

**MANSFIELD TOWNSHIP SCHOOL DISTRICT**

Board of Education Agenda - Revised

November 17, 2014

Minutes

The regular meeting of the Mansfield Board of Education was held in the Media Center at the Mansfield Township Elementary School, 200 Mansfield Road East, Columbus, New Jersey on Monday, November 17, 2014 at 6:36 p.m. The meeting was called to order by Mr. Mojena, Board Vice President.

The secretary recorded the roll and announced a quorum present.

Members present: Mr. Marcial Mojena, Vice President  
Mr. Jared Fantasia  
Mrs. Beverly Pencak  
Mrs. Alison Perrone  
Mr. Ramy Reddy  
Mrs. Deborah Regi

Members absent: Mr. Broski, Board President  
Mr. Curtis Wyers

Others present: Mrs. Diane Bacher, Superintendent  
Mrs. Joyce A. Goode, Business Administrator/Board Secretary

Mr. Mojena led the board and the public in the flag salute.

Mr. Mojena read the Open Public Meetings statement as follows:

STATEMENT OF NOTICE OF THE OPEN PUBLIC MEETING

The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times on August 8, 2014 and the Trenton Times on August 8, 2014.

➤ PRESENTATIONS  
None

<u>OFFICIAL ELECTION RESULTS</u>	<u>Votes</u>	<u>Percentage</u>
Joe Broski	1507	52.31%

Ramy Reddy	1278	44.36%
Stacey Nicosia	96	1.44%

➤ Mansfield Twp. Local School Question No. 1 Full Day Kindergarten

Yes	990	39.14%
No	1,539	60.86%
Total ...	2,529	100.00%

➤ Mansfield Twp. Local School Question No. 2 School Security

Yes	1,266	43.77%
No	1,447	56.23%
Total ...	2,893	100.00%

➤ *CONSENT AGENDA*

Motion by Mrs. Pencak, second by, Mr. Fantasia to approve the Regular and Executive minutes.

➤ *MINUTES*

October 14, 2014 – Regular Session  
 October 14, 2014 – Executive Session

The vote:	Mr. Broski	Absent	Mr. Fantasia	Yes	Mr. Mojena	Yes
	Mrs. Pencak	Yes	Mrs. Perrone	Yes	Mr. Reddy	Yes
	Mrs. Regi	Yes	Mr. Wyers	Absent		

PUBLIC COMMENT

Mr. Mike Kaminsk, NJEA represented, questioned the Board on resolution #21, "Resolve to rescind the employment contract of Tatjana Romanovic, effective November 3, 2014". 1. Was there a work session? 2. He requested a copy of district policies 3150 and 4150. 3. Disciplinary matter of employment. Mr. Mojena stated that there is a limitation on employee / employment privacy laws.

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to two minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

*At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an*

*action item at a public meeting.*

COLUMBUS HOME AND SCHOOL

Mrs. Perrone reported that Columbus Home and School donated two Smartboards to the district. Breakfast with Santa and the Holiday shop will be held on December 13, 2014.

SUPERINTENDENT’S REPORT

Motion by, Mr. Reddy, second by Mrs. Perrone to approve the Superintendent’s reports.

- Principal JHES
- Principal MTES
- Nurse JHES
- Nurse MTES
- Director of Curriculum and Instruction
- Interim Supervisor of Student Services
- Facilities Manager
- Director of Food Services
- HIB Report
- JHES Fire Drill – 10/29/2014
- Lock Down Drill – 10/23/2014
- MTES Fire Drill – 10/8/2014
- Lock Down Drill – 10/31/2014

Mr. Fantasia asked how many 504’s are currently in place in the district. He also questioned Mrs. Callari on the Star analysis. Mrs. Callari and Mrs. Bacher responded to both questions.

The vote:	Mr. Broski	Absent	Mr. Fantasia	Yes	Mr. Mojena	Yes
	Mrs. Pencak	Yes	Mrs. Perrone	Yes	Mr. Reddy	Yes
	Mrs. Regi	Yes	Mr. Wyers	Absent		

Motion by Mr. Fantasia, second by, Mr. Reddy to approve the following action Items.

- Resolve to accept with regret the resignation of Board member Matthew Varava effective immediately.
- Resolve to approve medical leave of absence for Alison McMullen, Grade 1 Teacher, from October 31, 2014 through November 13, 2014.
- Resolve to approve NJ and Federal Family Leave for Alison McMullen, Grade 1 Teacher, from November 14, 2014 through December 3, 2014. (RTW 12/04/2014)
- Resolve to approve Tiffany Smeda as part time Instructional Aide for the 2014-2015 at the hourly rate of \$11.99, pending successful results of the criminal history review.
- Resolve to approve Michelle Anderson as part time Instructional Aide for the 2014-2015 at the hourly rate of \$11.74, pending successful results of the criminal history review.

- Accept, with regrets, the resignation of Jazmine McChesney from her MVP Group Leader position effective December 1, 2014.
- Resolve to approve increase of hours from part time to full time for Alisa Ventre, Instructional Aide. Full-time position includes single medical and dental benefits and becomes effective December 1, 2014.
- Resolve to approve Colleen Wood as Leave of Absence replacement for 1<sup>st</sup> Grade LOA position November 24, 2014 through April 10, 2015 pending successful completion of a criminal history review. Position will follow previously approved Substitute Teachers Policy File Code: 4121.
- Resolve to approve Nicci Gosick to observe a Special Education classroom in fulfillment of Holy Family University course study requirement per maximum of 20 hours.

- Resolve to approve the following Professional Visitation Applications:

Workshop / Seminar	Attendee	Date(s)	Cost
Principles: UDL 101	Amy R. Weinstein	12/16/2014	\$-0-
Education Grants Management & Federal Audits	Joyce A. Goode	11/20/2014	\$50.00
New Units of Study in Argument, Information & Narrative writing Grades 6-8	Kiera Scussa	11/19/2014	\$239.00

- Resolve to approve the following Facility Use Applications:

Name of Organization	Facility	Date (s)	Time
CHAS	MTES	12/12/2014	6:00-9:00 pm
CHAS	MTES	12/13/2014	6:30-12:00 pm

- Resolve to approve the following Field trips:

Destination of Trip	Grade	Date (s)	Cost
N.J. State House	4 <sup>th</sup>	5/12/2015	\$393

The vote:      Mr. Broski    Absent      Mr. Fantasia    Yes      Mr. Mojena    Yes  
                      Mrs. Pencak    Yes                        Mrs. Perrone    Yes      Mr. Reddy      Yes  
                      Mrs. Regi      Yes                        Mr. Wyers      Absent

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

Motion by, Mr. Fantasia, second by, Mrs. Pencak to approve the Business Administrators/Board Secretary report.

ACTION ITEMS

- Resolve, to approve the Board Secretary’s Monthly Certification of Line Item Status and the Board of Education’s Monthly Certification of Budgetary Major Account fund Status:

- a. Board Secretary’s Monthly Certification Budgetary Line Item Status: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of November 2014, no budgetary line item account has encumbrances and expenditures, which in total, exceed the line item appropriation in violation of N.J.A.C. A: 23-11(a).
- b. Board of Education’s Monthly Certification of Budgetary Major Account/Fund Status: Pursuance to N.J.A.C. 6A:23-2.11(c)4, we certify that as of September 2014 review of the secretary’s and treasurer’s monthly financial reports, in the minutes of the board each month, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

- Resolve, to approve the November 2014 Bills and Claims.

c.	Batch: 52	\$2,075.58
d.	Batch: 54	\$6,802.53
e.	Batch: 55	\$351,563.05

- Resolve to approve monthly transfer report.
- Resolve to approve the Comprehensive Maintenance Plan for fiscal year 2014-2015.
- Resolve to approve the M-1, Annual maintenance Budget Amount Worksheet for fiscal year 2014-2015.
- Resolve to approve the Annual Facilities Checklist Health and Safety Evaluation of School Building’s for fiscal year 2014-2015.

The vote:	Mr. Broski	Absent	Mr. Fantasia	Yes	Mr. Mojena	Yes
	Mrs. Pencak	Yes	Mrs. Perrone	Yes	Mr. Reddy	Yes
	Mrs. Regi	Yes	Mr. Wyers	Absent		

- Old Business: Matrix
- New Business: Advertise for open Board member seat. Ms. Bacher informed the Board that over 700 staff members of the Northern Burlington County Regional School District attended the Regional In-service on November 10, 2014.
- Public Comment - None
- Executive Session

Motion by Mrs. Pencak, second by Mrs. Regi to recess to Executive session. The Board convened into closed session at 7:36 pm.

The vote: Unanimously carried by voice vote.

Motion by Mrs. Pencak, second by, Mr. Reddy to close the executive session and reconvene to open session at 8:15 pm.

The vote: Unanimously carried by voice vote.

CLOSED SESSION RESOLUTION

WHEREAS, the Board of Education of Mansfield ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session;

NOW, THEREFORE, BE IT RESOLVED THAT THE Board of Education will go into closed session for the following reasons outlined in N.J.S.A. 10:4-12:

Discuss matters of Personnel

BE IT FURTHER RESOLVED that the Board of Education hereby declares that is discussion of the aforementioned subjects may be made public at a time when the Board of education Attorney advised the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

Motion by Mrs. Perrone, second by Mrs. Pencak to approve the following resolution.

- Resolve to rescind the employment contract of Tatjana Romanovic, effective November 3, 2014.

The vote:	Mr. Broski	Absent	Mr. Fantasia	Yes	Mr. Mojena	Yes
	Mrs. Pencak	Yes		Mrs. Perrone	Yes	Mr. Reddy
Yes						
	Mrs. Regi	Abstained	Mr. Wyers	Absent		

Motion by Mr. Fantasia, second by, Mrs. Pencak to adjourn the meeting at 8:16 pm.

The vote; Unanimously carried by voice vote.