

## **MANSFIELD TOWNSHIP SCHOOL DISTRICT**

### Minutes

September 15, 2014

The regular meeting of the Mansfield Board of Education was held in the Media Center at the Mansfield Township Elementary School, 200 Mansfield Road East, Columbus, New Jersey on Monday, September 15, 2014 at 6:32 p.m. The meeting was called to order by Mr. Broski, Board President.

The secretary recorded the roll and announced a quorum present.

Members present: Mr. Joseph Broski, Board President  
Mr. Marcial Mojena, Vice President arrived at 6:33 pm  
Mr. Jared Fantasia  
Mrs. Beverly Pencak  
Mrs. Alison Perrone  
Mrs. Deborah Regi  
Mr. Ramy Reddy  
Mr. Matthew Varava  
Mr. Curtis Wyers arrived at 6:37 pm

Members absent:

Others present: Mrs. Diane Bacher, Superintendent  
Mrs. Joyce A. Goode, Business Administrator/Board Secretary

Mr. Broski led the board and the public in the flag salute.

Mr. Broski read the Open Public Meetings statement as follows:

The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times on August 8, 2014 and the Trenton Times on August 8, 2014.

#### ➤ PRESENTATIONS

Ms. Dori Levy, Interim Supervisor of Student Services – Discussion Preschool Curriculum and RTI.

*CONSENT AGENDA*

*Motion by Mr. Mojena, second by Mr. Reddy to approve the June 9, 2014 regular and executive minutes.*

MINUTES

June 9, 2014 – Regular

June 9, 2014 – Executive session

The vote:	Mr. Broski	Yes	Mr. Fantasia	Yes	Mr. Mojena	Yes
	Ms. Pencak	Yes	Ms. Perrone	Yes	Mr. Reddy	Yes
	Ms. Regi	Yes	Mr. Varava	Yes	Mr. Wyers	Yes

Motion by, Mr. Mojena, second by, Ms. Perrone to approve the July 14, 2014 regular and executive minutes.

July 14, 2014 – Regular

July 14, 2014 – Executive session

The vote:	Mr. Broski	Yes	Mr. Fantasia	Abstain	Mr. Mojena	Yes
	Ms. Pencak	Yes	Ms. Perrone	Yes	Mr. Reddy	Abstain
	Ms. Regi	Yes	Mr. Varava	Abstain	Mr. Wyers	Abstain

Motion by, Mr. Mojena, second by Mr. Fantasia to approve the August 11, 2014 regular and executive session minutes.

August 11, 2014 – Regular

August 11, 2014 - Executive

The vote:	Mr. Broski	Yes	Mr. Fantasia	Yes	Mr. Mojena	Yes
	Ms. Pencak	Yes	Ms. Perrone	Yes	Mr. Reddy	
	Abstain					
	Ms. Regi	Abstain	Mr. Varava	Yes	Mr. Wyers	
	Abstain					

Motion by, Mr. Varava, second by, Ms. Perrone to approve the September 8, 2014 regular and executive session minutes.

September 8, 2014 – Regular

September 8, 2014 - Executive

The vote:	Mr. Broski	Yes	Mr. Fantasia	Yes	Mr. Mojena
	Abstain				
	Ms. Pencak	Abstain	Ms. Perrone	Yes	Mr. Reddy
Yes					
	Ms. Regi	Yes	Mr. Varava	Yes	Mr. Wyers
Abstain					

Ms. Regi abstained on the executive session minutes.

PUBLIC COMMENT

No Public comment

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to two minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

*At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.*

COLUMBUS HOME AND SCHOOL

Ms. Gonzales informed the board that membership information is available. The board administrators did a presentation at the CHAS meeting, September 10<sup>th</sup> on the Full-Day Kindergarten and School Security. The Fun Fair is being held on September 28<sup>th</sup>, the JHES book fair will be September 20<sup>th</sup> and Restaurant night is October 28, 2014.

SUPERINTENDENT’S REPORT

Motion by Mr. Fantasia, second by Mr. Mojena to approve the following reports.

- Facilities Manager
- Director of Food Services

Voice Vote: Unanimously carried by voice vote.

Motion by Mr. Reddy, Second by Mr. Varava to approve the following action items.

Action Items

- Resolve to amend previously approved medical leave of absence and previously approved NJ and Federal Family Leave for Sandra Nutbrown, Speech Pathologist. Sick days and FMLA days will be used intermittently as needed.
- Resolve to approve Jason Potts as Substitute Custodian for the 2014-2015 school year. Hourly rate, per current negotiated contract: \$9.50.
- Resolve to approve the following Facility Use Applications:

Name of Organization	Facility	Date (s)	Time
Girl Scouts Troop 26228	JHES Cafeteria & Library	9/30, 10/7, 10/21, 11/4, 11/25, 12/9/2014, 1/3, 1/27, 2/3, 2/10, 3/3, 3/17, 4/21, 5/5, 5/26/2015	6:15 pm - 7:30 pm
Prime Point	MTES Gym & Cafeteria	Every Wednesday September – November & March May when available	6:00 pm – 8:30 pm
St. Andrews CYO	MTES Gym	9/23, 9/30, 10/7, 10/14, 10/21, 10/28, 11/4, 11/18, 11/25/2014	7:30 pm – 9:00 pm
NB Vibers	MTES Gym	Every Thursday September – October 2014	6:15 pm– 9:00 pm
Mansfield Township Recreation Department	MTES & JHES Gym & Cafeteria	Monday – Saturday November – March When available	Saturdays 9:00 am – 3:00 pm Weekdays MTES 6:15 pm- 9:00 pm JHES 6:15 pm – 7:30 pm

- Resolve to approve the revised policy / regulation for the first reading of the Local Wellness/Nutrition Policy No. 3542.1.
- Resolve to approve the revised policy / regulation for the first reading of the Transportation Safety policy No. 3541.33.
- Resolve to approve the following positions for the 2014-2015 MVP staff at the hourly rate

of \$15.00:

- Katelyn Fehn - Substitute Group Leader
- Jamie Helmet – Group Leader
- Stephanie Cardell – Group Leader
- Shelby Hensch – Group Leader

The vote:      Mr. Broski      Yes                      Mr. Fantasia      Yes                      Mr. Mojena      Yes  
                     Ms. Pencak      Yes                      Ms. Perrone      Yes                      Mr. Reddy      Yes  
                     Ms. Regi      Yes                      Mr. Varava      Yes                      Mr. Wyers      Yes  
                                  \*\*\*\*Mr. Wyers abstained on the Facility Use Application resolution\*\*\*\*

Motion by Mr. Mojena, second by, Ms. Pencak to approve the following resolutions.

BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

- Resolve, to approve the Board Secretary’s Monthly Certification of Line Item Status and the Board of Education’s Monthly Certification of Budgetary Major Account fund Status:
  - a. Board Secretary’s Monthly Certification Budgetary Line Item Status: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of September 2014, no budgetary line item account has encumbrances and expenditures, which in total, exceed the line item appropriation in violation of N.J.A.C. A: 23-11(a).
  - b. Board of Education’s Monthly Certification of Budgetary Major Account/Fund Status: Pursuance to N.J.A.C. 6A:23-2.11(c)4, we certify that as of July 2014 the review of the secretary’s and treasurer’s monthly financial reports, in the minutes of the board each month, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).
- Resolve, to approve the September 2014 Bills and Claims.
  - c. Batch: 55 \$1,130,993.05
  - d. Batch: 56 \$6,176.99
- Resolve to approve monthly transfer report.

The vote:      Mr. Broski      Yes                      Mr. Fantasia      Yes                      Mr. Mojena      Yes  
                     Ms. Pencak      Yes                      Ms. Perrone      Yes                      Mr. Reddy      Yes  
                     Ms. Regi      Yes                      Mr. Varava      Yes                      Mr. Wyers      Yes

Motion by Mr. Fantasia, second by, Mr. Reddy to approve the following resolution.

Resolve to accept and approve the Board Self Evaluation.

The vote:	Mr. Broski	Yes	Mr. Fantasia	Yes	Mr. Mojena	Yes
	Ms. Pencak	Yes	Ms. Perrone	Yes	Mr. Reddy	Yes
	Ms. Regi	Yes	Mr. Varava	Yes	Mr. Wyers	Yes

Old Business

- Health Benefits Waiver, Board Self-Evaluation and Superintendent’s Evaluation.

New Business

None

Public Comment

None

EXECUTIVE SESSION

Motion by, Mr. Mojena, second by Mr. Varava, to recess to Executive session. The Board convened into closed session at 7:30 pm.

The vote: Unanimously carried by voice vote.

The board reconvened to public session at 9:10 pm.

CLOSED SESSION RESOLUTION

WHEREAS, the Board of Education of Mansfield (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED THAT THE Board of Education will go into closed session for the following reasons outlined in N.J.S.A. 10:4-12:

Discuss matters of Litigation and Personnel

BE IT FURTHER RESOLVED that the Board of Education hereby declares that is discussion of the aforementioned subjects may be made public at a time when the Board of education Attorney advised the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other

entity with respect to said discussion.

Motion by Mr. Fantasia, second by Mr. Mojena to adjourn the meeting at 9:15 pm.

The vote: Unanimously carried by voice vote.