – 11:00 am
CHAS	MTES Lobby	4/15/2016	6:15 pm – 8:30 pm
Meadows at Mansfield	MTES Media Center	3/2/2016	7:00 pm – 9:30 pm

Resolve to approve the following Field trips:

Destination of Trip	Grade	Date (s)	Cost
Palmyra Cove	6th	5/18/2016	\$1,180
Howell Living History Farm	2nd	5/31/2016	\$630
NBRMS School Band Program	6 th	3/21/2016	\$-0-
NBRMS	6 th	3/18/2016	\$-0-
Washington Crossing Historic Park	4 th	5/27/2016	\$1,170

Resolve to approve the following Professional Visitation Applications:

Workshop/Seminar	Attendee	Date(s)	Cost
System 3000 Payroll Updates	Christine LaMaine	3/1/2016	\$-0-
System 3000 HR/Personnel Updates	Christine LaMaine	3/9/2016	\$-0-
Google Educator	Tiffany Moutis Keira Scussa	4/6-7/2016	\$500
Early Literacy Tools for Educators	Tiffany Moutis Keira Scussa	3/2/2016	-0-
Superintendent Academy	Tiffany Moutis	3/8/2016	\$149
NJASA Women's Leadership	Tiffany Moutis	3/9/2016	\$149
NJASA Superintendent Conference	Tiffany Moutis	5/11-13/2016	Cost not available
PARCC Workshop	Glenn Kershner	3/1/2016	\$-0-
Google Apps for Education	Stacy Brophy	3/21/2016	\$130
Health Forum Rising Healthcare Cost	Joyce A. Goode	5/12/2016	\$-0-
Effective Strategies to help struggling students	Robert Stinson	4/5/2016	\$239
Preschool & Autism	Sandra Nutbrown	3/11/2016	\$189

	Ashley Nyul		
NJ School buildings & Grounds Conference	Fred Knaak	3/15-16/2016	\$-0-
Title I Workshop	L. Brooks Rolston	3/17/2016	\$-0-
Responsive Classroom Sampler	Glenn Kershner Stacy Cullari	3/4/2016	\$199
Vaccination Update	Grace Porrini	3/16/2016	\$55
Healthcare High Stakes High Standards	Christine Flasser	3/15/2016	\$45

Roll Call Vote: Mr. Broski Absent Mr. Fantasia Yes Mr. Klein Yes
 Mrs. Nicosia Yes Dr. Potharlanka Yes Mrs. Perrone Yes
 Mr. Reddy Yes Mrs. Regi Yes Mr. Shumway Yes

Motion by Mrs. Nicosia, second by Mrs. Regi to approve the Business Administrators/Board Secretaries Report.

BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A. ACTION ITEMS

Resolve, to approve the Board Secretary’s Monthly Certification of Line Item Status and the Board of Education’s Monthly Certification of Budgetary Major Account funds Status:

- a. Board Secretary’s Monthly Certification Budgetary Line Item Status: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of December 2015, no budgetary line item account has encumbrances and expenditures, which in total, exceed the line item appropriation in violation of N.J.A.C. A: 23-11(a).
- b. Board of Education’s Monthly Certification of Budgetary Major Account/Fund Status: Pursuance to N.J.A.C. 6A:23-2.11(c)4, we certify that as of December 2015 the review of the Secretary’s and Treasurer’s monthly financial reports, in the minutes of the board each month, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

Resolve to approve the February 2016 Bills and Claims.

- c. Batch: 50 \$140,137.23
- d. Batch: 51 \$489,078.13
- e. Batch: 52 \$1,100.68
- f. Batch: 53 \$15,000.00

Resolve to accept the Resolve to approve Participation in the Cooperative Pricing System for Cafeteria supplies and materials.

Resolution 13-0020
 Waiver of Requirements
 Special Education Medicaid Initiative (SEMI) Program

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicare Initiative (SEMI) Program for the 2016 - 2017, and

Whereas, the Mansfield Board of Education desires to apply for this waiver due to the fact that the district projects having fewer than 40 Medicaid eligible classified students and would not provide a cost benefit to the district based on the projection of the district’s available SEMI reimbursement for the 2016 - 2017 budget year,

Now Therefore Be It Resolved that the Mansfield Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Burlington an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2016 - 2017 school year.

Resolve to approve the Business Administrator to authorize Phoenix Advisors, LLC and FTN Financial Capital Markets to refinance the 2006 Refunding School Bonds at a NPV Savings of \$490,000.

Resolve to approve the MVP Monthly Tuition as listed.

Days per week	First Child					Second Child				
	5	4	3	2	1	5	4	3	2	1
AM from 6:45 AM (Morning drop off at 6:45 AM)	\$80	\$70	\$60	\$50	\$40	\$72	\$63	\$54	\$45	\$36
PM until 6:00 PM (Afternoon pick up by 6:00 PM)	\$185	\$175	\$165	\$155	\$145	\$167	\$157	\$148	\$139	\$130
AM and PM Programs	\$250	\$230	\$215	\$195	\$175	\$224	\$205	\$192	\$174	\$155

Roll Call Vote: Mr. Broski Absent Mr. Fantasia Yes Mr. Klein Yes
 Mrs. Nicosia Yes Dr. Potharlanka Yes Mrs. Perrone Yes
 Mr. Reddy Yes Mrs. Regi Yes Mr. Shumway Yes

Old Business:

- a.) Full Day Pre-K Mrs. Moutis informed that we are waiting for approval of the Full Day Pre-K Program. Mr. Reddy asked about the cost of tuition.
- b.) Playground update. Mr. Knaak updated the Board on the MTES playground.
- c.) Board Retreat Date Board confirmed April 25, 2016.

New Business:

- a.) 2016 – 2017 Preliminary Budget Mrs. Goode will present the Budget at the March 14, 2016 meeting.
- b.) Extended School Year – Springfield Board of Education would like to Lease space in our district for their ESY program. The Board agreed. A resolution will be on the April agenda.
- c.) Delta – T (Closed Session)

Public comment: Mr. Thomas Quinn spoke about the MTES Playground.

Executive session

Motion for closed session:

Motion by Mrs. Nicosia, second by Mr. Shumway to recess to Executive session. The Board convened into Executive session at 9:50 pm.

The vote: Carried by voice vote.

CLOSED SESSION RESOLUTION - Personnel

WHEREAS, the Board of Education of Mansfield (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED THAT THE Board of Education will go into closed session for the following reasons outlined in N.J.S.A. 10:4-12:

BE IT FURTHER RESOLVED that the Board of Education hereby declares that the discussion of the aforementioned subjects may be made public at a time when the Board of Education Attorney advised the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

Motion by Mr. Reddy, second by Mr. Shumway to close Executive session and reconvene to open session at 11:10 pm.

The vote: Carried by voice vote.

Motion by Mr. Fantasia, second by Mrs. Nicosia to adjourn the meeting at 11:12 pm.

The vote: Carried by voice vote.

Respectfully submitted

Joyce A. Goode