

## **MANSFIELD TOWNSHIP SCHOOL DISTRICT**

### Minutes

August 11, 2014

The regular meeting of the Mansfield Board of Education was held in the Media Center at the Mansfield Township Elementary School, 200 Mansfield Road East, Columbus, New Jersey on Monday, July 14, 2014 at 1:12 p.m. The meeting was called to order by Mr. Broski, Board President.

The secretary recorded the roll and announced a quorum present.

Members present: Mr. Joseph Broski  
Mr. Jared Fantasia  
Mr. Marcial Mojena  
Mrs. Beverly Pencak  
Mrs. Alison Perrone

Members absent: Mrs. Deborah Regi  
Mr. Ramy Reddy  
Mr. Matthew Varava  
Mr. Curtis Wyers

Others present: Mrs. Diane Bacher, Superintendent  
Mrs. Joyce A. Goode, Business Administrator/Board Secretary

Mr. Broski led the board and the public in the flag salute.

Mr. Broski read the Open Public Meetings statement as follows:

The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times on August 8, 2014 and the Trenton Times on August 8, 2014.

### PUBLIC COMMENT

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a

fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to two minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

*At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.*

#### SUPERINTENDENT'S REPORT

- REVIEW OF THE FOLLOWING REPORTS
- MTES Fire Drill – July 30, 2014

The Vote:                      Yes (5)                      No (0)                      Absent (4)

#### Consent Agenda

Motion by Mr. Mojena, second by Ms. Pencak to approve the following Action Items.

- Resolve to approve the Pemberton Township Schools SubFinder Agreement at the rate of \$25.00 per teacher for fiscal year 2014-2015.
- Resolve, to approve Erin Chamberlin as a Substitute Teacher for the 2014-2015 school year.
- Approve revised job description for Director of Curriculum and Instruction (previously known as Supervisor of Curriculum and Instruction.)
- Resolve to approve the following individuals as full-time (7.25 hours/day) instructional aides (pending successful completion of criminal history review) at the hourly rate of \$11.99 and \$12.24 per hour as per negotiated contract, effective 09/01/14 through 6/30/15:

Melanie Johnnitis

Shannon Slater

- Resolve to approve Keira Scussa as Director of Curriculum and Instruction at the pro-rated annual salary of \$80,000. (Pending successful completion of the criminal history review-archive review) The Director’s position shall be a Shared Service position with the Hainesport School District (hereinafter “Hainesport”). Director shall spend 80% of her time working for the Mansfield Township School District and 20% of her time working for Hainesport School District. The contract period is effective August 18, 2014 through June 30, 2015.
- Resolve to approve the Shared Service Agreement for the Director of Curriculum and Instruction position between Mansfield Township School District and Hainesport School District for fiscal year 2014-2015.
- Resolve to abolish of the position title of Curriculum and Instruction Supervisor and create the position of Director of Curriculum and Instruction.
- Resolve to increase hours for part time custodian, Mike Novak from 3 hours per day to 5 hours per day. Effective September 1, 2014.
- Resolve to approve Danny Nelson as substitute custodian for the 2014-2015 school year, pending successful completion of criminal history review process. Hourly rate per negotiated agreement: \$9.50 per hour.
- Resolve to reduce Lori Rivera, Instructional Aide, from full-time to part-time employment for the 2014-2015 school year, effective September 1, 2014. Hours will be 5.5 per day for 171 days and 3.0 hours per day for 10 days.
- Resolve to approve an increase in hours from part-time (5.5 hours/day) to full-time (7.25 hours/day) for the following employees:

Megan Manz  
 Kimberly Parzyck  
 Teresa Thomas

The vote:	Mr. Broski	Yes		Mr. Fantasia	Yes		Mr. Mojena	Yes
	Ms. Pencak	Yes		Ms. Perrone	Yes		Mr. Reddy	Absent
	Ms. Reg	i	Absent	Mr. Varava	Absent		Mr. Wyers	
	Absent							

Motion by Mr. Mojena, second by Mr. Fantasia to approve the following action Items.

BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

- Resolve, to approve the August 2014 Bills and Claims.
  - a. Batch: 50 \$318,402.18
  - b. Batch: 51 \$7,486.44
- Resolve to approve the 2014-2015 Mercer County Special Services School District extended school year contract 7/14/2014 – 8/15/2014 at the cost of \$7,750.00.
- Resolve to accept the 2014-2015 Extraordinary Aid \$7,334.
- Resolve to authorize Business Administrator to sell Solar Renewable Energy Credits (SRECs) on the open spot market fiscal year 2014-2015.

The vote:	Mr. Broski	Yes	Mr. Fantasia	Yes	Mr. Mojena	Yes
	Ms. Pencak	Yes	Ms. Perrone	Yes	Mr. Reddy	Absent
	Ms. Regi	Absent	Mr. Varava	Absent	Mr. Wyers	Absent

Motion by Mr. Mojena, second by Ms. Pencak to approve the following resolution.

- Resolve to approve the revised Early Bird Calendar for fiscal year 2014-2015.

The vote:	Mr. Broski	Yes	Mr. Fantasia	Yes	Mr. Mojena	Yes
	Ms. Pencak	Yes	Ms. Perrone	Yes	Mr. Reddy	Absent
	Ms. Regi	Absent	Mr. Varava	Absent	Mr. Wyers	Absent

Old Business

Inform the Business Administrator if you are not planning to attend the NJSBA conference in October.

New Business

Board Self Evaluation and Superintendent’s Evaluation.

Public Comment

No Public comment.

Motion by Mr. Mojena. Second by Mr. Fantasia, to recess to Executive session. The Board convened into closed session at 1:32 pm.

Executive Session

The vote: Unanimously carried by voice vote.

The Board reconvened to public session at 2:32 pm

CLOSED SESSION RESOLUTION

WHEREAS, the Board of Education of Mansfield ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED THAT THE Board of Education will go into closed session for the following reasons outlined in N.J.S.A. 10:4-12:

Discuss matters of Personnel

BE IT FURTHER RESOLVED that the Board of Education hereby declares that is discussion of the aforementioned subjects may be made public at a time when the Board of education Attorney advised the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

Motion by Mr. Mojena, second by Ms. Perrone to adjourn the meeting at 2:32 pm.

The vote: Unanimously carried by voice vote.