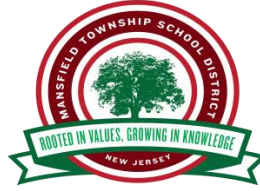


Tiffany J. Moutis
Superintendent



Joyce A. Goode
Business Administrator
Board Secretary

Mansfield Township School District

www.mansfieldschool.com
200 Mansfield Road East
Columbus, New Jersey 08022
Phone: 609-298-2037

EMPLOYEE “RICE” NOTIFICATION

Via Electronic Mail

Re: Rice Notice

Under the Open Public Meetings Act (“Act”), a public body must send a *Rice* notice any time it has placed on its agenda any matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion, or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body.²

In accordance with the Act, you are hereby advised that a matter that could affect the terms and conditions of your employment has been placed on the Mansfield Township Board of Education’s agenda for its meeting to be held Monday, April 24, 2017 at 6:30 p.m. in the Mansfield Township Elementary School Library, 200 Mansfield Road East, Columbus, N.J.

For your convenience, attached please find the Board’s agenda, which sets forth the action the Board may take during its meeting concerning your employment.

Sincerely,

Joyce A. Goode,
Business Administrator/Board Secretary

²Kean Fed’n of Teachers v. Ada Morell, A-5481-14T3 (App. Div. Feb. 8, 2017) (citing *N.J.S.A.* 10:4-12b(8)).

MANSFIELD TOWNSHIP SCHOOL DISTRICT

Board of Education

April 24, 2017

MINUTES

Monday 6:30 PM

1. CALL TO ORDER The regular meeting of the Mansfield Board of Education was held in the Media Center at the Mansfield Township Elementary School, 200 Mansfield Road East, Columbus, New Jersey on Tuesday, January 3, 2017. The meeting was called to order at 6:31 pm by Mrs. Alison Perrone, Board President
2. Mrs. Alison Perrone, Board President asked the board to nominate a new Board Secretary

Motion by Mr. Reddy, second by Mr. Klein to nominate Jared Fantasia for Board Secretary
 Voice Vote: Unanimously carried by voice vote.

3. The secretary recorded the roll and announced a quorum present.

Members present: Mrs. Alison Perrone, Board President
 Mr. Jared Fantasia, Vice President
 Mr. Joseph Broski – Arrived at 6:53 PM
 Mrs. Abbey True-Harris
 Mr. Lou Klein
 Mrs. Stacey Nicosia
 Mr. Ramy Reddy
 Mr. Scott Shumway
 Mrs. Villegas

Members absent:

Others present: Mrs. Tiffany Moutis, Superintendent

Mrs. Perrone led the Board and the public in the flag salute.

Mrs. Perrone read the Open Public Meetings statement as follows:

4. STATEMENT OF NOTICE OF THE OPEN PUBLIC MEETING

- A. The New Jersey Open Public Meetings Law enacted to insure the right of the public to have notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times on March 23, 2017 and the Trenton Times on March 23, 2017.

5. Presentation:

- A. Tiffany Moutis - Superintendent’s Update
- B. Spotlight Student: JHES Student, Michael Militch from Ms. Fehn’s 1st grade class
- C. Jesse Adams, NJSBA – Effective Meetings/Parliamentary Procedures and Ethics – *Tabled for a future meeting*

CONSENT AGENDA

6. MINUTES

Motion by Mr. Reddy, second by Mrs. Villegas to approve the March 13, 2017 Regular & Executive Session Minutes

Roll Call Vote:

Mr. Broksi	Yes	Mr. Fantasia	Yes	Mrs. True-Harris	Yes
Mr. Klein	Yes	Mrs. Nicosia	Yes	Mrs. Perrone	Yes
Mr. Reddy	Yes	Mr. Shumway	Yes	Mrs. Villegas	Yes

Motion Passes

Motion by Mr. Shumway, second by Ms. Nicosia to approve the March 27, 2017 Regular Session Minutes

Roll Call Vote:

Mr. Broksi	Abstain	Mr. Fantasia	Yes	Mrs. True-Harris	Abstain
Mr. Klein	Yes	Mrs. Nicosia	Yes	Mrs. Perrone	Yes
Mr. Reddy	Abstain	Mr. Shumway	Yes	Mrs. Villegas	Yes

Motion Passes

Voice Vote

7. PUBLIC COMMENT

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to two minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.

SUPERINTENDENT’S REPORT

A. REVIEW OF THE FOLLOWING REPORTS:

1. HIB: Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying: MTES 12
2. MTES Fire Drill: 3/30/2017
3. MTES Shelter in Place: 3/16/2017
4. JHES Fire Drill: 3/29/2017
5. JHES Lockdown: 3/31/2017

Motion by Mr. Broski, second by Mr. Shumway to approve the following Action Items A 1-5 & 7-18 [Table Action Item #6]

Action Items

1. Resolve to approve Emily Maybury for the position of Sub MVP Group Leader at the rate of \$15.00 per hour, effective April 25, 2017.
2. Resolve to approve employee #4201 for administrative leave of absence beginning April 5, 2017 until medical approved clearance.
3. Resolve to approve medical clearance for return to district as of Monday, April 24, 2017 for employee #4201.
4. **Resolve to approve the annual 2017-2018 Statement of Assurance Comprehensive Equity Plan.**
5. **Resolve to approve, Tiffany Moutis, Superintendent, as an interim purchasing agent for authority to sign-off on purchase orders until effective start date of interim Business Administrator.**
6. **Resolve to approve the resignation of Business Administrator/Board Secretary, Joyce Goode, as of Wednesday, June 21, 2017.**
7. **Resolve to approve Bruce Benedetti as Interim Business Administrator/Board Secretary at a rate of \$500.00 per day; two days a week. Effective date to be determined.**
8. Resolve to approve the request for maternity disability leave of absence for Jamie Szymanski beginning September 1, 2017 through January 8, 2018.
9. Resolve to approve Extended School Year dates (ESY) of Monday, June 26 – Thursday, July 27, 2017; 9:00 AM – 1:00 PM each day. ESY will not be in session on July 3 and 4, 2017.
10. Resolve to accept the resignation of Michele Kovac, 2 hour lunch/recess aide, as of 3/31/2017.
11. Resolve to approve Meghan Doherty as an after school aide driven by IEP needs; to be paid at the MTEA negotiated rate of \$13.00 per hour. Effective as of April 25, 2017.
12. Resolve to approve Thomas Rich, Always Connected, to present two student presentations and one parent night presentation on Cyber Bullying/Cyber Safety on Tuesday, April 25, 2017; \$3000.00 total.
13. Resolve to approve submitting the NCLB carry over application from fiscal year 2015-2016.

14. Resolve to approve the 2017 Summer Work Schedule for the Administrative, Secretarial and Custodial Staff as follows:

June 19 – August 25, 2017 - Monday through Thursday.
 Administrative/Secretarial Staff/ Custodial Staff: 7:30 a.m. to 3:30 p.m.

The district will be closed July 3 and 4, 2017 in observance of Independence Day.
 Staff will work Friday, July 7, 2017.

Normal hours will commence on August 28, 2017.

The district will be closed September 4, 2017 in observance of Labor Day.

15. Resolve to approve the following individuals as substitute for the remainder of the 2016-2017 fiscal school year:

NAME	POSITION
Elizabeth Harrison (Correction: originally on agenda as Elizabeth Horn)	Substitute Aide and Teacher
Kathryn Rudroff	Substitute Teacher
Amanda Yost	Substitute Teacher
Brian Russo	Substitute Teacher

16. Resolve to approve the following staff members to be compensated for Title 1; Account # 20-236-200-100-00.

NAME	TITLE	MAX TOTAL COMPENSATION
Nicole Gaspari	Title 1 Coordinator	\$1,300.00 total for 2017-2018 school year

17. Resolve to approve the following Professional Visitation Applications:

Workshop/Seminar	Attendee(s)	Date(s)	Cost
Public School Bidding	Joyce A. Goode	4/12/2017	\$239.00
BioShine FREE Educational Seminar	Fred Knaak	4/27/2017	\$ -0-
Mindfulness and Yoga in PK-12 Classroom	Stacy Cullari	5/17/2017	\$ -0-
Systems 3000	Christine LaMaine, Danielle Morolda	5/31/2017	\$ -0-

18. Resolve to approve the following Educational Field Trips:

Destination of Trip	Teacher	Grade	Date(s)	Cost
Mock Bus Runs for 17-18 Kindergarten Students	Kristine Patton	2017-2018 Incoming Kindergarten	Wed., May 3, 2017 (2 runs – one at 10:30 AM and one at 1:30 PM)	\$ -0-
MTES	Meghan Grosse; Kristen Spieler; Kate Fehn; Debra Hart; Shannon Feeley; Amy Weinstein; Amanda James	1 st grade	Wed., May 10, 2017	\$ -0-
Johnson’s Farm Locust Hall, Jobstown, NJ	Rhonda Marcantonio, Barbara Moore, Meghan Gallagher	Kindergarten (62 students; 17 adults)	Wed., May 31, 2017	\$14.00 per students, nurse and adults Total: \$1036.00 (5 free guests)
Hamilton Area YMCA, Sawmill Branch, Hamilton	Diane D’Amico, Lisa Dolci, Ashley Logan, Judy Shapiro, Sarah Wiesenecker, Nicole Gaspari, Jared DeBrizzi	6 th grade	Wed., June 7, 2017	\$8.00 per students Total: \$900.00
Tour of JHES and attending assembly	Tracy Schwartzberg, Stephanie Maiorano	Preschool	Fri., May 5, 2017	\$ -0-

19. **BE IT RESOLVED that the Board of Education hereby ratifies the decision of the Superintendent of Schools to place Joyce Goode on administrative leave with pay pending her June 21, 2017 resignation from the School District. Ms. Goode is directed to immediately return all School District property in her possession to the Superintendent of Schools, including but not limited to all keys, telephones, identification cards, access cards, electronic devices and electronic storage devices, documents (including electronically stored documents), and all other School District property.**

Roll Call Vote

Mr. Broksi	Yes	Mr. Fantasia	Yes	Mrs. True-Harris	Yes
Mr. Klein	Yes	Mrs. Nicosia	Yes	Mrs. Perrone	Yes
Mr. Reddy	Yes	Mr. Shumway	Yes	Mrs. Villegas	Yes

Motion Passes

1. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

Motion by Mr. Broski, second by Mr. Reddy to approve Business Administrator’s Report Items A 1-6

A. ACTION ITEMS

1. Resolve, to approve the Board Secretary’s Monthly Certification of Line Item Status and the Board of Education’s Monthly Certification of Budgetary Major Account funds Status:

- Board Secretary’s Monthly Certification Budgetary Line Item Status: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of February and March 2017, no budgetary line item account has encumbrances and expenditures, which in total, exceed the line item appropriation in violation of N.J.A.C. A: 23-11(a).
- Board of Education’s Monthly Certification of Budgetary Major Account/Fund Status: Pursuance to N.J.A.C. 6A:23-2.11(c)4, we certify that as of February and March 2017 the review of the Secretary’s and Treasurer’s monthly financial reports, in the minutes of the board each month, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

2. Resolve to approve the April 24, 2017 Bills and Claims.

- Batch: 50 \$134,516.85
- Batch: 51 \$356,146.03

3. Resolve to approve Phoenix Advisors, LLC, as the Continuing Disclosure Agent and Independent Registered Municipal Advisor at an annual fee \$850, for the 2017-2017 fiscal year.

4. Resolve to approve the first reading of Special Education policy 6171.4.

5. Resolve to approve First Children, LLC, (The REAL Center) to provide Speech and Language Evaluations.

6. Resolve to approve the following list of physicians for fiscal years 2016-2017 and 2017-2018:

Bordentown Family Medicine
 1 Third Street
 Bordentown, NJ 08505

Centra Professional Corporation
 Comprehensive Psychotherapy and Psychiatric Associates
 5000 Sagemore Drive, Suite 205
 Marlton, NJ 08053

The Institute for Forensic Psychology
 5 Fir Court, Suite 2
 Oakland, NJ 07436

Roll Call Vote

Mr. Broksi	Yes	Mr. Fantasia	Yes	Mrs. True-Harris	Yes
Mr. Klein	Yes	Mrs. Nicosia	Yes	Mrs. Perrone	Yes
Mr. Reddy	Yes	Mr. Shumway	Yes	Mrs. Villegas	Yes

Motion Passes

7. Old Business:

-Transportation

- Dr. Sarruda and Mr. Kaz shared information on Bus Transportation. The board asked questions and will continue the discussion at the Board Meeting on May 8th.

-Policies

- 1st Reading of Board Policy 5141.6 Crisis/Suicide Prevention and Intervention

8. New Business:

9. Public comment:

- Colleen Herbert – 2 Millenium Dr – Question on why a bus is entering Waverly Dr and why it was funded
- Carolyn Foster – 191 Atlantic Ave. – Will other districts get the same treatment regarding busing into Waverly Dr.? Could the funding be applied in other ways to ensure safety?

10. Executive: Closed Session

Motion by Mrs. Nicosia, second by Mr. Broski to enter Closed Executive Session to discuss Personnel & Student Matters at 8:31 PM

Voice vote: Unanimously carried by voice vote.

- Personnel
- HIB: Approve to review the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying: MTES 13 - 22

Motion by Mr. Shumway, second by Mrs. Villegas to approve the Resolution – Superintendent Action Item #6 & #19

Roll Call Vote

Mr. Broksi	Yes	Mr. Fantasia	Yes	Mrs. True-Harris	Yes
Mr. Klein	Yes	Mrs. Nicosia	Yes	Mrs. Perrone	Yes
Mr. Reddy	Yes	Mr. Shumway	Yes	Mrs. Villegas	Yes

Motion Passes

11. Adjournment

Motion by Mr. Broski, second by Mr. Reddy to adjourn the meeting at 10:32 PM

Voice Vote: Unanimously carried by voice vote.