

## **MANSFIELD TOWNSHIP SCHOOL DISTRICT**

### Minutes

September 8, 2014

The regular meeting of the Mansfield Board of Education was held in the Media Center at the Mansfield Township Elementary School, 200 Mansfield Road East, Columbus, New Jersey on Monday, September 8, 2014 at 6:36 p.m. The meeting was called to order by Mr. Broski, Board President.

The secretary recorded the roll and announced a quorum present.

Members present:     Mr. Joseph Broski, Board President  
                              Mr. Jared Fantasia  
                              Mrs. Alison Perrone  
                              Mrs. Deborah Regi  
                              Mr. Ramy Reddy  
                              Mr. Matthew Varava

Members absent:       Mr. Marcial Mojena, Vice President  
                              Mrs. Beverly Pencak  
                              Mr. Curtis Wyers

Others present:                 Mrs. Diane Bacher, Superintendent  
  Mrs. Joyce A. Goode, Business Administrator/Board Secretary

Mr. Broski led the board and the public in the flag salute.

Mr. Broski read the Open Public Meetings statement as follows:

The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times on August 8, 2014 and the Trenton Times on August 8, 2014.

### PUBLIC COMMENT

#### *CONSENT AGENDA*

- MINUTES  
   June 9, 2014 – Regular

June 9, 2014 – Executive session  
 July 14, 2014 – Regular  
 July 14, 2014 – Executive session  
 August 11, 2014 – Regular  
 August 11, 2014 - Executive

#### PUBLIC COMMENT

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to two minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

*At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.*

#### COLUMBUS HOME AND SCHOOL

Ms. Perrone informed the Board of CHAS' role in petitioning the voters to support the Full-Day Kindergarten and School Security second questions. CHAS will be providing balloons, ribbons and tee shirts with a message imprinted on them to support the second questions. The tee shirts will be worn at the Fun Fair on September 28<sup>th</sup>. Flyers and literature will be given out at all events and meeting. Also, goodie bags with information on the November 4<sup>th</sup> election will be given to parents at the Halloween parade. CHAS is looking for volunteers to work to get out the word on the second questions.

#### SUPERINTENDENT'S REPORT

REVIEW OF THE FOLLOWING REPORTS - No reports for August

- Principal JHES
- Principal MTES
- Nurse JHES
- Nurse MTES
- Director of Curriculum and Instruction
- Interim Supervisor of Student Services
- Facilities Manager
- Director of Food Services
- HIB Report
- JHES Fire Drill
- Lock Down drill
- MTES Fire Drill
- Lock Down Drill

VOICE VOTE – N/A for September 8<sup>th</sup> meeting

Motion by Mr. Fantasia, second by Mr. Reddy to approve the following action item:

- Resolve to approve the following Professional Visitation Applications:

Workshop / Seminar	Attendee	Date(s)	Cost
WRS level I	Nancy Sager	9/19/2014	\$-0-
E-Rate Training	Eines Cannizzo	10/7/2014	\$-0-
NJSBA Annual Conference	Diane Bacher Joyce A. Goode Joseph Broski Deborah Regi Matthew Varava Beverly Pencak	10/28-30/2014	\$2,800

- Resolve to approve the following Facility Use Applications

Name of Organization	Facility	Date (s)	Time
Girl Scouts 2580	MTES Art room	9/15, 10/6, 10/20, 11/13, 11/17, 12/8, 12/22/2014, 1/12, 1/26, 2/9, 2/23, 3/9, 3/23, 4/13, 4/27, 5/11, 5/18, 6/1/2015	6:15 pm – 8:45 pm
Mansfield Township Recreation	Athletic Field	8/18 – 11/30/2014	TBD
Girl Scouts Volunteer Meetings	MTES Library	9/11, 10/9, 11/13, 12/4/2014, 1/8, 2/12. 3/12, 4/16, 5/14/2015	7:15 pm – 9:30 pm
Girl Scouts Troop 24056	MTES Library	9/25, 10/23, 11/20, 12/18/2014, 1/22, 2/5, 2/19, 3/5, 3/19, 4/2, 4/30, 5/28, 6/11/2015	6:00 pm – 8:00 pm
Girl Scouts Town & Country Service Unit Troop 25112	MTES Cafeteria	9/19/2014	6:00 pm – 9:00 pm
Girl Scout Troop 22049	MTES Library	10/7, 10/21, 11/4, 11/18, 12/19/2014, 1/6, 1/20, 2/3, 2/24, 3/10, 3/24, 4/14, 4/21, 5/5, 5/19, 6/2/2014	6:15 pm – 7:15 pm
Girl Scout Troop 22257	JHES Library	9/16, 9/30, 10/14, 10/28, 11/18, 12/2, 12/16/2014, 1/6, 1/20, 2/3, 2/24, 3/10, 3/24, 4/14, 4/28, 5/12/2015	6:15 pm – 7:45 pm

- Resolve to accept, with regrets, the retirement notification of Lyn Essex-Avale, effective December 31, 2014.
- Resolve to rescind previous board approval for Melanie Johnnidis as full time Instructional Aide for the 2014-2015 school year.

- Resolve to approve medical leave of absence for Sandra Nutbrown, Speech Pathologist, from September 2, 2014 through November 18, 2014.
- Resolve to approve NJ and Federal Family Leave for Sandra Nutbrown, Speech Pathologist, from November 19, 2014 through February 11, 2015. (RTW 02/12/2015)
- Resolve to approve medical leave of absence for Lynn Schaefer, MTES School Nurse, from September 15, 2014 through November 3, 2014.
- Resolve to accept, with regrets, the resignation of Lynn Schaefer, MTES School Nurse, effective November 7, 2014.
- Resolve to approve Danny Nelson as Part Time, 10-month Custodian for the 2014-2015 school year. Hourly rate, per current negotiated contract: \$14.69.
- Resolve to approve James Partyka as Part Time, 10-month Custodian for the 2014-2015 school year. Hourly rate, per current negotiated contract: \$14.69.
- Resolve to adjust the dates of previously approved medical disability leave of absence for Stacy Brophy, 4th Grade Teacher, from September 25, 2014 to November 30, 2014.
- Resolve to adjust the dates of previously approved NJ and Federal Family Leave for Stacy Brophy, 4th Grade Teacher, from December 1, 2014 through February 20, 2015. (RTW 02/23/2015)
- Resolve to accept, with regrets, the resignation of Melissa Hafner-McIntosh, Part-Time Instructional Aide, effective August 25, 2014.
- Resolve to approve Dawn Kuster as Part-Time Instructional Aide at MTES for the 2014-2015 school year, pending successful completion of the criminal history review. Hourly rate, per current negotiated contract: \$11.99.
- Resolve to approve Dawn Kuster as Substitute Teacher for the 2014-2015 school year.
- Resolve to approve Shelby Hensch as Part-Time Instructional Aide at MTES for the 2014-2015 school year, pending successful completion of the criminal history review. Hourly rate, per current negotiated contract: \$11.74.
- Resolve to approve Kathleen Lunetta as Part-Time Instructional Aide at JHES for the 2014-2015 school year, pending successful completion of the criminal history review. Hourly rate, per current negotiated contract: \$12.24.
- Resolve to accept the resignation of Lori Rivera, Instructional Aide, effective September 3, 2014.
- Resolve to approve Michele Machion as replacement teacher for 4<sup>th</sup> grade LOA effective September 25, 2014 through February 20, 2015. Position will follow previously approved Substitute Teachers Policy File Code: 4121.
- Resolve to approve Grace P. Porrini, R.N. as a substitute nurse through November 7, 2014. Substitute Teachers Policy File Code: 4121 applies.
- Resolve to approve Grace P. Porrini, R.N. as MTES School Nurse effective November 8, 2014. Salary based on BA Step 1 on the salary guide of the current negotiated contract. BA Step 1 (\$50,837.00) will be prorated

from start date.

- Resolve to approve Katelyn Fehn as Part-Time Instructional Aide at JHES for the 2014-2015 school year, pending successful completion of the criminal history review. Hourly rate, per current negotiated contract: \$12.24.

The vote:

Mr. Broski	Yes	Mr. Fantasia	Yes	Mr. Mojena	Absent
Ms. Pencak	Absent	Ms. Perrone	Yes	Mr. Reddy	Yes
Ms. Regi	Yes	Mr. Varava	Yes	Mr. Wyers	Absent

**Board approval on September 15, 2014**

- Resolve to approve the revised policy / regulation for the first reading of the Local Wellness/Nutrition Policy No. 3542.1.
- Resolve to approve the revised policy / regulation for the first reading of the Transportation Safety policy No. 3541.33.

*Roll Call Vote*

2. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A. ACTION ITEMS

- Resolve, to approve the Board Secretary’s Monthly Certification of Line Item Status and the Board of Education’s Monthly Certification of Budgetary Major Account fund Status:
  - a. Board Secretary’s Monthly Certification Budgetary Line Item Status: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of September 2014, no budgetary line item account has encumbrances and expenditures, which in total, exceed the line item appropriation in violation of N.J.A.C. A: 23-11(a).
  - b. Board of Education’s Monthly Certification of Budgetary Major Account/Fund Status: Pursuance to N.J.A.C. 6A:23-2.11(c)4, we certify that as of July and August 2014 the review of the secretary’s and treasurer’s monthly financial reports, in the minutes of the board each month, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).
- Resolve, to approve the September 2014 Bills and Claims.
  - a. Batch: \$
  - b. Batch: \$
- Resolve to approve monthly transfer report.

Motion by Ms. Regi, second by Mr. Varava to approve the following resolutions.

**Board approve September 8, 2014**

- Resolve to approve the transport agreement between GST Transport and Mansfield Township School District to transport student B.M., with a Bus Aide, to Mercer County Services School District at the per diem rate of \$170.00 per day, February 2014 to June 2015.

- Resolve to approve the Memorandum of Agreement between the Burlington County Prosecutor and the Mansfield Township School District.
- Resolve to approve Phoenix Advisors to file the Secondary Bond Market Continuing Disclosure documents for the Internal Revenue Service at the cost of \$950.
- Resolve to authorize Mansfield Township School District to participate in the Burlington County Cooperative Agreement.
- Resolved, to approve the following transportation routes for the 2014-2015 school year.

MTES 01	JHES 01
MTES 02	JHES 02
MTES 03	JHES 03
MTES 04	JHES 04
MTES 05	JHES 05
MTES 06	JHES 06
MTES 07	AMK
MTES 08	PMK
MTES 09	Van #4
MVP	Van #6
	Van #13

- Motion to approve Schillinger Educational Consultants, P.O. Box 228 Accord, NY 12404, to provide consulting services in accordance with Title 18A-5 Extraordinary Unspecifiable Services for the 2014-2015 school year, not to exceed \$26,700.00, plus travel expenses.
- Resolve to approve the New Jersey School Boards Insurance Group Resolution Indemnity and Trust Renewal Agreement for fiscal year 2014-2015.
- Resolve to approve joining the Burlington and Camden County Educational Insurance Consortium for fiscal year 2014-2015.
- Resolve to authorize the disposal of the Savon-9945 DP copier.
- Resolve to appoint Glenn Kershner as the second Affirmative Action Officer to uphold the regulations pertaining to N.J.S.A. 18A:36-20, 10:5, N.J.A.C. 6:4, Titles VI and VII of the Civil Rights Act of 1964.
- A RESOLUTION BINDING THE MANSFIELD TOWNSHIP SCHOOL DISTRICT TO PURCHASE GENERATION SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (“ACES”) Bid

Cooperative Pricing System ID#E8801-ACESCPS

RESOLUTION NUMBER 5

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated

thereunder; and

WHEREAS, the MANSFIELD TOWNSHIP SCHOOL is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and

Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

CERTIFICATION

I hereby certify that the foregoing is a true, full and correct copy of Resolution Number 5 adopted by Mansfield Township School District at its meeting on September 8, 2014.

BY: Joyce A. Goode, Business Administrator Board Secretary      ATTESTED BY: Joyce A. Goode, Business Administrator/BS

Name and Title

Name and Title

On Behalf of: Mansfield Township School District, County of Burlington, State of New Jersey

The vote:

Mr. Broski	Yes	Mr. Fantasia	Yes	Mr. Mojena	Absent
Ms. Pencak	Absent	Ms. Perrone	Yes	Mr. Reddy	Yes
Ms. Regi	Yes	Mr. Varava	Yes	Mr. Wyers	Absent

Old Business

Health Benefits Waiver, Board Self-Evaluation and Superintendent’s Evaluation.

- New Business: Ms. Bacher discussed the seconds ballot questions, informed the board that election information will be available at back to school nights.

Public Comment

Ms. Brophy discussed Delran’s Kindergarten’s second question campaign.

EXECUTIVE SESSION

Motion by Mr. Fantasia, second by Mr. Reddy to recess to closed session. The board convened into closed session at 8:05 pm.

The vote:                      Unanimously carried by voice vote.

The board reconvened to public session at 9:13 pm.

CLOSED SESSION RESOLUTION

WHEREAS, the Board of Education of Mansfield (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED THAT THE Board of Education will go into closed session for the following reasons outlined in N.J.S.A. 10:4-12:

Discuss matters of Litigation and Personnel



BE IT FURTHER RESOLVED that the Board of Education hereby declares that is discussion of the aforementioned subjects may be made public at a time when the Board of education Attorney advised the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

Motion by Mr. Fantasia, second by Mr. Varava to adjourn the meeting at 9:13 pm.

The vote: Unanimously carried by voice vote.