

MANSFIELD TOWNSHIP SCHOOL DISTRICT

Board of Education Agenda - Revised

December 8, 2014

Minutes

The regular meeting of the Mansfield Board of Education was held in the Media Center at the Mansfield Township Elementary School, 200 Mansfield Road East, Columbus, New Jersey on Monday, December 8, 2014 at 6:33 p.m. The meeting was called to order by Mr. Broski, Board President.

The secretary recorded the roll and announced a quorum present.

Members present: Mr. Broski, Board President
Mr. Marcial Mojena, Vice President
Mr. Jared Fantasia
Mrs. Beverly Pencak
Mrs. Alison Perrone
Mr. Ramy Reddy
Mrs. Deborah Regi
Mr. Curtis Wyers

Members absent:

Others present: Mrs. Diane Bacher, Superintendent
Mrs. Joyce A. Goode, Business Administrator/Board Secretary

Mr. Broski led the board and the public in the flag salute.

Mr. Broski read the Open Public Meetings statement as follows:

STATEMENT OF NOTICE OF THE OPEN PUBLIC MEETING

The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times on August 8, 2014 and the Trenton Times on August 8, 2014.

PRESENTATIONS

- Richard Barre & Company 2013-2014 Annual Audit, Mr. Richard Barre.
- Certificate of Achievement presented to Ms. Lyn Essex-Avale, by Mr. Glen Kershner.

- Certificate of Achievement presented to Mr. Curtis Wyers and Mr. Matthew Varava, by board of Education President, Mr. Joe Broski.
- Student Achievement, Mr. Glen Kershner, Principal MTES.
- Facilities and Cafeteria update presented by Mr. Tom Quinn, Director of Cafeteria and Building & Grounds.

Motion by Mr. Ramy, second by Mr. Fantasia to approved the minutes.

CONSENT AGENDA

- MINUTES
November 17, 2014 – Regular Session
November 17, 2014 – Executive Session

The vote:	Mr. Broski	Abstain	Mr. Fantasia	Yes	Mr. Mojena	Yes
	Mrs. Pencak	Yes	Mrs. Perrone	Yes	Mr. Reddy	Yes
	Mrs. Regi	Yes	Mr. Wyers	Abstain		

PUBLIC COMMENT

None

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to two minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.

COLUMBUS HOME AND SCHOOL

Ms. Perrone informed the Board that CHAS will be sponsoring a Holiday Shop at both schools. Breakfast with Santa will be Saturday, December 13, 2014. Holiday parties will be held on December 23, 2014.

Motion by Mrs. Pencak, second by Mrs. Regi to approve the Superintendent’s report.

SUPERINTENDENT’S REPORT

- Principal JHES
- Principal MTES
- Nurse JHES
- Nurse MTES
- Director of Curriculum and Instruction
- Interim Supervisor of Student Services
- Facilities Manager
- Director of Food Services
- JHES Fire Drill – 11/4/2014
- Lock Down Drill – 11/21/2014
- MTES Fire Drill – 11/24/2014
- Lock Down Drill – 11/26/2014

The vote: Mr. Broski Yes Mr. Fantasia Yes Mr. Mojena Yes
 Mrs. Pencak Yes Mrs. Perrone Yes Mr. Reddy Yes
 Mrs. Regi Yes Mr. Wyers Yes

Motion by Mrs. Pencak, second by Mrs. Perrone to approve the following Action Items.

Action Items

- Resolve to approve Sarah Wiesenecker as instructor for 4th grade homebound student.
- Resolve to rescind previous approval of Tiffany Smeda as Instructional Aide effective November 19, 2014.
- Resolve to accept, with regrets, the resignation of Alison McMullen, First Grade Inclusion Teacher, effective November 30, 2014.
- Resolve to approve the following as Substitute Teachers for the 2014-15 school year:

Delainey Armstrong
 Janet Jackson

- Resolve to approve Lauren Bryant as a part time Instructional Aide pending successful completion of a criminal history review.
- Resolve to approve Lauren Bryant as a Substitute Instructional Aide effective December 9, 2014.
- Resolve to approve Kayla Ghanavati as a Substitute Instructional Aide.
- Resolve to approve the following Professional Visitation Applications:

Workshop / Seminar	Attendee	Date(s)	Cost
TECHSPO Conference	Diane Bacher	1/29-30/2015	\$618

- Resolve to approve the following Facility Use Applications:

Name of Organization	Facility	Date (s)	Time
CHAS	MTES	12/12/2014	6:00-9:00 pm
CHAS	MTES	12/9,10,16,17/2014	7:00-9:00 pm
Girls Scouts Troop 24056	MTES	12/4/2014	6:15-8:15 pm
CHAS	MTES	12/9-12/2014	7:00-9:00 pm
CHAS	JHES	12/9/2014 12/10/2014	7:00-9:00 pm 8:00-4:00 pm
CHAS	MTES	12/13/2014	7:00-12:00 pm
Holiday Concert	MTES	12/22-23/2014	12:00-10:00 am
Towns & Country Girl Scouts	MTES	02/20/2015	6:15-9:00 pm

- Resolve to approve the following Field trips:

Destination of Trip	Grade	Date (s)	Cost
TD Bank Center	2 nd	2/27/2015	\$882
MTES	2 nd	12/23/2014	\$-0-

The vote: Mr. Broski Yes Mr. Fantasia Yes Mr. Mojena Yes
 Mrs. Pencak Yes Mrs. Perrone Yes Mr. Reddy Yes
 Mrs. Regi Yes Mr. Wyers Yes

*****Mrs. Perrone abstained on the Facility Use Application Resolution*****

Motion by Mr. Fantasia, second by Mrs. Regi to approve the Business Administrator Report.

BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

ACTION ITEMS

- Resolve, to approve the Board Secretary’s Monthly Certification of Line Item Status and the Board of Education’s Monthly Certification of Budgetary Major Account fund Status:
 - Board Secretary’s Monthly Certification Budgetary Line Item Status: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of December 2014, no budgetary line item account has encumbrances and expenditures, which in total, exceed the line item appropriation in violation of N.J.A.C. A: 23-11(a).
 - Board of Education’s Monthly Certification of Budgetary Major Account/Fund Status: Pursuance to N.J.A.C. 6A:23-2.11(c)4, we certify that as of October 2014 review of the secretary’s and treasurer’s monthly financial reports, in the minutes of the board each month, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).
- Resolve, to approve the December 2014 Bills and Claims.
 - Batch: 50 \$297,731.66
 - Batch: 51 \$ 13, 626.21

- Resolve to accept the 2013-2014 Comprehensive Annual Financial Audit.
- Resolve to approve the Corrective Action Plan and the June 30, 2014 Audit Synopsis.
- Resolve to authorize the Business Administrator to dispose of the Savin 3270DNP Digital Duplicator (10 years old) located at JHES at zero cost.
- Resolve to accept a loner Digital Duplicator from Atlantic Business products at zero cost.
- Resolve to accept the donation of 14 cafeteria tables from North Hanover Board of Education.

The vote:	Mr. Broski	Yes	Mr. Fantasia	Yes	Mr. Mojena	Yes
	Mrs. Pencak	Yes	Mrs. Perrone	Yes	Mr. Reddy	Yes
	Mrs. Regi	Yes	Mr. Wyers	Yes		

- Old Business: 1. Matrix 2. Open Board member seat
- New Business: 1. January 20, 2015 Workshop meeting – interview Board candidates. 2. Purchase new pick-up truck.

Public Comment

Mrs. Regi commented on the Tree Lighting ceremony.

Executive Session

None

Motion by Mrs. Pencak, second by Mr. Fantasia to adjourn the meeting at 8:57 pm.

The vote: Unanimously carried by voice vote.