

MANSFIELD TOWNSHIP SCHOOL DISTRICT

Minutes

March 7, 2016

The regular meeting of the Mansfield Board of Education was held in the Media Center at the Mansfield Township Elementary School, 200 Mansfield Road East, Columbus, New Jersey on Monday, March 7, 2016 at 6:30 p.m. The meeting was called to order by Mrs. Alison Perrone, Board President.

The secretary recorded the roll and announced a quorum present.

Members present: Mrs. Alison Perrone, Board President
Mr. Jared Fantasia, Vice President
Mr. Joseph Broski – Arrived at 6:32 pm
Mr. Lou Klein – Arrived at 6:32 pm
Mrs. Stacey Nicosia
Dr. Potharlanka – Arrived at 6:44 pm
Mrs. Deborah Regi
Mr. Scott Shumway

Members absent: Ramy Reddy

Others present: Mrs. Tiffany Moutis, Superintendent
Mrs. Joyce A. Goode, Business Administrator/Board Secretary

Mrs. Perrone led the board and the public in the flag salute.

Mrs. Perrone read the Open Public Meetings statement as follows:

STATEMENT OF NOTICE OF THE OPEN PUBLIC MEETING

The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times on January 13, 2016 and the Trenton of Times on January 13, 2016.

Presentation – Tiffany Moutis – District Goals

a.) NBC – Dr. James Sarruda, Superintendent, Mr. Mojena, Mr. Narwid and Mr. Varava, Board Members will discuss a second referendum.

CONSENT AGENDA

MINUTES

February 22, 2016 Regular session minutes
February 22, 2016 Executive session minutes

Voice Vote

PUBLIC COMMENT - None

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to two minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.

SUPERINTENDENT’S REPORT

A. REVIEW OF THE FOLLOWING REPORTS

- JHES Nurse’s Report
- MTES Nurse’s Report
- JHES Fire Drill
- JHES Lockdown Drill
- MTES Fire Drill February 22, 2016
- MTES Lockdown Drill February 29, 2016

VOICE VOTE

Motion by Mrs. Nicosia, second by Mr. Shumway to approve the following Action Items.

Action Items

Resolve to accept with regrets the resignation from Part-Time Custodian, Evan Craft, effective March 11, 2016.

Resolve to approve Evan Craft as a Part-Time Substitute Custodian effective March 14, 2016. Compensation will be in accordance with the MTEA Agreement.

Resolve to approve Heidelinde Nitka as a STEM Instructional Aide effective March 8, 2016. Compensation will be in accordance with the MTEA Agreement.

Resolve to approve the 2nd reading of the revised Substitute Policy # 4121.

Resolve to approve the 2nd reading of the Suicide Prevention Policy # 5141.6.

Resolve to approve the following Facility Use Applications:

Name of Organization	Facility	Date (s)	Time
CHAS; Spring Breakfast	MTES Cafeteria	April 16, 2016	6:00am-12:00pm
CHAS; 3 rd Grade Author Night	MTES Gymnasium	June 1, 2016	5:30pm-9:00pm
Girl Scouts; Workshop for Bronze Awards	MTES Cafeteria	March 21, 2016	6:45pm- 8:30pm
Girl Scouts; Bridging Ceremony	MTES Gymnasium	May 16, 2016	6:15pm-9:00pm
CHAS; Pre-K/Kindergarten Movie Night	MTES Media Center	March 18, 2016	6:15pm-9:00pm

Roll Call Vote: Mr. Broski Yes Mr. Fantasia Yes Mr. Klein Yes
 Mrs. Nicosia Yes Dr. Potharlanka Yes Mrs. Perrone Yes
 Mr. Reddy Yes Mrs. Regi Yes Mr. Shumway Yes

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

B. ACTION ITEMS

Resolve, to approve the Board Secretary's Monthly Certification of Line Item Status and the Board of Education's Monthly Certification of Budgetary Major Account funds Status:

- a. Board Secretary's Monthly Certification Budgetary Line Item Status: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of January 2016, no budgetary line item account has encumbrances and expenditures, which in total, exceed the line item appropriation in violation of N.J.A.C. A: 23-11(a).
- b. Board of Education's Monthly Certification of Budgetary Major Account/Fund Status: Pursuance to N.J.A.C. 6A:23-2.11(c)4, we certify that as of January 2016 the review of the Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

Resolve to approve the March 2016 Bills and Claims.

Roll Call Vote:

- c. Batch:
- d. Batch:
- e. Batch:

Resolve to accept the Resolve to approve Participation in the Cooperative Pricing System for Cafeteria supplies and materials.

Old Business:

- a.) Board Retreat Date Mrs. Goode informed the Board that Mr. Jesse Adams, NJSBA confirmed his availability on for the April 25, 2016 Board Retreat.
- b.) Board Policies – Completed. The Board requested NJSBA provide a marked up version of the old policies to discuss and compare to the new policies. The Board agreed that the new policies will be added to the district website once reviewed and approved by the Board. Mr. Broski informed the Board that he gave a copy of the preliminary Bylaws to Mrs. Goode to review / update. Mrs. Goode will email the preliminary Bylaws to the Board for review / updates.

New Business:

- a.) 2016 – 2017 Preliminary Budget – Mrs. Goode informed the Board that she will be presenting the budget at the March 14, 2016 board meeting. Budget public hearing is scheduled May 9, 2016.
- b.) Negotiations – Committee updated the Board in Executive Session
- c.) Facility Use –Lengthy discussion on our Facility Use policy. Mrs. Goode will forward the policy to the Board attorney for review and advice.
- d.) Board and Superintendent Evaluation – both will be discussed at the March 14, 2016 Board meeting.
- e.) Board Goals will be discussed at the March 14, 2016 Board meeting.

Public comment: None

Executive session

Motion for closed session:

Motion by Mr. Fantasia, second by Mr. Broski to recess to Executive Session. The board convened into Executive session at 8:04 pm.

The Vote: unanimously carried by voice vote.

CLOSED SESSION RESOLUTION - Personnel

WHEREAS, the Board of Education of Mansfield (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED THAT THE Board of Education will go into closed session for the following reasons outlined in N.J.S.A. 10:4-12:

BE IT FURTHER RESOLVED that the Board of Education hereby declares that the discussion of the aforementioned subjects may be made public at a time when the Board of Education Attorney advised the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

Motion by Mr. Fantasia, second by Mr. Broski, to close Executive session and reconvene to open session at 9:03 pm.

The Vote: Unanimously carried by voice vote.

Motion by Mr. Broski, second by Mr. Shumway to adjourn the meeting at 9:04 pm.

The vote: Unanimously carried by voice vote.

Respectfully submitted,

Joyce A. Goode
Board Secretary/Business Administrator