

MANSFIELD TOWNSHIP SCHOOL DISTRICT

Board of Education Agenda

October 14, 2014

Minutes

The regular meeting of the Mansfield Board of Education was held in the Media Center at the Mansfield Township Elementary School, 200 Mansfield Road East, Columbus, New Jersey on Monday, September 8, 2014 at 6:36 p.m. The meeting was called to order by Mr. Broski, Board President.

The secretary recorded the roll and announced a quorum present.

Members present: Mr. Joseph Broski, Board President
Mr. Marcial Mojena, Vice President
Mr. Jared Fantasia
Mrs. Beverly Pencak
Mrs. Alison Perrone
Mrs. Deborah Regi
Mr. Matthew Varava

Members absent: Mr. Ramy Reddy
Mr. Curtis Wyers

Others present: Mrs. Diane Bacher, Superintendent
Mrs. Joyce A. Goode, Business Administrator/Board Secretary

Mr. Broski led the board and the public in the flag salute.

Mr. Broski read the Open Public Meetings statement as follows:

The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times on August 8, 2014 and the Trenton Times on August 8, 2014.

PRESENTATIONS

Glen Kershner, MTES Principal, Stacy Cullari, JHES Principal and Keira Scussa, Curriculum Director
Student Achievement and Curriculum and Instruction update.

Administration
School Security and Full Day kindergarten – Power Point presentation.

CONSENT AGENDA

➤ MINUTES

September 15, 2014 – Regular Session
September 15, 2014 – Executive Session

Motion by Mr. Mojena, Second by Ms. Pencak to approve the Regular and Executive Session minutes.

The vote:	Mr. Broski	Yes	Mr. Fantasia	Yes	Mr. Mojena	Yes
	Ms. Pencak	Yes	Ms. Perrone	Yes	Mr. Reddy	Absent
	Ms. Regi	Yes	Mr. Varava	Yes	Mr. Wyers	Absent

➤ PUBLIC COMMENT

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to two minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.

COLUMBUS HOME AND SCHOOL

CHAS represented informed the Board that they are campaigning for both second ballot questions, Full Day Kindergarten and School Security. Signs have been posted throughout Columbus. CHAS is sponsoring the following October activities; 3rd grade movie night, 2nd grade fun Night the book fair will be held at JHES and the 4th grade Halloween party. Restaurant night will be held at Villa Mannino Restaurant.

SUPERINTENDENT'S REPORT

Montion by, Ms. Pencak, second by Mr. Mojena to approve the following reports.

- Principal JHES
- Principal MTES
- Nurse JHES
- Nurse MTES
- Director of Curriculum and Instruction
- Interim Supervisor of Student Services
- Facilities Manager
- Director of Food Services
- VVSA Report
- JHES Fire Drill – 9/29/2014
- Lock Down drill – 9/12/2014
- MTES Fire Drill - 9/10/2014
- Lock Down Drill - 9/23/2014

The vote:

	Mr. Broski	Yes		Mr. Fantasia	Yes		Mr. Mojena	Yes
	Ms. Pencak	Yes	Ms. Perrone	Yes	Mr. Reddy	Absent		
	Ms. Regi	Yes	Mr. Varava	Yes	Mr. Wyers	Absent		

Motion by Mr. Mojena, second by, Mr. Fantasia to approve the following action items

- Resolve to approve the following Professional Visitation Applications:

Workshop / Seminar	Attendee	Date(s)	Cost
VDL Principals 101	Sarah Wiesenecker	12/16/2014	\$-0-
VDL Principals 101	Ashley Logan	12/16/2014	\$-0-
USDA Foods Conference	Tom Quinn	1/15/2015	\$-0
NJSBA Conference	Tom Quinn	10/28-30/2014	\$150.00
West Jersey Reading Council	Paula Light	10/22/2014	\$43.00

- Resolve to approve the following Facility Use Applications:

Name of Organization	Facility	Date (s)	Time
CHAS	JHES	10/17/2014	6:15-7:30 PM
Columbus P Cub Scouts Pack 72	MTES	9/26, 12/5/2014 1/9, 3/21, 5/29/2015	6:45-8:30 pm
CHAS	JHES	10/16/2014 10/17/2014 10/23/2014	3:30-6:30 PM 3:00-8:15 PM 3:30-5:30 PM
CHAS	MTES	10/24/2014	3:45-10:00 PM

- Resolve to approve the revised policy / regulation for the second reading of the Local Wellness/Nutrition Policy No. 3542.1.
- Resolve to approve the revised policy / regulation for the second reading of the

Transportation Safety policy No. 3541.33.

- Resolve to approve the following Field trips:

Destination of Trip	Grade	Date (s)	Cost
Bussus Orchard Lane Farm	K	10/16/2014	\$666.00

- Resolve to approve medical leave of absence for Kristen Spieler, Grade 1 Teacher, from November 24, 2014 through January 30, 2015.
- Resolve to approve NJ and Federal Family Leave for Kristen Spieler, Grade 1 Teacher, from February 1, 2015 through April 10, 2015. (RTW 04/13/2015)
- Resolve to approve Jennifer Ellsworth as Leave of Absence replacement for Sharon Dixon, School Psychologist, November 12, 2014 through March 24, 2015 pending successful completion of a criminal history review. Position will follow previously approved Substitute Teachers Policy File Code: 4121.
- Resolve to approve Jason Potts as Substitute MVP Group Leader for the 2014-2015 at the hourly rate of \$15.00.
- Resolve to approve medical leave of absence for Alison McMullen, 1st Grade Inclusion Teacher, from September 19, 2014 through October 30, 2014.
- Resolve to approve Beth Friedberg as leave of absence substitute teacher for 1st grade inclusion classroom, through October 30, 2014, pending successful completion of criminal history review. Position will follow previously approved Substitute Teachers Policy File Code: 4121.
- Resolve to approve medical leave of absence for Tracy Schwartzberg, Kindergarten Self-Contained Classroom Teacher, from September 16, 2014 through approximately January 12, 2015.
- Resolve to approve Katie Pointsett-Graf as leave of absence substitute teacher for Kindergarten Self-Contained classroom, through approximately January 12, 2015, pending successful completion of criminal history review. Position will follow previously approved Substitute Teachers Policy File Code: 4121.
- Resolve to approve Elizabeth Janney as Substitute Teacher and Substitute Instructional Aide for the 2014-2015 at the daily rate of \$80.00 and hourly rate of \$9.50 (respectively), pending receipt of required documentation.
- Resolve to approve Delainey Armstrong as an MVP Group Leader for the 2014-2015 at the hourly rate of \$15.00, pending successful results of the criminal history review.
- Resolve to approve medical leave of absence for Christine Wemple, Grade 4 Teacher,

from February 18, 2015 through April 10, 2015.

- Resolve to approve NJ and Federal Family Leave for Christine Wemple, Grade 4 Teacher, from April 13, 2015 through June 19, 2015. (RTW 09/01/2015).
- Resolve to approve Kathy Valeriano as Homebound Instructor for approximately 4 weeks (10 hours per week. Negotiated rate: \$40.00 per hour.
- Resolve to accept, with regrets, the resignation of Stephanie Cardell, Instructional Aide, effective October 22, 2014.
- Resolve to approve the following medical facilities to provide Psychiatric Assessments:

Name	Cost Per Evaluation
Dr. Edward Tobe Marlton, NJ	\$250.00
Centra Professional Corp. Comprehensive Psychotherapy and Psychiatric Associates Marlton, NJ	\$350.00
Hewitt Psychiatric Lawnside, NJ	\$500.00

- Resolve to approve the Nursing Service Plan for MTES and JHES for fiscal year 2014-2015.

The vote:

Mr. Broski	Yes	Mr. Fantasia	Yes	Mr. Mojena
Yes				
Ms. Pencak	Yes	Ms. Perrone	Yes	Mr. Reddy
Ms. Regi	Yes	Mr. Varava	Yes	Absent
Absent				Mr. Wyers

Motion by Ms. Pencak, second by Ms. Regi to approve the Business Administrator Report.

➤ BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A. ACTION ITEMS

- Resolve, to approve the Board Secretary's Monthly Certification of Line Item Status and the Board of Education's Monthly Certification of Budgetary Major Account fund Status:
 - a. Board Secretary's Monthly Certification Budgetary Line Item Status: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of October 2014, no budgetary line item account has encumbrances and expenditures, which in total, exceed the line item appropriation in violation of N.J.A.C. A: 23-11(a).

- b. Board of Education’s Monthly Certification of Budgetary Major Account/Fund Status: Pursuance to N.J.A.C. 6A:23-2.11(c)4, we certify that as of August 2014 the review of the secretary’s and treasurer’s monthly financial reports, in the minutes of the board each month, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

➤ Resolve, to approve the October 2014 Bills and Claims.

- a. Batch: 50 \$316,448.55
- b. Batch: 50 \$1,530.00
- c. Batch: 51 \$13,151.26

➤ Resolve to approve monthly transfer report.

➤ Resolve to accept and approve the 2012-2013 NCLB carryover entitlement and application submission as listed:

Title I carryover \$539.00
 Title II A carryover \$70.00

➤ Resolve to approve the disposal of old non-working computers, projectors, printers and keyboards to a recycling company at no cost to the district.

➤ BE IT FURTHER RESOLVED by the Mansfield Township Board of Education that the Superintendent of Schools and the Board Secretary are authorized to execute a revised contract and/or agreement for the term of July 1, 2014- June 30, 2015 with Amazing Transformations.

		\$90 per hour Consultant \$36 per hour ABA Therapist \$50 per hour Behaviorist
Amazing Transformations	Behavior Consultant	

The vote:	Mr. Broski	Yes	Mr. Fantasia	Yes	Mr. Mojena	
Yes	Ms. Pencak	Yes	Ms. Perrone	Yes	Mr. Reddy	Absent
	Ms. Regi		Yes	Mr. Varava	Yes	Mr. Wyers
Absent						

Motion by Mr. Varava, second by Ms. Pencak to approve the Board Goals.

The vote: Unanimously carried by voice vote.

Old Business:

Board Goals. Mr. Fantasia will prepare a metric for the board to review and discuss at the November board meeting.

- New Business: None
- Public Comment: None
- Executive Session:

Motion by Mr. Mojena, second by Ms. Regi to recess to Executive session. The Board convened into closed session at 7:43 pm.

The vote: Unanimously carried by voice vote.

Motion by Mr. Fantasia second by Mr. Mojena to close the Executive session and reconvene to open session at 8:23 pm.

The vote: Unanimously carried by voice vote.

Motion for closed session:

CLOSED SESSION RESOLUTION

WHEREAS, the Board of Education of Mansfield (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED THAT THE Board of Education will go into closed session for the following reasons outlined in N.J.S.A. 10:4-12:

Discuss matters of Personnel

BE IT FURTHER RESOLVED that the Board of Education hereby declares that is discussion of the aforementioned subjects may be made public at a time when the Board of education Attorney advised the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

Motion by Mr. Mojena, second by Ms. Perrone to approve the following resolution.

- Resolve to approve the Superintendent’s Quantitative and Qualitative Goals for fiscal year 2014-2015.

The vote:	Mr. Broski	Yes	Mr. Fantasia	Yes	Mr. Mojena	Yes
	Ms. Pencak	Yes	Ms. Perrone	Yes	Mr. Reddy	Absent
	Ms. Regi	Abstained	Mr. Varava	Yes	Mr. Wyers	Absent

Motion by Mr. Fantasia, second by Mr. Varava to adjourn the meeting at 8:37 pm.

The vote: Unanimously carried by voice vote.